

CUYAHOGA COUNTY
BOARD OF HEALTH
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

AGENDA – July 1, 2025

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. **APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.
 - A. Approval of the Minutes of Prior Meetings: Regular Meeting – June 17, 2025.
 - B. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
 1. CRC 2025-128 Nursing and Clinical Services submitting a Memorandum of Understanding (MOU) with The MetroHealth System effective June 17, 2025 to conduct Newborn Home Visiting (NBV) program activities at the main campus. No Exchange of Funds.
 2. CRC 2025-129 Epidemiology, Surveillance and Informatics submitting an Institutional Review Board (IRB) arrangement with University Hospitals Cleveland Medical Center (UH) and the Ohio Department of Health (ODH) for the REDMAP project. Since ODH is acting as CCBH's IRB, UH needed to have documentation in place to delineate which agency will be responsible for what in regards to project oversight. This agreement will be in place for the duration of the project.
5. **CONTRACTS AND AWARDS:**
 - A. Tabled Items
 1. CRC 2025-118
13815-13817 Beaumont Ave, Up/Down
East Cleveland, OH 44112

2. CRC 2025-117
RFQ 2025-02 Advancing Community Health Improvement Planning for
Cuyahoga County Board of Health
3. CRC 2025-123 Environmental Public Health Services is submitting an
addendum to the contract with American Builders & Applicators (CRC 2025-
056), 1484-1486 Dille Rd., Euclid, OH 44117 to increase the amount to be paid
to American Builders & Applicators from \$22,700.00 to \$23,850.00.

Purpose: To complete additional work found during project completion.

Funding source: 100% reimbursable through Lead Safe Ohio.

B. New Items for Review

1. Bid/Quote Openings $\geq$ \$40,000.00
 - a. CRC 2025-130
16503 Maple Hts., Blvd./5335 Vine St.
Maple Heights, Ohio 44137
 - b. CRC 2025-131
14110-14112 Orinoco Ave.
East Cleveland, Ohio 44112
2. Bid/Quote Openings $<$ \$40,000.00
 - a. CRC 2025-132
364 East 270th St.
Euclid, OH 44132
 - b. CRC 2025-133
4149 Verona Rd.
South Euclid, Ohio 44121
 - c. CRC 2025-134
1631 Eddy Rd.
East Cleveland, OH 44112
3. Expenditures: Contracts $<$ \$40,000.00
 - a. CRC 2025-135 Administration Services submitting an Agreement with the
Ohio Bureau of Criminal Identification and Investigation (BCI) authorizing
CCBH to administer the National Webcheck Program from June 1, 2025

through May 31, 2028. Fees to be paid to BCI are set by the Superintendent of BCI.

Purpose: To enable CCBH to conduct criminal background checks for employees and independent contractors.

Funding Source: 100% funded by CCBH General Revenue.

- b. CRC 2025-136 Administration Services submitting a contract with the Public Health Services Council of Ohio (PHSCO) to provide quality improvement training and support services from July 15, 2025 through February 28, 2026. Amount to be paid to PHSCO is not to exceed \$16,500.00.

Purpose: To provide quality improvement training and support services to CCBH staff.

Funding Source: 100% funded by CCBH General Revenue.

- c. CRC 2025-137 Environmental Public Health Services is submitting an addendum to the contract with American Builders and Applicators (CRC 2025-013), 1484-1486 Dille Rd, Euclid, OH 44117, to increase the amount to be paid to American Builders and Applicators from \$22,700.00 to \$24,850.00.

Purpose: To complete additional work found during project completion.

Funding source: 100% reimbursable through Lead Safe Ohio.

- d. CRC 2025-138 Population Health Services submitting an addendum to the contract with the A.J. Boggs & IXN, Inc. (Resolution 2025-036) under the Ending HIV Epidemic-Care and Ryan White grants from March 1, 2025 to February 28, 2026 to increase the amount to be paid to the A.J. Boggs & IXN, Inc. from \$50,085.00 to \$66,285.00.

Purpose: To provide hosting services and technical support for CareWare where Ryan White client data is housed.

Funding Source: 100% reimbursable through the Ending HIV Epidemic-Care and Ryan White grants.

- e. CRC 2025-139 Population Health Services submitting an addendum to the contract with the Upward Spiral Coaching & Consulting LLC (CRC 2025-073) under the 2025/2026 Ryan White grant from March 1, 2025 through February 28, 2026 to increase the amount to be paid to the Upward Spiral Coaching & Consulting LLC from \$21,060.00 to \$42,120.00.

Purpose: To provide facilitation and management of the Ryan White Planning Council.

Funding Source: 100% reimbursable through the 2025/2026 Ryan White grant.

- f. CRC 2025-140 Population Health Services submitting an addendum to the contract with the Muse Content Group (CRC 2025-031) under the 2024/2025 Harvest of the Month grant to change the contract end date from June 30, 2025 to April 30, 2025 and decrease the amount to be paid to the Muse Content Group from \$28,000.00 to \$24,500.00.

Purpose: To create new Feed Our future harvest of the month assets and support statewide social media campaigns.

Funding Source: 100% reimbursable through the 2024/2025 Harvest of the Month grant.

6. Revenue Generating Agreements < \$25,000.00
7. Contract Rescissions
8. Other Business
9. Public Comment (3-minute maximum)
10. Motion to adjourn the meeting.