

CUYAHOGA COUNTY
BOARD OF HEALTH
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

MINUTES – August 19, 2025

Meeting called to order by Martha Halko, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on August 19, 2025.

Roll Call: The following members were present: Rod Harris, Brandy Eaton, Martha Halko, Matthew Johnson, Wedad Alhamwi, and Jana Rush.

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – August 5, 2025.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2025-159 Nursing and Clinical Services submitting a Memorandum of Understanding (MOU) with the Cuyahoga County Public Library (Bay Village Branch) under the Starting Point Prevention & Inclusion grant to conduct a Childcare Provider training on August 20, 2025. No Exchange of Funds.

CRC 2025-160 Epidemiology, Surveillance & Informatics submitting an addendum to the Data Usage Agreement with Case Western Reserve University for the REDMAP project, to allow additional data variables to the scope of work and data exchange. No Exchange of Funds

It was moved by Ms. Eaton, seconded by Mr. Johnson, that the consent agenda, including the minutes of the August 5, 2025 CRC meeting be approved.

The Secretary counts the vote:

Ayes: All, Nays: None, Motion carries.

CONTRACTS AND AWARDS:

Tabled Items:
None

New Items For Review:

Contract Rescissions

CRC 2025-161 It was moved by Mr. Johnson, seconded by Dr. Harris, that the contract (CRC 2025-103) for with Burten, Bell, Carr Development, Inc. be rescinded and to revise the contract amount to an amount not to exceed \$2,500 for prior incurred expenses.

Presented by: Nichelle Shaw

The Secretary counts the vote:

Ayes: All, Nays: None, Motion Carries.

CRC 2025-162 It was moved by Mr. Johnson, seconded by Ms. Eaton, that the contract (CRC 2025-143) for 1620 Lewis Dr., Lakewood, OH 44107 be rescinded and the contract be awarded to American Builders and Applicators in the amount of \$65,800.00 be submitted to Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary counts the vote:

Ayes: All, Nays: None, Motion carries.

Bid/Quote Openings ≥ \$40,000.00

RFP 2025-04, CRC 2025-163 It was moved by Dr. Harris, seconded by Ms. Eaton, that the following contract (CRC 2025-163) for 13815-13817 Beaumont Ave. East Cleveland, OH 44112 be tabled due to no bids having been received for RFP 2025-04.

Presented by: Stephanie McConoughey

The Secretary counts the vote:

Ayes: All, Nays: None, Motion carries.

CRC 2025-164 It was moved by Ms. Alhamwi, seconded by Mr. Johnson, that the following contract (CRC 2025-164) for 1232 Melbourne Rd. East Cleveland, OH 44112 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$51,865.00 be submitted to Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary counts the vote:

Ayes: All, Nays: None, Motion carries.

CRC 2025-165 It was moved by Dr. Harris, seconded by Ms. Alhamwi, that the following contract (CRC 2025-165) for 4761 E. 90th St. Garfield Hts., OH 44125 be accepted as the lowest and best, and that a contract be awarded to Green Home Solutions in the amount of \$42,525.00 be submitted to Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary counts the vote:

Ayes: All, Nays: None, Motion carries.

Bid/Quote Openings < \$40,000.00

CRC 2025-150 It was moved by Mr. Johnson, seconded by Ms. Eaton, that the contract (CRC 2025-150) for 1237 E 125th St. East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to American Builders and Applicators in the amount of \$29,700.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary counts the vote:

Ayes: All, Nays: None, Motion carries.

CRC 2025-166 It was moved by Mr. Johnson, seconded by Ms. Alhamwi, that the contract (CRC 2025-166) for 2445 Laurelhurst Rd. University Heights, OH 44118 be accepted as the lowest and best, and that a contract be awarded to Lead Guru in the amount of \$2,740.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary counts the vote:

Ayes: All, Nays: None, Motion carries.

CRC 2025-167 It was moved by Ms. Halko, seconded by Ms. Eaton, that the contract (CRC 2025-167) for 1732 Oakmount Rd. South Euclid, OH 44121 be accepted as the lowest and best, and that a contract be awarded to American Builders and Applicators in the amount of \$21,925.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary counts the vote:

Ayes: All, Nays: None, Motion Carries.

