

CUYAHOGA COUNTY BOARD OF HEALTH

AGENDA – DECEMBER 17, 2025

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Approval of the Minutes of the Regular Board Meeting –November 19, 2025.
5. Motion to amend agenda items as highlighted on revised agenda.
6. Public Comments on Agenda Resolutions Only (three-minute maximum).
7. Review of the Financial Statements.
8. Legislative Updates – N/A
9. Committee Reports – Finance Committee
10. Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

- A. RESOLUTION (2025-129) Authorize the Health Commissioner to enter and execute a contract addendum with the Cuyahoga County Office of Early Childhood to administer the 2025/2026 Newborn Home Visiting Program and to revise the end date from December 31, 2025 to June 30, 2026 and to increase the amount to be received from \$1,450,000.00 to \$1,762,500.00.
- B. RESOLUTION (2025-130) Authorize the Health Commissioner to accept the 2026/2027 Child Fatality Review grant funding from Cuyahoga County Office of Early Childhood from January 1, 2026 through December 31, 2027 in an amount not to exceed \$216,000.00.
- C. RESOLUTION (2025-131) Authorize the Health Commissioner to enter into and execute contracts with the following agencies under the 2025/2026 Overdose Data to Action grant from September 1, 2025 through August 31, 2026:

	<u>Amount not to exceed:</u>
Case Western Reserve University	\$ 479,650.00
The Centers	\$ 210,560.00
Cuyahoga County Medical Examiner's Office	\$ 245,583.00

- D. RESOLUTION (2025-132) Authorize the Health Commissioner to enter into and execute a contract with Cavaliers Operating Company, LLC under the 2025/2026 Ending HIV Epidemic-Care grant from December 17, 2025 through December 17, 2026 in an amount not to exceed \$200,000.00.

- E. RESOLUTION (2025-133) Authorize the Health Commissioner to enter into and execute contracts with the following agencies under the 2025/2026 REACH grant from September 30, 2025 through September 29, 2026:

	<u>Amount not to exceed:</u>
Bike Cleveland	\$ 121,632.00
Case Western Reserve University Swetland Center for Environmental Health	\$ 140,000.00

- F. RESOLUTION (2025-134) Authorize the Health Commissioner to enter into and execute a contract addendum with Strategy Solutions, Inc., to increase the amount to be paid to Strategy Solutions, Inc. from \$45,995.00 to \$99,300.00, and revise the end date from January 31, 2026 to June 30, 2026 (Resolution 2025-074).
- G. RESOLUTION (2025-135) Authorize the Health Commissioner to enter into and execute a contract addendum with Hott Associates, Inc. (RFP# 2022-04) for housekeeping and facility maintenance services revising the end date of the contract from December 31, 2025 to December 31, 2026. Amount to be paid to HOTT Associates, Inc. will be \$3,715.00 per month for housekeeping and \$1,150.00 per month for facility maintenance/management (2024-161 and CRC 2022-165).
- H. RESOLUTION (2025-136) Authorize the Health Commissioner to accept the 2025/2027 Ohio Specialty Crop Block grant funding from the Ohio Department of Agriculture from September 30, 2025 through September 29, 2027 in an amount not to exceed \$103,868.00.

BOARD ORDERS, RULES, FEES OR REGULATIONS:

FIRST READING:

- I. RESOLUTION (2025-137) To amend the Cuyahoga County Board of Health's Food Protection Program Fee for the ServSafe Manager in Food Protection Course as an emergency measure effective January 1, 2026.

SECOND READING:

None

THIRD READING:

- J. RESOLUTION (2025-116) To amend the Cuyahoga Board of Health's Food Protection Program Fees pursuant to the Ohio Revised Code Sections 3717.25 and 3717.45 effective January 1, 2026.
- K. RESOLUTION (2025-138) Approval of the Consent Agenda as set forth in the attached schedules:
- | | |
|------------|--|
| Schedule A | Appropriation Measures. |
| Schedule B | Cash Transfers. |
| Schedule C | Routine Personnel Actions. |
| Schedule D | Employee Training and Travel Expenses. |

Schedule E Approval of Vouchers. (Available upon request)
Schedule F CRC Report and Other Contracts.

11. Reports/Presentations

- (1) Infectious Diseases Update
- (2) PHAB Reaccreditation Update
- (3) Medical Director's Report
- (4) Health Commissioner's Report

12. Public and Staff Comments (three-minute maximum).

13. Motion to adjourn to Executive Session to consider the appointment, employment, promotion, discipline or compensation of a public employee or collective bargaining.

