

CUYAHOGA COUNTY

BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

MINUTES – October 6, 2026 REVISED 10/6/2026

Meeting called to order by Matt Johnson, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on October 6, 2026.

Roll Call: The following members were present: Brandy Eaton, Matt Johnson, Martha Halko, Michael Pissini, Joe McRae, and John Mills.

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – September 15, 2026.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2026-103 Nursing and Clinical Services submitting a Memorandum of Understanding with the Ohio Department of Health for deputization and oversight of CCBH to provide Vaccines for Children (VFC) to entitled uninsured/underinsured children from November 1, 2026, through October 31, 2028. No exchange of funds.

CRC 2026-104 Administrative Services submitting Public Health Experience Agreement with Cleveland State University (CSU) to provide public health experience for students from September 1, 2026 through August 31, 2031. No Exchange of funds.

It was moved by Ms. Halko, seconded by Mr. McRae, that the consent agenda, including the minutes of the September 15, 2026 CRC meeting, be approved.

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings > \$50,000.00

None

Lead Program

None

New Items For Review

Bid/Quote Openings ≤ \$50,000.00

- i. CRC 2026-118
RFQ # 2026-04
EHE Care- Community Health Worker (CHW) Training Certification
for Students Living with HIV

Bid/Quote Openings ≤ \$50,000.00

Lead Program

- ii. It was moved by Mr. McRae, seconded by Ms. Eaton that the contract (CRC 2026-105) with 861 E. 245th St. Euclid, OH 44123 be accepted as the lowest and best and that a contract be awarded to the Paragon CMS in the amount of \$8,995.00, be approved (ref. enclosed).

Presented by: Stephanie McConoughey.

The Secretary counts the vote:

Ayes: All, nays: none. Motion carries.

- iii. It was moved by Ms. Eaton, seconded by Ms. Halko that the contract (CRC 2026-106) with 2103 Newbury Dr. East Cleveland, OH 44112 be accepted as the lowest and best and that a contract be awarded to the American Builders & Applicators in the amount of \$13,250.00, be approved (ref. enclosed).

Presented by: Stephanie McConoughey.

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

- iv. It was moved by Mr. McRae, seconded by Mr. Pissini that the contract (CRC 2026-107) with 19305 Gladstone Rd. Warrensville Hts., OH 44122 be accepted as the lowest and best and that a contract be awarded to the American Builders & Applicators in the amount of \$8,950.00, be approved (ref. enclosed).

Presented by: Stephanie McConoughey.

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

- v. It was moved by Ms. Eaton, seconded by Mr. Pissini that the contract (CRC 2026-108) with 24331 Glenbrook Blvd. Euclid, OH 44121 be accepted as the lowest and best and that a contract be awarded to the Paragon CMS in the amount of \$8,766.00, be approved (ref. enclosed).

Presented by: Stephanie McConoughey.

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

- vi. It was moved by Mr. McRae, seconded by Ms. Halko that the contract (CRC 2026-109) with 1872 Nela Ave., East Cleveland, OH 44112 be accepted as the lowest and best and that a contract be awarded to the Paragon CMS in the amount of \$30,935.00, be approved (ref. enclosed).

Presented by: Stephanie McConoughey.

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

- vii. It was moved by Ms. Eaton, seconded by Mr. Johnson that the contract (CRC 2026-110) with 1547 Hillcrest Rd., 1st Floor East Cleveland, OH 44112 be accepted as the lowest and best and that a contract be awarded to the green Home Solutions in the amount of \$30,800.00, be approved (ref. enclosed).

Presented by: Stephanie McConoughey.

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

- viii. It was moved by Mr. McRae, seconded by Ms. Eaton that the contract (CRC 2026-111) with 1549 Hillcrest Rd., 2nd Floor East Cleveland, OH 44112 be accepted as the lowest and best and that a contract be awarded to the Green Home Solutions in the amount of \$28,900.00, be approved (ref. enclosed).

Presented by: Stephanie McConoughey.

