

CUYAHOGA COUNTY
BOARD OF HEALTH
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE
ROUGH MINUTES – November 4, 2025

Meeting called to order by Matt Johnson, Chair of the CRC at 1:35 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on November 4, 2025.

Roll Call: The following members were present: Brandy Eaton, Martha Halko, Jana Rush, Matt Johnson, John Mills and Joe McRae

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – October 21, 2025.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2025-209 Nursing and Clinical Services submitting an addendum to the Data Use Agreement with Case Western University (CRC 2025-185) under the Newborn Home Visiting Program for the removal of service location. No cost extension.

CRC 2025-210 Environmental Public Health Services is submitting an addendum to the contract with Green Home Solutions (CRC 2025-171), 4674 Burleigh Rd. Garfield Heights, OH 44125, to extend the contract end date from October 10, 2025 to November 10, 2025. No cost extension.

CRC 2025-211 Environmental Public Health Services is submitting an addendum to the contract with Green Home Solutions (CRC 2025-169), 4129 Eastway Rd. South Euclid, OH 44121 to extend the contract end from October 10, 2025 to November 10, 2025. No cost extension.

It was moved by Mr. Johnson, seconded by Ms. Halko that the Data Use Agreement with Case Western University (CRC 2025-185) under the Newborn Home Visiting Program for the removal of service location be tabled.

It was moved by Mr. McRae, seconded by Ms. Eaton, that the consent agenda, including the minutes of the October 21, 2025 CRC meeting be approved.

The Secretary counts the vote:

Ayes: All, Nays: None, motion carries.

CONTRACTS AND AWARDS:

Tabled Items:

None

New Items For Review

Bid/Quote Openings \geq \$50,000.00

None

Bid/Quote Openings $<$ \$50,000.00

It was moved by Ms. Halko, seconded by Ms. Eaton that Bradley Woods Unmanned Aerial Vehicle (CRC 2025-213) be tabled.

Presented by: Mason Lethaeuser

The Secretary counts the vote:

Ayes: All, Nays: None, motion carries.

It was moved by Ms. Eaton, seconded by Mr. McRae, that the following contract (CRC 2025-214) for 15644 Albion Road Strongsville, OH 44136 be accepted as the lowest and best, and that a contract be awarded to KMU Trucking in the amount of \$16,600.00 be approved (ref. enclosed).

Presented by: Heather Grisez

The Secretary counts the vote:

Ayes: All, Nays: None, motion carries.

It was moved by Mr. McRae, seconded by Ms. Halko, that the following contract (CRC 2025-215) for 6786 Meadowood Drive Mayfield Village, OH 44143 be accepted as the lowest and best, and that a contract be awarded to Antonelli Bros., in the amount of \$12,720.00 be approved (ref. enclosed).

Presented by: Heather Grisez

The Secretary counts the vote:

Ayes: All, Nays: None, motion carries.

It was moved by Ms. Halko, seconded by Ms. Rush, that the following contract (CRC 2025-216) for 8545 Stearns Road Olmsted Township, OH 44138 be accepted as the lowest and best, and that a contract be awarded to KMU Trucking in the amount of \$16,785.00 be approved (ref. enclosed).

Presented by: Heather Grisez

The Secretary counts the vote:

Ayes: All, Nays: None, motion carries.

It was moved by Mr. McRae, seconded by Mr. Eaton, that the following contract (CRC 2025-217) for 6425 Columbia Road Olmsted Township, OH 44138 be accepted as the lowest and best, and that a contract be awarded to Dynamerican in the amount of \$23,690.00 be approved (ref. enclosed).

Presented by: Heather Grisez

The Secretary counts the vote:

Ayes: All, Nays: None, motion carries.

It was moved by Mr. McRae, seconded by Ms. Halko, that the following contract (CRC 2025-218) for 8951 Usher Road Olmsted Township, OH 44138 be accepted as the lowest and best, and that a contract be awarded to Dynamerican in the amount of \$17,900.00 be approved (ref. enclosed).

Presented by: Heather Grisez

The Secretary counts the vote:

Ayes: All, Nays: None, motion carries.

Expenditures: Contracts < \$50,000.00

It was moved by Ms. Halko, seconded by Mr. Johnson, that the addendum to the contract (CRC 2025-212) with Paragon CMS (CRC 2025-028), 13612 Garden Rd., East Cleveland, OH 44112, to increase the amount to be paid from \$41,395.00 to \$43,345.00. be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during project completion.

Funding source: 100% reimbursable through Lead Safe Ohio.

The Secretary counts the vote:

Ayes: All, Nays: None, motion carries.

It was moved by Mr. McRae, seconded by Ms. Eaton, that the contract (CRC 2025-219) with Thomson Reuters Westlaw for legal research subscription from January 1, 2026 through December 31, 2028. Amount to be paid not to exceed \$28,316.52 be approved.

Presented by: John Mills

Purpose: To continue subscription for legal research.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary counts the vote:

Ayes: All, Nays: None, motion carries.

Revenue Generating Agreements < \$25,000.00

Contract Rescissions

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Mr. Mills, seconded by Ms. Halko, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:03 p.m.

The Secretary called the roll:

Brandy Eaton, Martha Halko, Jana Rush, Matt Johnson, John Mills and Joe McRae



Committee Chair



Clerk