

CUYAHOGA COUNTY
BOARD OF HEALTH
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CONTRACT REVIEW COMMITTEE

MINUTES – April 21, 2026

Meeting called to order by Jana Rush, Chair of the CRC at 1:31 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on April 21, 2026.

Roll Call: The following members were present: Brandy Eaton, Matt Johnson, Martha Halko, Michael Pissini, Joe McRae, John Mills, Jana Rush, and Andre Brown.

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – April 7, 2026.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2026-040 Administrative Services submitting a non-financial Memorandum of Understanding between CCBH and the University of Cincinnati for cyber security training and related services.

CRC 2026-041 Administrative Services submitting a non-financial addendum to the Business Associate Agreement with Lakewood, to allow for additional exchange of Protected Health Information ("PHI").

CRC 2026-042 Population Health submitting a no cost Data Agreement with Food Works Group under the 2025/2028 Distributor-Embedded Value Chain Coordinators (Project Scales) grant to use shared data to research, plan, facilitate, and evaluate a multi-phase Value Chain Coordination program in Ohio from May 1, 2026 through June 30, 2028.

CRC 2026-043 Administration Services submitting a Public Health Experience Agreement with Northeast Ohio Medical University-Consortium of Eastern OH to provide public health experience for students from August 8, 2026 through April 8, 2031. No Exchange of funds.

Roderick Harris, DrPH Health Commissioner

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It was moved by Mr. Johnson, seconded by Mr. McRae, that the consent agenda, including the minutes of the April 7, 2026 CRC meeting, be approved.

The Secretary counts the vote:
Ayes: All, Nays: none, motion carries.

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review
Bid/Quote Openings > \$50,000.00

None

Lead Program

None

New Items For Review
Bid/Quote Openings ≤ \$50,000.00

None

Lead Program

None

Expenditures: Contracts < \$50,000.00

It was moved by Mr. McRae, seconded by Ms. Halko, that the contract (CRC 2026-044) with CPR1 LLC for a four-year term in an amount not to exceed \$1,058.40 per year, plus a one-time shipping fee not to exceed \$120.00, for a total contract amount not to exceed \$4,353.60., be approved.

Presented by: Marija Zivkovic.

Purpose: To provide ongoing access to a reliable, fully maintained AED for continuous cardiac-emergency readiness without the upfront cost of purchasing a device.

Funding source: 100% funded by CCBH General Revenue.

The Secretary counts the vote:

Ayes: All, Nays: none, motion carries.

It was moved by Ms. Eaton, seconded by Mr. Johnson, that the addendum (CRC 2026-045) to the contract with Muse Content Group (CRC 2024-199) under the 2024/2026 USDA Farm to School grant from November 1, 2024 through June 30, 2026 to increase the amount to be paid from \$15,000.00 to \$20,655.75 and revise the contract end date from January 31, 2025 to June 30, 2026., be approved.

Presented by: Alyson Patrick.

Purpose: To support creating and updating nutrition education materials based on Youth Ambassador Program feedback.

Funding source: 100% reimbursable through the 2024/2026 USDA Farm to School grant.

The Secretary counts the vote:

Ayes: All, Nays: none, motion carries.

It was moved by Mr. Johnson, seconded by Ms. Rush, that the contracts (CRC 2026-046) under the 2026/2027 Ending HIV Epidemic-Care grant from March 1, 2026 through February 28, 2027., be approved.

Amount to be paid not to exceed

| | |
|---------------------------------|-------------|
| A.J. Boggs & IXN, Inc. DBA IXN | \$11,640.00 |
| Nueva Luz Urban Resource Center | \$36,000.00 |
| We Think 4 A Change | \$39,000.00 |
| The Center | \$1,500.00 |

Presented by: Erin Janowski.

Purpose: The EHE Program in Cuyahoga County supports people living with HIV/AIDS and works to reduce new HIV infections by 90% by 2030.

Funding source: 100% reimbursable through the 2026/2027 Ending HIV Epidemic-Care grant.

The Secretary counts the vote:

Ayes: All, Nays: none, motion carries.

It was moved by Mr. McRae, seconded by Mr. Johnson, that the contract with the Healthy Birth Day, Inc. (CRC 2026-047) under the 2025/2027 Maternal and Infant Vitality Initiative grant from April 1, 2026 through June 30, 2026 in an amount not to exceed \$7,000.00., be approved.

Presented by: Michelle Benko.

Purpose: To deliver the Count the Kicks Champion Program by raising fetal-movement awareness among expectant parents, especially in high-priority areas.

Funding source: 100% reimbursable through the 2025/2027 Maternal and Infant Vitality Initiative grant.

The Secretary counts the vote:

Ayes: All, Nays: none, motion carries.

Revenue Generating Agreements < \$25,000.00

None

Contract Rescissions

None

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Mr. Johnson, seconded by Mr. McRae, that the following Motion be adopted:


BE IT RESOLVED that the meeting be adjourned at 1:42 p.m.

The Secretary called the roll:

Ayes: Brandy Eaton, Matt Johnson, Martha Halko, Michael Pissini, Joe McRae, John Mills, Jana Rush, and Andre Brown.



Committee Chair



Clerk