14. Miscellaneous Business

- a. 2026 Board Meeting Schedule (ref. enclosed)
- b. 2026 Board Committee Meeting Schedule (ref. enclosed)

15. Motion to adjourn the meeting.

SCHEDULE A
APPROPRIATION MEASURES

1. Budget Establishment(s):

- A. Establish a budget for the 2026/2027 Child Fatality Review grant in the amount of \$216,000.00 (ref. enclosed).
- B. Establish a budget for the 2025/2027 Ohio Specialty Crop Block grant in the amount of \$103,868.00 (ref. enclosed)

2. Budget Revision(s):

- A. Budget revision for the 2024/2025 MRC Strong grant to redistribute funds (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfer(s):

- A. Operating transfer from the General Fund to the 2024/2026 USDA Farm to School grant in the amount of \$29,348.25 (ref. enclosed).
- B. Operating transfer from the General Fund to the 2022/2025 Feed Our Future (RFSP) grant in the amount of \$107,143.11 (ref. enclosed).

2. Residual Equity Transfer(s):

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

1. Ratify Appointment(s):

- a. Cherron Smith, Emergency Preparedness Planner, Pay Grade D, \$50,420.00 annually, effective December 15, 2025.
- b. George Mata, Public Health Nurse Program Manager, Pay Grade E, \$65,000.00 annually, effective December 15, 2025.
- c. Amber Hitchcock, Public Health Nurse Supervisor, Pay Grade F, \$74,000.00 annually, effective December 15, 2025.

2. Appointment(s):

None

3. Promotion(s):

- a. Brian Carroll, Registered Environmental Health Specialist, Pay Grade D, \$50,420.00 annually, effective December 29, 2025.
- b. TBD, Deputy Director, Pay Grade G, \$TBD annually.

4. Resignation(s):

None

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Angela Garcia, BA, \$1,357.58, First Quarter 2026 tuition approved by the TARC on December 4, 2025.

Environmental Public Health

- b. Matt Johnson to local Health Director's meetings in 2026 – various locations in Ohio.
- c. Environmental Public Health staff to ODH coordinated Rabies meetings for 2026 – various locations in Ohio.
- d. Environmental Public Health staff to Northeast Ohio Sewage Treatment Round Table meetings for 2026 – various locations in Northeast Ohio.
- e. Authorization to pay routine out-of-county district travel expenses in the same manner as in district policy for 2026 to Ohio Department of Health (ODH) Offices; Summit, Geauga, and Portage Counties; City of North Ridgeville; and the Ohio Environmental Protection Agency (EPA) office – Twinsburg, Ohio.
- f. Authorization to pay routine out-of-county district travel expenses in the same manner as in district policy for 2026 Food, Vector and Plumbing Program related activities – various locations in Northeast Ohio.
- g. Environmental Public Health staff to Ohio Environmental Health Association (OEHA) Board and Committee activities for 2026 – various locations in Ohio.
- h. Environmental Public Health staff to Smoke Free Ohio Enforcement related activities for 2026 – various locations in Northeast Ohio.
- i. Environmental Public Health staff to Smoke Free Ohio Program meetings in 2026 – various locations in Ohio.
- j. Environmental Public Health staff to Water Quality (Beaches, Stormwater, Sewage Treatment, Private Water, Watershed and Climate Change) program related meetings and field activities for communities for 2026 – various locations in Northeast Ohio.
- k. Environmental Public Health staff to ODH Legionella Workgroup meetings for 2026 – various locations in Ohio.
- l. Environmental Public Health staff to Northeast Food Safety Round Table meetings for 2026 – various locations in Northeast Ohio.

- m. Environmental Public Health staff to Northeast Ohio Aquatics Roundtable meetings for 2026 – various locations in Ohio.
- n. Environmental Public Health staff to Ohio Mosquito and Vector Control Association (OMVCA) Board and Committee activities for 2026 – various locations in Ohio.
- o. Environmental Public Health staff to ODH coordinated Rabies meetings for 2026 – various locations in Ohio.
- p. Environmental Public Health staff to ODH coordinated Body Art Program meetings for 2026 – various locations in Ohio.
- q. Environmental Public Health staff to ODH coordinated Sewage Treatment System Program meetings for 2026 – various locations in Ohio.
- r. Environmental Public Health staff to ODH coordinated Swimming Pool Program meetings for 2026 – various locations in Ohio.
- s. Environmental Public Health staff to Materials Management/Solid Waste Program activities and meetings for 2026 – various locations in Ohio.
- t. Environmental Public Health staff to Food Protection Program training seminars coordinated by Ohio Department of Health and Ohio Department of Agriculture for 2026 – various locations in Ohio.
- u. Environmental Public Health staff to Retail Food Safety Advisory Council meetings for 2026 – various locations in Ohio.
- v. Environmental Public Health staff to Ohio Statehouse Public Health laws testimonies to support laws and regulations for 2026 – various locations in Ohio.
- w. Savannah Porter, MBA, \$4,000.00, First Quarter 2026 tuition approved by the TARC on December 4, 2025.

