



Cuyahoga Regional HIV Prevention and Care Planning Council
Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties
Lorsonja Moore – Chair

Quality Improvement Committee Minutes
Wednesday, October 15, 2025
2:30 – 3:30 PM

QI Planning Council Members		Planning Council Members	Community Attendees	Presenter(s)
1. Lorsonja Moore, Chair	P	Talib Mahdi*	Kim Rodas	
2. Barb Gripshover, M.D.	P	Tony Elmore*	Kenyetta Cloud	
3. Karla Ruiz	A	Julie Patterson		Recipient Staff
4. Stephanice Washington	A			Brittanie Evans
5. Kimberlin Dennis	P			Lisa-Jean Sylvia
6. Billy Gayheart	P			Alisha Cassady
7. LeAnder Lovett	P			Anastassia Idov
8. Xiomara Merced	P			Zach Levar
Total of in attendance	P = Present A = Absent O(Other) = Phone * Non-member Volunteer or Pending PC Member			
Call to Order	Kimberlin Dennis called the meeting to order at 2:35 pm.			
Moment of Silence				
Quorum Determination	of 8 QI committee members present - quorum of 5 needed.			
Welcome, Introductions & Conflicts of Interest	All members, attendees, and guests welcomed, and asked to state names, affiliations, and conflicts of interest in the chat. <i>Conflicted: Talib Mahdi – NLURC; Kim Rodas – NLURC; Lorsonja Moore – DSAS; Barb Gripshover – UH; Xiomara Merced – Metro</i>			
Approval of Agenda	QI Committee reviewed and approved the agenda for October 15, 2025. Motion made by Billy Gayheart, seconded by Barb Gripshover In favor: all; Opposed: 0			
Approval of Minutes	QI Committee reviewed and approved the minutes from September 17, 2025. Minutes were amended to add Barb Gripshover to the conflicted list. Motion made by Billy Gayheart, seconded by Barb Gripshover In favor: all ; Opposed: 0; Abstained: Tony Elmore			
Committee Business	<p>a. Needs Assessment Next Steps</p> <p>All regions are required to do a needs assessment. The purpose is to learn about people with HIV and the services that they need, as well as their barriers to care, along with HIV core medical and support service providers. It is important that people living with HIV are involved in the Needs Assessment process.</p> <ul style="list-style-type: none"> We are already doing some of the required components: epidemiological profile; assessment of service needs and barriers: PLWH in care; assessment of unmet need every 3 years; we have a starting point snapshot of provider resource inventory. 			

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	<ul style="list-style-type: none"> • If we make changes to the way we do these things, we can improve the end product and the flow of work. We could include unmet need estimate in the PSRA data presentation. Instead of repeating the survey every year, collect data throughout the 3-year period with targeted collection in year 2 and 3 to ensure we get info about outlying counties and priority groups. • Some components will require outside assistance: assessment of service needs and barriers: PLWH out of care; resource inventory; profile of provider capacity and capability; assessment of service needs & gaps. • Julie - There seems to be limited success in previous samples at assessing the needs of PLWH who are out of care. Lj – We could have interviews with folks who are new to care or newly re-entered into care to ask them about when they were out of care. • Profile of provider capacity and capability: Billy - how do we determine if there are too many providers for a single service? How do we do this while maintaining clear Planning Council/ Recipient roles? How was this done before and how is it done in other TGAs? • Review the multi-year Needs Assessment plan in preparation for the next meeting
Parking Lot Items	None
Next Steps	
Announcements	Tuesday, November 18 – Live webinar The Real Tea Kimberlin – Event this past Saturday was awesome and had a listening session.
Adjournment	Meeting adjourned by Kimberlin Dennis at 3:27 PM
Reminder: Check your Email or the Website for Minutes and Agendas Visit the Ryan White HIV/AIDS Homepage at: www.ccbh.net/ryan-white Next Meeting: November 19, 2025 2:30 to 3:30 pm	