CONTRACT REVIEW COMMITTEE

MINUTES – June 16, 2026

Meeting called to order by Brandy Eaton, Chair of the CRC at 1:30p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on June 16, 2026.

Roll Call: The following members were present: Brandy Eaton, Matt Johnson, Martha Halko, Michael Pissini, Joe McRae, John Mills, and Andre Brown.

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – June 2, 2026.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2026-065 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 1, 2026, through December 31, 2030. No Exchange of Funds.

City of University Heights
Village of Valley View
City of Maple Heights

During the approval of the minutes, Ms. Zivkovic noticed that the agenda had a wrong date for the minutes' approval and it was corrected to June 2, 2026.

It was moved by Mr. Johnson, seconded by Ms. Halko, that the consent agenda, including the minutes of the June 2, 2026 CRC meeting, be approved.

The Secretary counts the vote:
Ayes: All, Nays: none, Abstained motion carries.

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review
Bid/Quote Openings > $50,000.00

None

Lead Program

None

New Items For Review
Bid/Quote Openings ≤ $50,000.00

None

Lead Program

None

Expenditures: Contracts < $50,000.00

It was moved by Mr. Johnson, seconded by Ms. Eaton, that the contract (CRC 2026-066) with Case Western Reserve University (Resolutions 2025-131) under the 2024/2025 and 2025/2026 Overdose Data to Action grants from September 1, 2025 through August 31, 2026 to increase the amount to be paid from $479,650.00 to $484,172.71., be approved.

Presented by: Rebecca Hysing

Purpose: Support data collection, database management, and analysis to inform CCBH and partners on Cuyahoga County's progress in reducing fatal and non-fatal overdoses within the County.

Funding source: 100% reimbursable through the 2024/2025 and 2025/2026 Overdose Data to Action grants.

The Secretary counts the vote:
Ayes: All, Nays: none, Abstained: motion carries.

It was moved by Ms. Eaton, seconded by Mr. McRae, that the addendum (CRC 2026-067) with Neighborhood Leadership Institute (Resolution 2025-084) under the 2025/2027 Maternal and Infant Vitality Initiative (MIVI) grant from July 1, 2025 through June 30, 2026 to increase the amount to be paid from $250,000.00 to $255,000.00, be approved.

Presented by: Michelle Benko.

Purpose: To coordinate Neighborhood Navigation services for identified women and ensure referrals to needed resources, with 80% of participants being Black/African American and 85% reached through non-traditional outreach.

Funding source: 100% reimbursable through the 2025/2027 Maternal and Infant Vitality Initiative (MIVI) grant.

The Secretary counts the vote:
Ayes: All, Nays: none, Abstained: motion carries.

It was moved by Mr. Johnson, seconded by Ms. Halko, that the addendum (CRC 2026-068) to the business associate agreement (BAA) between Cuyahoga County Board of Health and Wonderware Inc., dba CORE Business Technologies, Inc., in an amount not to exceed $3,000.00, be approved.

Presented by: Joe McRae.

Purpose: To add additional IVR languages so callers can navigate the system in their preferred language, improving clarity and accessibility.

Funding Source: 100% funded by CCBH General Revenue.

The Secretary counts the vote:
Ayes: All, Nays: none, Abstained: motion carries.

Revenue Generating Agreements < $25,000.00

None

Contract Rescissions

None

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Mr. McRae, seconded by Ms. Halko, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:40 p.m.

The Secretary called the roll:

Ayes: Brandy Eaton, Matt Johnson, Martha Halko, Michael Pissini, Joe McRae, John Mills, Roderick Harris, Jana Rush, and Andre Brown.

Committee Chair

Clerk