

Cuyahoga Regional HIV Prevention and Care Planning Council
Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties
Lorsonja Moore – Chair



Quality Improvement Committee Minutes
Wednesday, March 18, 2026
2:30 – 3:30 PM

QI Planning Council Members		Planning Council Members	Community Attendees	Presenter(s)
1. Lorsonja Moore, Chair	P	Naimah O’Neal	Davonte Lucero	Elly Falter
2. Barb Gripshover, M.D.	P	Tony Elmore	Kim Rodas	Recipient Staff
3. Karla Ruiz	P	Talib Mahdi	Dwayne McCully	Lisa-Jean Sylvia
4. Stephanice Washington	A		Jean Luc Kasambayi	Brittanie Evans
5. Kimberlin Dennis	P			Melissa Hansen
6. Billy Gayheart	P			Anastassia Idov
7. LeAnder Lovett	P			Alisha Cassady
8. Xiomara Merced	P			Zach Levar
Total of 21 in attendance	P = Present A = Absent O(Other) = Phone * Non-member Volunteer or Pending PC Member			
Call to Order	Lorsonja Moore called the meeting to order at 2:30 pm.			
Moment of Silence				
Quorum Determination	7 of 8 QI committee members present - quorum of 4 needed.			
Welcome, Introductions & Conflicts of Interest	<p>All members, attendees, and guests welcomed, and asked to state names, affiliations, and conflicts of interest in the chat.</p> <p><i>Conflicted: Lorsonja Moore, DSAS; Xiomara Merced, MetroHealth; Dr. Barb Gripshover, UH; Naimah O’Neal, The Centers; Talib Mahdi, NLURC; Kim Rodas, NLURC; Jean Luc Kasambayi, NLURC</i></p>			
Approval of Agenda	<p>QI Committee reviewed and approved the agenda for March 18, 2026.</p> <p>Motion made by Naimah O’Neal, seconded by Tony Elmore</p> <p>In favor: all; Opposed: 0</p>			
Approval of Minutes	<p>QI Committee reviewed and approved the minutes from February 18, 2026.</p> <p>Motion made by Karla Ruiz, seconded by Billy Gayheart</p> <p>In favor: all; Opposed: 0; Abstained: LeAnder Lovett, Naimah O’Neal, Tony Elmore</p>			
Committee Business	<p>a. Deep Dive: Transportation</p> <p>i. Review Standards of Care – Elly Falter, CCBH</p> <ul style="list-style-type: none"> • Medical Transportation is a support service category designed to provide nonemergency transportation services. This enables an eligible client to access or be retained in core medical and support services. • Standards of care are available on the website here: https://ccbh.net/ryan-white-provider-resources/ under menu item 8: Service Standards of Care • 39% of RW clients in FY2024 used Medical Transportation services • MT services currently provided in the Cleveland TGA include bus passes, gas cards, RideShare (Lyft), Local taxi services, parking validation 			

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	<ul style="list-style-type: none"> • Service options may differ across counties within the TGA. With Cuyahoga County being most resourceful, the surrounding counties may not have extensive public bus systems, access to rideshare, and taxi services. • Of the clients who utilized MT in FY2024, 92% were Linked to care, 75% were retained in care, 100% were prescribed ART, and 97% reached Viral Load suppression • To ensure that services are provided within the Standards of Care, the following documentation is required for each client accessing the service: Number of trips provided; reason for each trip and its relation to accessing medical and support services; trip origin and destination for gas cards or taxi assistance; evidence that the client is linked to medical care. • A standardized MT form for Part A direct service providers can be found on the CCBH website here: https://ccbh.net/ryan-white-provider-resources/ under menu item 6: Policies and Resources • HRSA requires direct service providers to keep a current agency-specific MT policy. These policies inform the practice of MT services at the agency and should include the following information: eligibility; documentation requirements; allowable services; procedures; plan to revisit and revise the policy to remain current; cancellation policy; prioritization of the level of MT services • Sub-recipients must ensure that they utilize funds efficiently by: maintaining the up-to-date policy containing the specified process of providing MT services to RW clients i.e. prioritization of requests, allowable services, etc.; Staying in frequent communication with the recipient’s office throughout the grant year and alerting CCBH of any possible depleting funds; utilizing cost-saving practices when delivering MT services i.e. less costly service options first; prioritizing core medical service appointments over other requests; fraud prevention • Q: Is there any way that we can pull data as far as how many clients are served in each of the counties? • Q: What types of findings were there in 2024 and how were they corrected? • Q: Why are people not using the disabled bus passes if available? • Q: Learn more about what makes it possible for someone to get a gas card. • Q: What are some of the ways that providers restrict MT to manage funds? • Q: What transportation services are available in each county? <p>Motion to table the rest of the items on the agenda. Motion made by Naimah O’Neal, seconded by Billy Gayheart In favor: all, Opposed: none, Abstained: none</p>
Announcements	
Adjournment	Meeting adjourned by Lorsonja Moore at 3:32 PM
<p align="center">Reminder: Check your Email or the Website for Minutes and Agendas Visit the Ryan White HIV/AIDS Homepage at: www.ccbh.net/ryan-white Next Meeting: April 15, 2026 2:30 to 3:30 pm</p>	