Epidemiology, Surveillance and Informatics

None

Nursing & Clinical Services

- a. Various HIV/STI Prevention staff to provide HIV/STI Disease Intervention partner notification and linkage care: January 1, 2026 through December 31, 2026. Ashtabula, Geauga, Lake, Lorain and Medina counties.
- b. Correction to November 2025 Schedule D, Nursing and Clinical Services Item D: Markayla Mariner to provide HIV/STI Disease Intervention partner notification and linkage care: October 10, 2025. Northfield, OH.
- c. Angelique Garcia, MBA, \$4,000.00, First Quarter 2026 tuition approved by the TARC on

December 4, 2025.

Population Health

- a. Liz Manley, Alison Patrick to the 2025/2027 Ohio Specialty Crop Block program meetings: September 30, 2025 – September 29, 2027. Various locations in Ohio.
- b. Chloe Nace-Rolland, MPH, \$4,000.00, First Quarter 2026 tuition approved by the TARC on December 4, 2025.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. November 18, 2025 1st CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2025-220 Environmental Public Health Services is submitting an addendum to the contract with Paragon CMS (CRC 2025-190), 23206 Cedar Rd., Beachwood, OH 44122 to extend the contract end date from December 1, 2025, to December 31,2025. No exchange of funds.

CRC 2025-221 Environmental Public Health Services is submitting an addendum to the contract with Paragon CMS (CRC 2025-172), 1899 Beersford Ave., East Cleveland, OH 44112 to extend the contract end date from November 11, 2025, to December 31,2025. No exchange of funds.

CRC 2025-222 Environmental Public Health Services is submitting an addendum to the contract with Paragon CMS (CRC 2025-142), 1185-1187 Brockley Ave., Lakewood, OH 44107 to extend the contract end date from October 6, 2025, to December 31,2025. No exchange of funds.

CRC 2025-223 Environmental Public Health Services is submitting an addendum to the contract with Paragon CMS (CRC 2025-206), 13815 Beaumont Ave., Down, East Cleveland, OH 44112 to extend the contract end date from November 16, 2025, to December 31,2025. No exchange of funds.

CRC 2025-224 Environmental Public Health Services is submitting an addendum to the contract with Paragon CMS (CRC 2025-177), 1865 Farmington Rd., East Cleveland, OH 4411 to extend the contract end date from November 16, 2025, to December 31,2025. No exchange of funds.

Contract Approvals and Authorizations

CRC 2025-226: Addendum – Ohio Guidestone – increase amount to be paid from \$120,000.00 to not to exceed \$127,027.00

CRC 2025-227: Douglas & Associates, LPA - \$50,000.00

CRC 2025-228: Veerakone PLLC - \$50,000.00

CRC 2025-229: The Baldwin Group, Inc. - \$950.00

CRC 2025-230: Kelly Stake – amount to be paid is to remain the same.

CRC 2025-231: Phase II Stormwater Service agreement –

	<u>Amount to be received not to exceed:</u>
City of Richmond Heights	\$3,780.00
City of Bay Village	\$16,300.00

Tabled Items

CRC 2025-209 Epidemiology, Surveillance, and Informatics is submitting an addendum to the Data Use Agreement with Case Western Reserve (CRC 2025-185) under the Newborn Home Visiting Program for the removal of service location. No exchange of funds.

CRC 2025-213, RFQ 2025-05 Unmanned Aerial Vehicle Treatment.

2. December 2, 2025 2nd CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2025-209 Addendum to the Data Use Agreement with Case Western Reserve University (CRC 2025-185) under the Newborn Home Visiting Program for the removal of service location. No exchange of funds.

Contract Approvals and Authorizations

CRC 2025-232: Greene County Combined Health District - \$5,000.00

CRC 2025-234: South Pointe Hospital – increase amount to be paid from \$13,399.52 to not to exceed \$19,099.52

CRC 2025-235: CCBH Plumbing Inspector, Robert DeLorenzo - amount to be paid is based on a per inspection basis.

CRC 2025-236: CCBH Plumbing Inspector, Jason Monaco - amount to be paid is based on a per inspection basis.

CRC 2025-237: CCBH Plumbing Inspector, Michael Spies - amount to be paid is based on a per inspection basis.

CRC 2025-238: Thrive for Change – increase amount to be paid from \$62,275.00 to not to exceed \$ 73,275.00

CRC 2025-239: Nueva Luz Urban Resource Center – decrease the amount to be paid from \$605,523.00 to \$560,431.00

CRC 2025-240: Phase II Stormwater Service Agreement -

	Amount to be received not to exceed
City of Lakewood	\$8,130.00
City of Strongsville	\$3,640.00
Orange Village	\$5,300.00

Tabled Items

CRC 2025-233 Agreement renewal with LexisNexis for legal research and disease investigations. Amount to be paid not to exceed \$9,720.00.

B. Other Contracts - None