

CUYAHOGA COUNTY
BOARD OF HEALTH
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

MINUTES – January 6, 2026

Meeting called to order by Matt Johnson, Chair of the CRC at 1:32p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on January 6, 2026.

Roll Call: The following members were present: Brandy Eaton, Jana Rush, Roderick Harris, Matt Johnson, Martha Halko, John Mills and Andre Brown.

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – December 16, 2025.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2026-001 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 1, 2026, through December 31, 2027. No Exchange of Funds.

City of Shaker Heights
City of Parma
Orange Village

It was moved by Mr. Johnson, seconded by Ms. Rush, that the consent agenda, including the minutes of the December 16, 2025 CRC meeting, be approved.

The Secretary counts the vote:

Ayes: All, Nays: None, motion carries.

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$50,000.00

None

Lead Program

None

New Items For Review

Bid/Quote Openings $<$ \$50,000.00

None

Lead Program

None

Expenditures: Contracts $<$ \$50,000.00

It was moved by Mr. Johnson, seconded by Ms. Eaton, that the addendum (CRC 2026-002) to the contract with Nueva Luz Urban Resource Center, Inc., under the 2025/2026 Ending HIV Epidemic-Care grant from March 1, 2025 to February 28, 2026, to increase the amount to be paid from \$94,900.00 to \$124,900.00, be approved.

Presented by: Erin Janowski

Purpose: To support increased effort on the program.

Funding source: 100% reimbursable through the 2025/2026 Ending HIV Epidemic - Care grant.

The Secretary counts the vote:

Ayes: All, Nays: None, motion carries.

Revenue Generating Agreements < \$25,000.00

It was moved by Ms. Halko, seconded by Dr. Harris, that the Phase II Stormwater Service Agreement (CRC 2026-003) with the City of South Euclid to provide Phase II Stormwater. services from January 1, 2026, through December 31, 2027, in an amount to be received and not to exceed \$1,000.00, be approved.

Purpose: Implementation of the Minimum Control measures (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) and MCM #6: Pollution Prevention/Good Housekeeping for Municipal Operations programming.

The Secretary counts the vote:

Ayes: All, Nays: None, motion carries.

Contract Rescissions

None

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Ms. Rush, seconded by Dr. Harris, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:37p.m.

The Secretary called the roll:

Ayes: Brandy Eaton, Jana Rush, Roderick Harris, Matt Johnson, Martha Halko, Michael Pissini, Andre Brown, and John Mills.

Committee Chair

Clerk