

CUYAHOGA COUNTY
BOARD OF HEALTH
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CONTRACT REVIEW COMMITTEE

MINUTES – August 18, 2026

Meeting called to order by Jana Rush, Chair of the CRC at 1:31 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on August 18, 2026.

Roll Call: The following members were present: Brandy Eaton, Tom Fink, Michael Pissini, Joe McRae, John Mills, and Jana Rush.

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – August 4, 2026.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2026-085 Population Health submitting a Data Use Agreement with the National Alliance of State and Territorial AIDS Directors (NASTAD) under the 2026/2027 Relink HIV Pathways to Care grant from July 1, 2026 to June 30, 2027 to submit data to NASTAD solely for the purposes of program implementation support, performance monitoring, evaluation, quality improvement, and dissemination of aggregate, non-identifiable findings related to the Relink HIV Project. No exchange of funds.

It was moved by Mr. McRae, seconded by Ms. Eaton, that the consent agenda, including the minutes of the August 4, 2026 CRC meeting, be approved.

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings > \$50,000.00

None

Lead Program

None

New Items For Review

Bid/Quote Openings $\leq$ \$50,000.00

Lead Program

- i. It was moved by Ms. Eaton, seconded by Mr. Fink that the contract (CRC 2026-086) with 230 E. 218th St., Euclid, OH 44132 be accepted as the lowest and best and that a contract be awarded to Paragon CMS in the amount of \$2,855.00, be approved (ref. enclosed).

Presented by: Stephanie McConoughey.

The Secretary counts the vote:

Ayes: all, nays: none, motion carries.

- ii. It was moved by Mr. Fink, seconded by Ms. Eaton that the contract (CRC 2026-087) with 387 E. 232nd St., Euclid, OH 44123 be accepted as the lowest and best and that a contract be awarded to American Building & Abatement in the amount of \$3,100.00, be approved (ref. enclosed).

Presented by: Stephanie McConoughey.

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

- iii. It was moved by Ms. Eaton, seconded by Mr. McRae that the contract (CRC 2026-088) with 2143 Waynoka Rd., Euclid, OH 44123 be accepted as the lowest and best and that a contract be awarded to American Builders & Applicators in the amount of \$14,550.00, be approved (ref. enclosed).

Presented by: Stephanie McConoughey.

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

- iv. It was moved by Mr. Fink, seconded by Mr. McRae that the contract (CRC 2026-089) with 3914 Colony Rd., South Euclid, OH 44118 be accepted as the lowest and best and that a contract be awarded to American Builders & Applicators in the amount of \$8,000.00, be approved (ref. enclosed).

Presented by: Stephanie McConoughey.

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

- v. It was moved by Mr. Pissini, seconded by Ms. Eaton that the contract (CRC 2026-090) with 4805 Pershing Ave., Parma, OH 44134 be accepted as the lowest and best and that a contract be awarded to American Builders & Applicators in the amount of \$18,825.00, be approved (ref. enclosed).

Presented by: Stephanie McConoughey.

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

- vi. It was moved by Ms. Eaton, seconded by Mr. Fink that the contract (CRC 2026-091) with 5131 Greenhurst Dr., Maple Hts., OH 44137 be accepted as the lowest and best and that a contract be awarded to American Builders & Applicators in the amount of \$16,300.00, be approved (ref. enclosed).

Presented by: Stephanie McConoughey.

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

- vii. It was moved by Mr. Fink, seconded by Mr. McRae that the contract (CRC 2026-092) with 5647 Lafayette Ave., Maple Hts., OH 44137 be accepted as the lowest and best and that a contract be awarded to Paragon CMS in the amount of \$3,900.00, be approved (ref. enclosed).

Presented by: Stephanie McConoughey.

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

- viii. It was moved by Mr. McRae, seconded by Ms. Eaton that the contract (CRC 2026-093) with 12315 Reindeer Ave., Garfield Hts., OH 44125 be accepted as the lowest and best and that a contract be awarded to American Builders & Applicators in the amount of \$19,200.00, be approved (ref. enclosed).

Presented by: Stephanie McConoughey.

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

- ix. It was moved by Mr. Fink, seconded by Ms. Eaton that the contract (CRC 2026-094) with 13801 Thraves Ave., Garfield Hts., OH 44125 be accepted as the lowest and best and that a contract be awarded to American Builders & Applicators in the amount of \$14,700.00, be approved (ref. enclosed).

Presented by: Stephanie McConoughey.

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

- x. It was moved by Ms. Eaton, seconded by Mr. McRae, that the contract (CRC 2026-095) with 16901 Maple Hts., Blvd., Maple Hts., OH 44137 be accepted as the lowest and best and that a contract be awarded to American Builders & Applicators in the amount of \$11,600.00, be approved (ref. enclosed).

Presented by: Stephanie McConoughey.

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

Expenditures: Contracts < \$50,000.00

It was moved by Mr. Fink, seconded by Ms. Eaton, that the contract (CRC 2026-096) with Better World Advertising, Inc. under the 2026/2027 Ending the HIV Epidemic-Care (EHE Care) grant from August 1, 2026 through February 28, 2027, in an amount not to exceed \$50,000.00, be approved.

Presented by: Erin Lark Turcoliveri.

Purpose: To promote marking campaigns and print promotional materials for LoveLeadsHere.org, an EHE funded web resource.

Funding source: 100% reimbursable through the 2026/2027 Ending the HIV Epidemic-Care (EHE Care) grant

The Secretary counts the vote:

Ayes: All, nays: none, motion carries.

Revenue Generating Agreements < \$25,000.00

None

Contract Rescissions

None

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Mr. McRae, seconded by Mr. Fink, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:50 p.m.

The Secretary called the roll:

Ayes: Brandy Eaton, Tom Fink, Michael Pissini, Joe McRae, John Mills, and Jana Rush.


Committee Chair
Clerk