

CONTRACT REVIEW COMMITTEE – AGENDA

October 20, 2026

REVISED 10/16/2026

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. CONSENT AGENDA:

Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

- a. Approval of the Minutes of Prior Meetings: Regular Meeting – October 6, 2026.
- b. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2026-119 Administrative Services submitting an addendum to the Data Use Agreement (DUA) with Cleveland Clinic Foundation to revise approved outgoing data variables and update the Phase 2 Institutional Review Board (IRB) approval number for the REDMAP project, Creation of a Novel Geospatial Information System (GIS)-Based Reportable Diseases Mapping Tool to Optimize Ending the HIV Epidemic.

5. **CONTRACTS AND AWARDS:**

A. Tabled Items

None

B. New Items

- a. Bid/Quote Openings > \$50,000.00

None

- b. Bid/Quote Openings ≤ \$50,000.00

- i. CRC 2026-118
RFQ 2026-04
EHE Care – Community Health Worker (CHW) Training Certification for Students Living with HIV

Lead Program

- ii. 2026-120
12623 Speedway Overlook
East Cleveland, OH 44112
- iii. 2026-121
14320 Janice Dr.
Maple Hts., OH 44137
- iv. 2026-122
21340 Westport Ave.
Euclid, OH 44123

c. Expenditures: Contracts < \$50,000.00

- a.CRC 2026-123 Population Health Services submitting a contract with Better World Advertising, Inc. under the 2026/2027 Ending the HIV Epidemic/CDC (EHE Prevention) grant from November 1, 2026 through May 31, 2027. Amount to be paid not to exceed \$25,000.00.

Purpose: To provide updates to LoveLeadsHere.org, an EHE funded web resource.

Funding source: 100% reimbursable through the 2026/2027 Ending the HIV Epidemic/CDC (EHE Prevention) grant.

- b.CRC 2026-124 Population Health Services submitting a contract with Muse Content Group under the 2026/2027 Reach grant from October 20, 2026 through September 29, 2027. Amount to be paid not to exceed \$10,000.00.

Purpose: As the Feed Our Future communications partner, to support the development of Farm to ECE classroom materials in collaboration with Early Ages Healthy Stages that promote gardening, taste tests, and the expansion of the Harvest of the Month program.

Funding source: 100% reimbursable through the 2026/2027 Reach grant.

- c.CRC 2026-125 Administration Services submitting an amendment to CRC 2025-079, a service agreement with Davey Resource Group, Inc. for the period January 1, 2025 through December 31, 2026, increasing the contract amount by \$12,000.00, from \$31,135.00 to an amount not to exceed \$43,135.00.

Purpose: Installation of CCBH Community Garden.

Funding source: CCBH General Revenue Fund.

d. Revenue Generating Agreements < \$25,000.00

None

6. Contract Rescissions

None

7. Other Business

8. Public Comment (3-minute maximum)

9. Motion to adjourn the meeting.