CRC 2025-168 It was moved by Mr. Johnson, seconded by Dr. Harris, that the contract (CRC 2025-168) for 1964 Hayden Ave. East Cleveland, OH 44112 be accepted as the lowest and best, and that a contract be awarded to American Builders and Applicators in the amount of \$25,700.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary counts the vote:

Ayes: All, Nays: None, Motion carries.

CRC 2025-169 It was moved by Ms. Halko, seconded by Mr. Johnson, that the contract (CRC 2025-169) for 4129 Eastway Rd. South Euclid, OH 44121 be accepted as the lowest and best, and that a contract be awarded to Green Home Solutions in the amount of \$4,200.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary counts the vote:

Ayes: All, Nays: None, Motion carries.

CRC 2025-170 It was moved by Ms. Alhamwi, seconded by Ms. Eaton, that the contract (CRC 2025-170) for 18856 Naumann Ave. Euclid, OH 44132 be accepted as the lowest and best, and that a contract be awarded to Green Home Solutions in the amount of \$31,800.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary counts the vote:

Ayes: All, Nays: None, Motion carries.

CRC 2025-171 It was moved by Ms. Eaton, seconded by Mr. Johnson, that the contract (CRC 2025-171) for 4674 Burleigh Rd. Garfield Heights, OH 44125 be accepted as the lowest and best, and that a contract be awarded to Green Home Solutions in the amount of \$8,800.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary counts the vote:

Ayes: All, Nays: None, Motion carries.

CRC 2025-172 It was moved by Ms. Halko, seconded by Ms. Rush, that the contract (CRC 2025-172) for 1899 Beersford Ave. East Cleveland, OH 44112 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$42,635.00 to be submitted to Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary counts the vote:

Ayes: All, Nays: None, Motion carries.

Expenditures: Contracts < \$40,000.00

CRC 2025-173 It was moved by Mr. Johnson, seconded by Ms. Eaton, that contract (CRC 2025-173) with Johnson Controls from November 1, 2025 through October 31, 2026; the amount to be paid to Johnson Controls is not to exceed \$8,573.00 be approved.

Presented by: Erik Hamilton

Purpose: To provide security system services and maintenance.

Funding Source: 100% reimbursable through the General Revenue Fund.

The Secretary counts the vote:

Ayes: All, Nays: None, Motion carries.

CRC 2025-174 It was moved by Ms. Halko, seconded by Mr. Johnson, that contract addendum (CRC 2025-174) with the Cleveland Clinic Foundation (Resolution 2025-037) under the 2025/2026 Ryan White grant from March 1, 2025 through February 28, 2026 to increase the amount to be paid to the Cleveland Clinic Foundation from \$34,000.00 to \$69,000.00 be approved.

Purpose: To provide HIV care and support services to underserved and underinsured clients living in six-county Cleveland Transitional Grant Area.

Presented by: Anastassia Idov

Funding Source: 100% reimbursable through the 2025/2026 Ryan White grant.

The Secretary counts the vote:

Ayes: All, Nays: None, Motion carries.

CRC 2025-175 It was moved by Mr. Johnson, seconded by Ms. Eaton, that contract addendum (CRC 2025-175) with American Builders and Applicators (CRC 2025-132), 364 E. 270th St., Euclid, OH 44132, to increase the amount to be paid to American Builders and Applicators from \$20,600.00 to \$21,150.00 be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during project completion.

Funding source: 100% reimbursable through Lead Safe Ohio.

The Secretary counts the vote:

Ayes: All, Nays: None, Motion carries.

CRC 2025-176 It was moved by Ms. Eaton, seconded by Dr. Harris, that contract addendum (CRC 2025-176) with Paragon CMS (CRC 2025-025), 13400 Claiborne Rd. East Cleveland, OH 44112, to increase the amount to be paid to Paragon CMS from \$47,630.00 to \$48,115.00 be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during project completion.

Funding source: 100% reimbursable through Lead Safe Ohio.

The Secretary counts the vote:

Ayes: All, Nays: None, Motion carries.

Revenue Generating Agreements < \$25,000.00

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Mr. Johnson, seconded by Ms. Alhamwi, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:53 p.m.

The Secretary counts the vote:

Ayes: All, Nays: None, Motion carries.

Committee Chair

Clerk