

CUYAHOGA COUNTY BOARD OF HEALTH

AGENDA – February 28, 2024

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Approval of the Minutes of the Regular Board Meeting – January 24, 2024.
5. Motion to amend agenda items as highlighted on revised agenda.
6. Public Comments on Agenda Resolutions Only (three-minute maximum).
7. Review of the Financial Statements.
8. Legislative Updates – N/A
9. Committee Reports – Diversity Committee
10. Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

- A. RESOLUTION 2024-013 Authorize the Health Commissioner to accept the 2024/2025 Medical Reserve Corps State, Territory and Tribal Nations Representative Organizations for Next Generation (MRC-STRONG) grant funding from the Health Resources and Services Administration from January 1, 2024 through May 31, 2025 in the amount of \$130,783.00.
- B. RESOLUTION 2024-014 Authorize the Health Commissioner to accept the 2024/2025 Ryan White Part A Program grant funding from the Health Resources and Services Administration (HRSA) from March 1, 2024 through February 28, 2025 in an amount not to exceed \$1,428,290.00.
- C. RESOLUTION 2024-015 Authorize the Health Commissioner to accept the 2024/2025 Ending the HIV Epidemic grant funding from the Health Resources and Services Administration (HRSA) from March 1, 2024 through February 28, 2025 in the amount not to exceed \$714,800.00.
- D. RESOLUTION 2024-016 Authorize the Health Commissioner to accept the 2024 Northeast Ohio Collaborative Pediatric QI Project grant funding from the Better Health Partnership from January 1, 2024 through March 31, 2024 in the amount not to exceed \$5,300.00.
- E. RESOLUTION 2024-017 Authorize the Health Commissioner to enter into and execute a contract with the Cuyahoga County Medical Examiner's Office for the Comprehensive Opioid, Stimulant and Substance Use Site-Based Program (COSSUP) Grant from October 1, 2023 through September 30, 2026. Amount to be received is not to exceed \$192,514.45.

- F. RESOLUTION 2024-018 Authorize the Health Commissioner to enter into and execute a contract with the Ohio Environmental Protection Agency for the 2024 Water Pollution Control Loan Fund assistance program in the amount of \$150,000.00.
- G. RESOLUTION 2024-019 Authorize the Health Commissioner to enter into and execute a contract with the City of North Ridgeville for the Phase II Stormwater Services Agreement from January 1, 2024 through December 31, 2025. Amount to be received is not to exceed \$29,738.00.
- H. RESOLUTION 2024-020 Authorize the Health Commissioner to enter into and execute a contract with American Builders and Applicators in an amount not to exceed \$35,175.00 for lead remediation work at 1197 Melbourne Rd., East Cleveland, Ohio 44112 (CRC 2024-12).
- I. RESOLUTION 2024-021 Authorize the Health Commissioner to enter into and execute a contract with American Builders and Applicators in an amount not to exceed \$35,850.00 for lead remediation work at 4960 E 110th St., Garfield Heights, Ohio 44125 (CRC 2024-13).
- J. RESOLUTION 2024-022 Authorize the Health Commissioner to enter into and execute a contract with American Builders and Applicators in an amount not to exceed \$29,050.00 for lead remediation work at 1844 Rosalind Ave., East Cleveland, Ohio 44112 (CRC 2024-24).
- K. RESOLUTION 2024-023 Authorize the Health Commissioner to enter and execute a contract with Tesco Specialty Vehicles, LLC, in an amount not to exceed \$280,050.00 for the purchase of a mobile health clinic.
- L. RESOLUTION 2024-024 To approve the EDI Program Manager job description effective February 28, 2024.
- M. RESOLUTION 2024-025 Approval to revise the CCBH Position Complement effective February 28, 2024.
- N. RESOLUTION 2024-026 To Authorize payment(s) for the contract(s) and/or order(s) with the following vendor(s):

<u>VENDOR</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>PURPOSE</u>
NACCHO	\$14,850.00	02/06/2024	Preparedness Summit Registrations

BOARD ORDERS, RULES, FEES OR REGULATIONS:

- O. RESOLUTION 2024-027 To grant a variance from Ohio Administrative Code Sections 3701-2-06 (G)(3)(a) for the Sewage Treatment System Servicing the residence at 7968 Skyline Dr., Broadview Heights, Ohio (PPN# 582-04-041).

