

CONTRACT REVIEW COMMITTEE – AGENDA

REVISED

January 20, 2026

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. CONSENT AGENDA:

Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

- a. Approval of the Minutes of Prior Meetings: Regular Meeting – January 6, 2026.
- b. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
 - i. CRC 2026-004 Population Health submitting a no cost extension addendum to the contract with Case Western Reserve University, Center for Community Health Integration (Resolution 2025-108) under the 2025/2027 Maternal and Infant Vitality grant to revise the end of the contract from December 31, 2025 to February 28, 2026.
 - ii. CRC 2026-005 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 1, 2026, through December 31, 2027. No Exchange of Funds.

Olmsted Township
City of Brooklyn
City of South Euclid
Village of Walton Hills

City of Lakewood
City of Warrensville Heights
City of North Royalton
Village of Highland Hills

5. **CONTRACTS AND AWARDS:**

A. Tabled Items

None

B. New Items

a. Bid/Quote Openings \geq \$50,000.00

None

a. Bid/Quote Openings $<$ \$50,000.00

None

c. Expenditures: Contracts $<$ \$50,000.00

- i. CRC 2026-006 Administration Services is submitting a contract with Hootsuite, Inc. for social media software services including content integration and monitoring analytics, in an amount not to exceed \$19,400.

Purpose: Social media software services.

Funding source: 100% funded by CCBH General Revenue.

- ii. CRC 2026-007 Population Health Services submitting an addendum to the contract with We Think 4 A Change (CRC 2025-061 & CRC 2025-192) under the Ending HIV Epidemic-Care grant from March 1, 2025 to February 28, 2026 to increase the amount to be paid from \$30,000.00 to \$32,143.00.

Purpose: To support increased effort on the program.

Funding source: 100% reimbursable through the 2025/2026 Ending HIV Epidemic grant.

- iii. CRC 2026-008 Population Health Services submitting an addendum to the contract with A.J. Boggs & IXN, Inc (Resolution 2025-036 & CRC 2025-138 & CRC 2025-194) under the Ending HIV Epidemic-Care and Ryan White grants from March 1, 2025 to February 28, 2026 to increase the amount to be paid from \$91,285.00 to \$93,325.00.

Purpose: To provide full funding for hosting services and technical support for CareWare where Ryan White client data is stored.

Funding source: 100% reimbursable through the 2025/2026 Ending HIV Epidemic-Care and Ryan White grants.

- iv. CRC 2026-009 Population Health Services submitting an addendum to the contract with Strategy Solution, Inc. (Resolution 2025-074 & 2025-134) under the Cuyahoga County Community Health Needs Assessment and Community Health Improvement Plan Project from July 23, 2025 through June 30, 2026 to increase the amount to be paid from \$99,300.00 to \$104,300.00.

Purpose: To revise and update the Community Health Needs Assessment report.

Funding source: 100% funded by CCBH General Revenue.

d. Revenue Generating Agreements < \$25,000.00

None

6. Contract Rescissions

None

7. Other Business

8. Public Comment (3-minute maximum)

9. Motion to adjourn the meeting.