

CUYAHOGA COUNTY
BOARD OF HEALTH
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

MINUTES – April 7, 2026

Meeting called to order by Brandy Eaton, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on April 7, 2026.

Roll Call: The following members were present: Amy Geiss, Tom Fink, Martha Halko, Michael Pissini, Joe McRae, John Mills, Jana Rush, and Andre Brown.

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – March 17, 2026.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2026-032 Population Health submitting a no cost extension addendum to the contract with Case Western Reserve University, Center for Community Health Integration (Resolution 2025-108 & CRC 2026-004) under the 2025/2027 Maternal and Infant Vitality grant to revise the end of the contract from February 28, 2026 to May 31, 2026.

CRC 2026-033 Environmental Public Health Services submitting a Memorandum of Understanding (MOU) with the City of East Cleveland to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 1, 2026, through December 31, 2030. No Exchange of Funds.

CRC 2026-034 Epidemiology, Surveillance and Informatics submitting an addendum to the DUA with Cleveland Clinic for the REDMAP project, adding additional variables that would be added to dataset that CCF sends to CCBH.

It was moved by Ms. Geiss, seconded by Mr. McRae, that the consent agenda, including the minutes of the March 17, 2026 CRC meeting, be approved.

The Secretary counts the vote:

Ayes: All, Nays: none, motion carries.

Roderick Harris, DrPH Health Commissioner

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings > \$50,000.00

None

Lead Program

None

New Items For Review

Bid/Quote Openings ≤ \$50,000.00

None

Lead Program

None

Expenditures: Contracts < \$50,000.00

It was moved by Ms. Geiss, seconded by Mr. Fink, that the contract (CRC 2026-035) with the Cleveland Clinic Foundation under the 2026/2027 Ryan White grant from March 1, 2026 through February 28, 2027 in an amount to be paid not to exceed \$33,800.00., be approved.

Presented by: Anastassia Idov.

Purpose: To provide HIV care and support services to underserved and underinsured clients living in six-county Cleveland Transitional Grant Area.

Funding source: 100% reimbursable through the 2026/2027 Ryan White grant.

The Secretary counts the vote:

Ayes: All, Nays: none, motion carries.

It was moved by Ms. Halko, seconded by Dr. Brown, that the contract (CRC 2026-036) with A.J. Boggs & IXN, Inc., under the 2026/2027 Ending HIV Epidemic-Care and Ryan White grants from March 1, 2026 to February 28, 2027 in an amount to be paid not to exceed \$43,309.00., be approved.

Presented by: Anastassia Idov.

Purpose: To provide full funding for hosting services and technical support for CareWare where Ryan White client data is stored.

Funding source: 100% reimbursable through the 2026/2027 Ending HIV Epidemic-Care and Ryan White grants.

The Secretary counts the vote:
Ayes: All, Nays: none, motion carries.

It was moved by Mr. Fink, seconded by Mr. McRae, that the contract (CRC 2026-037) with Upward Spiral Coaching & Consulting LLC under the 2026/2027 Ryan White grant from March 1, 2026 through February 28, 2027 in an amount to be paid not to exceed \$21,905.00., be approved.

Presented by: Anastassia Idov.

Purpose: To provide facilitation and management of the Ryan White Planning Council.

Funding source: 100% reimbursable through the 2026/2027 Ryan White grant.

The Secretary counts the vote:
Ayes: All, Nays: none, motion carries.

It was moved by Ms. Halko, seconded by Ms. Geiss, that the contract (CRC 2026-038) with Urban One Cleveland under the 2025/2026 REACH grant from April 1, 2026 through September 29, 2026 in an amount to be paid not to exceed \$9,485.00., be approved.

Presented by: April Vince.

Purpose: Urban One Cleveland will support the Cuyahoga County Board of Health by promoting physical activity and healthy nutrition.

Funding source: 100% reimbursable through the 2025/2026 REACH grant.

The Secretary counts the vote:

Ayes: All, Nays: none, motion carries.

It was moved by Mr. Fink, seconded by Ms. Rush, that the contract (CRC 2026-039) Navigate Counseling and Consultation Services under the 2024/2026 Cribs for Kids grant from April 1, 2026 through June 30, 2026 in an amount to be paid not to exceed \$1,260.00., be approved.

Presented by: Michelle Benko.

Purpose: To provide the program partners with professional development, by training motivational interviewing skills.

Funding source: 100% reimbursable through the 2024/2026 Cribs for Kids grant.

The Secretary counts the vote:

Ayes: All, Nays: none, motion carries.

Revenue Generating Agreements < \$25,000.00

None

Contract Rescissions

None

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Ms. Geiss, seconded by Mr. McRae, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:45 p.m.

The Secretary called the roll:

Ayes: Amy Geiss, Tom Fink, Martha Halko, Michael Pissini, Joe McRae, John Mills, Jana Rush, and Andre Brown.



Committee Chair



Clerk