FIRST READING:

None

SECOND READING:

- P. RESOLUTION 2024-011 To amend the Cuyahoga County Board of Health Swimming Pool, Spa, and Special Use Pool Program Fees pursuant to the Ohio Revised Code Sections 3749.04 and 3709.09 effective April 1, 2024.

THIRD READING:

None

- Q. RESOLUTION 2024-028 Approval of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

- R. Health Commissioner's Report

(1) Infectious Diseases Update

(2) Child Fatality Review Presentation

- S. Public and Staff Comments (three-minute maximum).

- T. Motion to adjourn to Executive Session to consider the appointment, employment, promotion, or compensation of a public employee.

- U. Miscellaneous Business

- V. Motion to adjourn the meeting.

SCHEDULE A
APPROPRIATION MEASURES

1. Budget Establishment(s):

- A. Establish a budget for the 2024/2025 MRC Strong Program grant in the amount of \$130,783.00 (ref. enclosed).
- B. Establish a budget for the 2024 Northeast Ohio Collaborative Pediatric QI Project grant in the amount of \$5,300.00 (ref. enclosed).
- C. Establish a budget for the 2024/2025 Ryan White Part A Program grant in the amount of \$1,428,290.00 (ref. enclosed).
- D. Establish a budget for the 2024/2025 Ending the HIV Epidemic (EHE Care) grant in the amount of \$714,800.00 (ref. enclosed).
- E. Establish a budget for the 2023/2026 Opioid, Stimulant and Substance Use Site-Based Program (COSSUP) grant in the amount of \$192,514.45 (ref. enclosed).
- F. Correction: Establish a budget for the 2022/2025 COSSAP grant in the amount of \$108,450.00 (ref. enclosed-original support documentation only included year 1 amount of 36,150.00).
- G. Correction: On June 28, 2023, Item B. Read “Establish a budget for the 2024/2025 Ohio Children’s Trust Fund grant in the amount of \$100,000.00”. The language should have read “Establish a budget for the 2023/2025 Ohio Children’s Trust Fund grant in the amount of \$100,000.00”.

2. Budget Revision(s):

- A. Budget revision for the 2023 Creating Healthy Communities grant to decrease the budget by \$41,449.15 (ref. enclosed).
- B. Budget revision for the 2021/2023 Specialty Crop Block grant to decrease the budget by \$0.10 (ref. enclosed).
- C. Budget revision for the 2018/2020 HIP Cuyahoga Robert Wood Johnson Foundation grant to redistribute funds (ref. enclosed).
- D. Budget revision for the 2022/2025 Regional Food System Partnership grant to redistribute funds (ref. enclosed).
- E. Budget revision for the 2024/2025 Child Fatality Review grant to redistribute funds (ref. enclosed).
- F. Budget revision for the 2022/2023 Maternal & Child Health grant to redistribute funds (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfer(s):

- A. Operating transfer from the General Fund and the HIP CUYAHOGA grant to the 2022/2025 Regional Food System Partnership grant in the amount of \$14,000.00 (ref. enclosed).
- B. Operating transfer from the General Fund to the 2022/2025 Regional Food System Partnership grant in the amount of \$11,206.81 (ref. enclosed).

2. Residual Equity Transfer(s):

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Elizabeth Falter, Grant Coordinator, Pay Grade C, \$42,710.00 annually, effective February 12, 2024.
- B. Suzanne Hrusch, Director, External Affairs, Pay Grade H, \$86,436.00 annually, March 11, 2024.

Appointment(s):

- A. TBD, Environmental Health Specialist in Training (EHSIT)/ Registered Environmental Health Specialist (REHS), Pay Grade C, \$42,710.00 annually/Pay Grade D, \$48,951.00 annually.
- B. TBD, Environmental Health Specialist in Training (EHSIT)/ Registered Environmental Health Specialist (REHS), Pay Grade C, \$42,710.00 annually/Pay Grade D, \$48,951.00 annually.
- C. TBD, Environmental Health Specialist in Training (EHSIT)/ Registered Environmental Health Specialist (REHS), Pay Grade C, \$42,710.00 annually/Pay Grade D, \$48,951.00 annually.
- D. TBD, Grant Coordinator, Pay Grade C, \$42,710.00 annually.
- E. TBD, Grant Coordinator, Pay Grade C, \$42,710.00 annually.
- F. TBD, Public Health Nurse, \$51,772.50 annually.