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

- ix. It was moved by Ms. Eaton, seconded by Ms. Halko that the contract (CRC 2026-112) with 1547 Hillcrest Rd., 3rd Floor East Cleveland, OH 44112 be accepted as the lowest and best and that a contract be awarded to the Green Home Solutions in the amount of \$9,350.00, be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

Ms. Eaton noted discrepancies in the zip codes listed for properties associated with CRC 2026-110, CRC 2026-111, and CRC 2026-112. The zip codes reflected in the quote results differed from those included in the agenda materials. The corrections were noted and incorporated into the record during the meeting.

Expenditures: Contracts < \$50,000.00

It was moved by Ms. Halko, seconded by Mr. Johnson, that the contract (CRC 2026-113) with Cummins Inc., for maintenance of the primary and mobile unit portable generators for the period of November 1, 2026, through October 31, 2029, in an amount not to exceed \$10,409.38, be approved.

Presented by: Erik Hamilton.

Purpose: For annual preventative maintenance and service for the CCBH back-up and portable generators.

Funding source: 100% funded through CCBH General Revenue.

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

It was moved by Ms. Eaton, seconded by Mr. Johnson, that the addendum (CRC 2026-114) to the contract with VEERAKONE PLLC to extend the contract term through December 31, 2026, and increase the total contract amount to \$70,000.00., be approved.

Presented by: Joe McRae.

Purpose: To provide financial consulting and related services.

Funding source: 100% funded through CCBH General Revenue.

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

Mr. McRae stated that the original contract amount was \$50,000.00 and that the contract was subsequently increased to \$70,000.00, representing an increase of \$20,000.00.

It was moved by Mr. Johnson, seconded by Mr. McRae, that the addendum (CRC 2026-115) to the contract with Cleveland Guardians Baseball Company, LLC under the 2026/2027 Ending the HIV Epidemic-Care (EHE Care) grant to change the end date from September 27, 2026 to November 2, 2026, and increase the amount to be paid from \$50,000.00 to \$56,600.00., be approved.

Presented by: Erin Lark Turcoliveri.

Purpose: To extend Love Leads Here marketing campaign through the postseason.

Funding source: 100% reimbursable through 2026/2027 Ending the HIV Epidemic-Care (EHE Care) grant.

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

It was moved by Mr. Johnson, seconded by Ms. Eaton, that the contract (CRC 2026-116) with the Muse Content Group under the 2025/2027 Specialty Crop Block (SCBG) grant from September 1, 2026 through January 31, 2027, in an amount not to exceed \$10,000.00., be approved.

Presented by: Elizabeth Manley.

Purpose: Develop Food Safety Education and Farm to ECE classroom materials to support child nutrition professionals and expand the Feed Our Future Harvest of the Month program.

Funding source: 100% reimbursable through 2025/2027 Specialty Crop Block (SCBG) grant.

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

It was moved by Mr. McRae, seconded by Mr. Johnson, that the addendum (CRC 2026-117) to the contract with Cleveland Clinic Health System – East Region dba South Pointe Hospital (CRC 2023-201 & CRC 2024-155 & 2025-234) under the Reproductive Health and Wellness (RHW) grant to extend the end of terms from January 31, 2026 to January 31, 2029, and increase the amount to be paid from \$19,099.52 to \$31,099.52., be approved.

Presented by: Brandy Eaton.

Purpose: Addendum for the Family Planning clinic site to continue to provide education and comprehensive family planning services in Warrensville Heights to include a full range of contraceptive counseling and options, HIV and STI testing and treatment, and referral to appropriate area social services as needed.

Funding source: 100% reimbursable through the Reproductive Health and Wellness grant.

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

Revenue Generating Agreements < \$25,000.00

None

Contract Rescissions

None

Other Business

Public Comment (3-minute maximum).

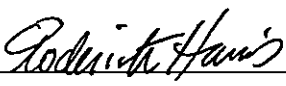
Motion to adjourn the meeting.

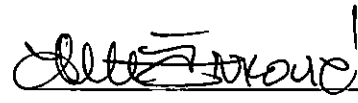
Thereupon, it was moved by Ms. Halko seconded by Ms. Eaton, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:49 p.m.

The Secretary called the roll:

Ayes: Brandy Eaton, Matt Johnson, Martha Halko, Michael Pissini, Joe McRae, and John Mills.


Committee Chair


Clerk