CONTRACT REVIEW COMMITTEE

MINUTES – July 21, 2026

Meeting called to order by Brandy Eaton, Chair of the CRC at 1:31 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on July 21, 2026.

Roll Call: The following members were present: Brandy Eaton, Matt Johnson, Michael Pissini, Roderick Harris, Jana Rush, and Andre Brown.

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – July 7, 2026.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2026-075 Administration Services submitting a no cost addendum to the contract with CORE to document that CORE will create three clinic payment items that share a single MID; adding the two additional items requires development beyond the original TSA scope.

CRC 2026-076 Epidemiology Surveillance and Informatics Services submitting a Mutual Aid Agreement with Northeast Ohio Regional Boards of Health and/or City Health Districts to provide additional environmental health, nursing, and other public health services to one another when responding to a public health threat upon execution and indefinitely. No Exchange of Funds.

It was moved by Matthew Johnson, seconded by Brandy Eaton, that the consent agenda, including the minutes of the July 7, 2026 CRC meeting, be approved. Ayes: All, Nays: None, motion carries.

CONTRACTS AND AWARDS:

Tabled Items - None

New Items For Review
Bid/Quote Openings > $50,000.00 – None
Lead Program - None

New Items For Review
Bid/Quote Openings ≤ $50,000.00 - None

Lead Program - None

Expenditures: Contracts < $50,000.00

It was moved by Matthew Johnson, seconded by Andre Brown, that the contract (CRC 2026-077) with the Cleveland Metroparks Canal Way Center for September 10, 2026 in an amount not to exceed $467.50, be approved.

Presented by: Erik Hamilton

Purpose: To host a Population Health Department All Staff Meeting in the third quarter of 2026.

Funding source: 100% reimbursable through Population Health general fund.

Ayes: All, Nays: None, motion carries.

It was moved by Brandy Eaton, seconded by Matthew Johnson, that the addendum (2026-078) with A.J. Boggs & IXN, Inc. (CRC 2026-036) under the 2026/2027 Ending the HIV Epidemic-Care and Ryan White (HIV Emergency Relief) grants to increase the contract amount from $43,309.00 to $92,703.00 for the period March 1, 2026 through February 28, 2027, be approved.

Presented by: Anastassia Idov

Purpose: To provide full funding for hosting services and technical support for CareWare where Ryan White client data is stored.

Funding source: 100% reimbursable through the 2026/2027 Ending the HIV Epidemic-Care (EHE Care) and Ryan White (HIV Emergency Relief) grants.

Ayes: All, Nays: None, motion carries.

It was moved by Roderick Harris, seconded by Matthew Johnson, that the addendum (CRC 2026-079) to the contract with the Cuyahoga County Department of Senior and Adult Services (CRC 2026-056) under the 2026/2027 Ryan White (HIV Emergency Relief) grant to increase the contract amount from $15,009.00 to $54,676.00 for the period March 1, 2026 through February 28, 2027, be approved.

Presented by: Anastassia Idov

Purpose: To redistribute funds for the full award and provide HIV care and support services to underserved and underinsured clients in the six-county Cleveland Transitional Grant Area.

Funding source: 100% reimbursable through the 2026/2027 Ryan White (HIV Emergency Relief) grant.

Ayes: All, Nays: None, motion carries.

It was moved by Andre Brown, seconded by Brandy Eaton, that the addendum (CRC 2026-080) to the contract with The Centers (CRC 2026-046) under the 2026/2027 Ending the HIV Epidemic-Care (EHE Care) grant for the period March 1, 2026 through February 28, 2027, increasing the contract amount from $1,500.00 to $5,000.00., be approved.

Presented by: Erin Lark-Turcoliveri

Purpose: To support people with HIV/AIDS within the Cuyahoga County jurisdiction. The EHE program is tasked with reducing new HIV infections by 90% by the year 2030.

Funding source: 100% reimbursable through the 2026/2027 Ending the HIV – Care (EHE Care) grant.

Ayes: All, Nays: None, motion carries.

It was moved by Matthew Johnson, seconded by Andre Brown, that the contract (CRC 2026-081) with MetroHealth System Syringe Services Program under the 2026/2027 Ending the HIV Epidemic/CDC (EHE Prevention) grant from June 1, 2026 through May 31, 2027, in an amount not to exceed $40,000.00., be approved.

Presented by: Erin Lark-Turcoliveri

Purpose: To provide HIV prevention services in Cuyahoga County, including testing, education, and other prevention efforts, supporting the EHE goal of reducing new HIV infections by 90% by 2030.

Funding source: Funding source: 100% reimbursable through the 2026/2027 Ending the HIV Epidemic/CDC (EHE Prevention) grant.

Ayes: All, Nays: None, motion carries.

It was moved by Roderick Harris, seconded by Matthew Johnson, that the contract (CRC 2026-082) with Pluralsight from July 21,2026 through July 20, 2027. Amount to be paid to Pluralsight is not to exceed $2,260.00 be approved.

Presented by: Yancey Quinn

Purpose: To have access to online training materials for software platforms

Funding Source: 100% funded through CCBH General Revenue

Revenue Generating Agreements < $25,000.00 - None

Ayes: All, Nays: None, motion carries.

Contract Rescissions - None

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Andre Brown, seconded by Jana Rush, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:42 p.m.

The Secretary called the roll:

Ayes: Brandy Eaton, Matt Johnson, Michael Pissini, Roderick Harris, Jana Rush, and Andre Brown.

Roderick Harris, DrPH Health Commissioner

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Committee Chair

Clerk