Promotion(s):

- A. Marlene Skovenski, Administrative Services Supervisor, Pay Grade E, \$56,127.00 annually, effective February 12, 2024.
- B. Blaise Soberano, Communicable Disease Investigator Program Manager, Pay Grade E, \$56,127.00 annually, effective February 12, 2024.
- C. Alexa Geiger, Grant Program Manager, Pay Grade E, \$56,127.00 annually, effective March 11, 2024.
- D. Melissa Hansen, Grant Program Manager, Pay Grade E, \$56,127.00 annually, effective March 11, 2024.
- E. Megan Mementowski, Registered Environmental Health Specialist (REHS) Program Manager, Pay Grade E, \$56,127.00 annually, effective March 11, 2024.

Resignation(s):

- A. Khandi King, Data Analyst, effective February 23, 2024.
- B. Lori Quirino, Public Health Nurse, effective March 1, 2024.

Retirement(s):

- A. Rick Novickis, Director, Environmental Public Health, effective April 30, 2024.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- A. Joseph McRae and John Mills to State Employment Relations Board (SERB) for the AFSCME Union election: January 12, 2024. Columbus, OH.
- B. Rebecca Burke and La'Keisha James to NNPHI Public Health Improvement Training (PHIT) 2024: From Vision to Action: Building a Healthier Future through Performance and Equity: May 19-21, 2024. New Orleans, LA.
- C. Rebecca Burke and La'Keisha James to NNPHI Annual Conference 2024: Building Pathways to Improve Public Health: May 21-23, 2024. New Orleans, LA.

Environmental Public Health

- D. Correction to December 2023 Schedule D, Environmental Public Health Item F: staff to Ohio Onsite Wastewater Association Annual Conference in Newark, OH to include dates of travel from January 8 – 10, 2024.
- E. Correction to December 2023 Schedule D, Environmental Public Health Item E: Rebecca Hysing and Becky Karns to the 2024 OD2A Kick-off meeting: May 5-9, 2024. Atlanta, GA.
- F. Environmental Public Health staff to The Northeast Section of the Ohio Water Environment Association Industrial Wastes Seminar: February 15, 2024. Richfield, OH.
- G. Environmental Public Health staff to The Midwest Workshop sponsored by ODH: March 10-12, 2024. Columbus, OH.
- H. Environmental Public Health staff to the Principles Workshop sponsored by ODH: March 12-14, 2024. Columbus, OH.
- I. Robert Brand to Climate and Health Education Summit: March 14-15, 2024. Cleveland, OH.
- J. Libby Ludtke and Stephanie McConoughey to National Healthy Homes Conference: April 7 – 12, 2024. Minneapolis, MN.
- K. Environmental Public Health staff to OEHA's 2024 Annual Education Conference: April 10 – 12, 2024. Dublin, OH.

Epidemiology, Surveillance and Informatics

- L. Blaise Soberano to Disaster Related Exposure Assessment and Monitoring (DREAM) Training at The Center For Domestic Preparedness: April 1-6, 2024. Anniston, AL.
- M. Tatyana Khaled to OEI Technical Assistance meetings: January 1, 2024 – December 31, 2024. Various locations in Ohio.

- N. Tatyana Khaled to Ohio Infant Mortality Collaborative meetings: January 1, 2024 – December 31, 2024. Various locations in Ohio.
- O. Sarah Szabo and Samantha Smith to Healthy Northeast Ohio Partner meetings: January 1, 2024 – December 31, 2024. Various locations in Ohio.
- P. Jana Rush and Takisha to Healthy Northeast Ohio Partner Meetings: January 1, 2024 December 31, 2024. Various locations in Ohio.
- Q. Kenya Moyers to Ohio Department of Health Injury Prevention Partnership meetings: January 1, 2024 – December 31, 2024. Various locations in Ohio.
- R. Sarah Szabo to DNPAO National Training for (REACH): May 4 – 10, 2024. Atlanta, GA
- S. Samantha Smith and Kenya Moyers to the Overdose Data to Action Kick-Off Meeting: May 4 – 10, 2024. Atlanta, GA
- T. Clarence Williams to the Biomedical HIV Prevention Summit: April 18 – 21, 2024. Seattle, WA
- U. Clarence Williams to the Evaluating EHE Implementation Workshop: April 30 – May 4, 2024. Seattle, WA.
- V. Jana Rush to Doctoral Public Health Leadership Training at the University of South Florida, DrPH Summer Institute: June 4 – 11, 2024. Tampa, FL.

