

CUYAHOGA COUNTY
BOARD OF HEALTH
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CONTRACT REVIEW COMMITTEE

MINUTES – July 15, 2025

Meeting called to order by Jana Rush, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on July 15, 2025.

Roll Call: The following members were present: Brandy Eaton, Martha Halko, Matt Johnson, Jana Rush and Joe McRae.

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – July 1, 2025.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2025-141 Environmental Public Health Services is submitting an addendum to the contract with Green Home Solutions (CRC 2025-028), 1050 E. 200th St., Euclid, OH 44117 to extend the contract end date from June 13, 2025, to August 15, 2025. Amount to be paid to remain the same.

It was moved by Mr. Johnson, seconded by Ms. Eaton, that the consent agenda, including the minutes of the July 1, 2025 CRC meeting be approved.

The Secretary counts the vote:

Ayes: All, Nays: None. Motion carries.

CONTRACTS AND AWARDS:

Tabled Items:

CRC 2025-118
13815-13817 Beaumont Ave, Up/Down
East Cleveland, OH 44112

It was moved by Mr. Johnson, seconded by Mr. McRae, that the following contract (CRC 2025-118) for 13815-13817 Beaumont Ave, Up/Down East Cleveland, OH 44112 be withdrawn.

The Secretary counts the vote:

Ayes: All, Nays: None. Motion carries.

New Items For Review:

Bid/Quote Openings $\geq$ \$40,000.00

CRC 2025-142
1185-1187 Brockley Ave.
Lakewood, OH 44107

It was moved by Ms. Rush, seconded by Mr. Johnson, that the following contract (CRC 2025-142) for 1185-1187 Brockley Ave. Lakewood, OH 44107 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$68,810.00 be submitted to Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary counts the vote:

Ayes: All, Nays: None. Motion carries.

CRC 2025-143
1620 Lewis Drive
Lakewood, OH 44107

It was moved by Mr. McRae, seconded by Mr. Johnson, that the following contract (CRC 2025-143) for 1620 Lewis Drive Lakewood, OH 44107 be accepted as the lowest and best, and that a contract be awarded to Croxton Tech in the amount of \$53,700.00 be submitted to Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary counts the vote:

Ayes: All, Nays: None. Motion carries.

Bid/Quote Openings < \$40,000.00

CRC 2025-0144
1484 Lakeland Ave.
Lakewood, OH 44107

It was moved by Ms. Eaton, seconded by Ms. Rush, that the following contract (CRC 2025-144) for 1484 Lakeland Ave. Lakewood, OH 44107 be accepted as the lowest and best, and that a contract be awarded to Lead Guru in the amount of \$11,030.00.

Presented by: Stephanie McConoughey

The Secretary counts the vote:

Ayes: All, Nays: None. Motion carries.

Expenditures: Contracts < \$40,000.00

CRC 2025-145 It was moved by Mr. Johnson, seconded by Ms. Halko, that agreement (CRC 2025-145) with American Builders and Applicators (CRC2024-154), 20900 Raymond St., Maple Hts., OH 44137, to increase the amount to be paid to American Builders and Applicators from \$11,450.00 to \$16,700.00.

Purpose: To complete additional work found during project completion.

Funding source: 100% reimbursable through Lead Safe Ohio.

Presented by: Stephanie McConoughey

The Secretary counts the vote:

Ayes: All, Nays: None. Motion carries.

Revenue Generating Agreements < \$25,000.00
None

Contract Rescissions
None

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Mr. McRae, seconded by Mr. Johnson, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:40 p.m.

The Secretary counts the vote:

Ayes: All, Nays: None. Motion carries.

Committee Chair

Clerk