Nursing & Clinical Services

Population Health

- W. Elizabeth Manley, Nichelle Shaw, April Vince to the Division of Nutrition, Physical Activity and Obesity (DNPAO) National Training: May 5 - 9, 2024. Atlanta, GA.
- X. Erin Janowski, Brian Lutz, Erin Lark Turcoliveri to the 2024/2025 Ending the HIV Epidemic program meetings: March 1, 2024 – February 28, 2025. Various locations in Ohio.
- Y. Monica Baker, Brittanie Evans, Anastassia Idov to the 2024/2025 Ryan White Part A program meetings: March 1, 2024 – February 28, 2025. Various locations in Ohio.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. February 6, 2024 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2024-10 Population Health submitting a Memorandum of Understanding (MOU) with A Vision of Change under the 2023/2024 Ohio Department of Health Implementing Enhanced HIV Prevention and Surveillance for Health Departments grant to provide HIV self-test kits in exchange for monthly demographic data from February 6, 2024 to May 31, 2024. No exchange of funds.

CRC 2024-11 Environmental Public Health Services submitting the following contract addendums under the 2023/2024 Overdose Data to Action grant to revise Exhibit A – Scope of Work. Amount to be paid to the sub-recipients will remain the same.

The Woodrow Project	Resolution 2023-107
Case Western Reserve University	Resolution 2023-125
MetroHealth Systems	Resolution 2023-125

Contract Recommendations for Board Approval

CRC 2024-06: Northeast Ohio Regional Sewer District - \$450,000.00 to be submitted to Board for approval.

CRC 2024-12: American Builders & Applicators - \$35,175.00 to be submitted to Board for approval.

CRC 2024-13: American Builders & Applicators - \$35,850.00 to be submitted to Board for approval.

Contract Authorizations

CRC 2024-14: American Builders & Applicators - \$23,05.00
CRC 2024-15: American Builders & Applicators - \$13,275.00
CRC 2024-16: American Builders & Applicators - \$13,350.00
CRC 2024-17: American Builders & Applicators - \$19,475.00

Contract Approvals

CRC 2024-18: Addendum - TNT Construction and Contracting – to increase amount to be paid from \$13,900.00 to \$14,275.00 to be approved.

CRC 2024-19: Addendum - LexisNexis - to extend the end of the contract term from December 31, 2023 through December 31, 2024 - amount to be paid not to exceed \$8,028.00

Contract Rescissions

CRC 2024-20: TNT Construction – \$35,199.00

2. February 20, 2024 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2024-21 Population Health submitting a Memorandum of Understanding (MOU) with the Cuyahoga County Juvenile Detention Center under the 2023/2024 Ohio Department of Health Implementing Enhanced HIV P&S for Health Departments grant to provide HIV testing materials, carry out HIV testing at In-Take, and to share data with the Ohio Department of Health from January 16, 2024 to May 31, 2024. No Exchange of funds.

CRC 2024-22 Epidemiology, Surveillance and Informatics Services submitting a Memorandum of Understanding (MOU) agreement with Mayfield City School District for Points of Dispensing (POD) in the event of an emergency will be effective upon signature until terminated. No Exchange of Funds.

CRC 2024-23 Administration Services submitting a Public Health Experience Agreement with Walden University to provide public health experience for students from February 26, 2024 through February 25, 2029. No Exchange of funds.

Contract Recommendations for Board Approval

CRC 2024-24: American Builders & Applicators - \$29,050.00 to be submitted to Board for approval.

Contract Authorizations

CRC 2024-25: Sosis Painting & Remodeling - \$18,500.00

Contract Approvals

CRC 2024-26: - Dr. David W. Knight, D.D.S. – \$1,000.00.

Revenue Generating Agreements

CRC 2024-09: Phase II Service Agreements – following communities from January 1, 2024 through December 31, 2025.

City of Bedford	\$13,876.00
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Contract Rescissions

CRC 2024-20: Dynamerican – \$8,995.00

B. Other Contracts

