

CUYAHOGA COUNTY  
BOARD OF HEALTH  
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*CONTRACT REVIEW COMMITTEE*

*MINUTES – May 20, 2025*

Meeting called to order by Jana Rush, Chair of the CRC at 1:44 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on May 20, 2025.

Roll Call: The following members were present: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson and Jana Rush

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – May 6, 2025.  
Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2025-101 Population Health Services submitting a Limited User License Agreement with Walgreens Co., under the 2024/2025 Implementing Enhanced HIV grant from June 27, 2025 through June 27, 2025 to provide HIV/STI testing and screening services, and HIV/STI counseling to individuals at Walgreens Store #3312 on National HIV Testing Day. No exchange of funds.

CRC 2025-102 Epidemiology, Surveillance & Informatics submitting the following Data Usage Agreements to share HIV/STI testing data for the purpose of the REDMAP project. No Exchange of Funds.

Cleveland Clinic Foundation  
MetroHealth Medical Center

It was moved by Matt Johnson, seconded by Brandy Eaton, that the consent agenda, including the minutes of the May 6, 2025 CRC meeting be approved.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson and Jana Rush

## CONTRACTS AND AWARDS:

Tabled Items:

New Items For Review

Bid/Quote Openings ≥ \$40,000.00

It was moved by Brandy Eaton, seconded by Matt Johnson, that the following quotes (CRC 2025-086) in response to RFP# 2025-02 Implementing Enhanced HIV Prevention and Surveillance for Health Departments to End the HIV Epidemic in Ohio (EHE Prevention) be accepted as the lowest and best, and a recommendation to award a contract to the following agencies be submitted to the Board for approval (ref. enclosed)

<u>Company</u>	<u>Amount</u>
Circle Health Services dba The Centers	\$141,250.00
MetroHealth System	\$160,000.00
MetroHealth System (SSP)	\$ 50,000.00
Nueva Luz Urban Resource Center	\$ 90,000.00
Thrive for Change	\$ 75,000.00
University Hospitals	\$155,000.00

Presented by: Erin Lark-Turcoliveri

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson and Jana Rush

Bid/Quote Openings < \$40,000.00

Expenditures: Contracts < \$40,000.00

It was moved by Martha Halko, seconded by Joe McRae, that the contract (CRC 2025-103) with Burten, Bell, Carr Development, Inc. under the 2024/2025 REACH grant from June 1, 2025 through September 29, 2025. Amount to be paid to Burten, Bell, Carr Development, Inc. is not to exceed \$10,000.00 to be approved.

Presented by: April Vince

Purpose: To support the Cuyahoga County Board of Health's mission to improve health, prevent chronic disease, and reduce health disparities in Cuyahoga County by promoting regular physical activity and better nutrition.

Funding Source: 100% reimbursable through the 2024/2025 REACH grant.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson and Jana Rush

It was moved by Brandy Eaton, seconded by Martha Halko, that the contract (CRC 2025-104) with A. J. Boggs & Company dba IXN, Inc. under the Ending the HIV Epidemic Care grant from March 1, 2025 through February 28, 2026. Amount to be paid to A.J. Boggs & Company dba IXN, Inc. is not to exceed \$3,312.06 to be approved.

Presented by: Erin Lark-Turcoliveri

Purpose: To implement an Epic to CareWare infrastructure enhancement project.

Funding Source: 100% reimbursable through Ending the HIV Epidemic Care grant.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson and Jana Rush

Revenue Generating Agreements < \$25,000.00

Contract Rescissions

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Matt Johnson, seconded by Joe McRae, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:54 p.m.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson and Jana Rush

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Committee Chair

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Clerk

## CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

### RFP RESULTS

**Program:** EHE Prevention  
**Title:** Implementing Enhanced HIV Prevention & Surveillance for Health Depts.  
**RFP No:** 2025-02  
**CRC No:** 2025-086

**The following quotes were opened on:**

**Opened by:** Judy V. Wirsching @10:57 am  
**Logged in by:** Kendra Bates

NAME OF CONTRACTOR	RECEIVED	QUOTE
Circle Health Servoces DBA The Centers	05/05/25 @ 10:37 am	\$144,000.00
LGBT Community Center of Greater Cleveland	05/06/25 @ 9:34 am	\$113,998.10
MetroHealth System	05/05/25 @ 2:55 pm	\$175,695.34
MetroHealth System	05/06/25 @ 9:21 am	\$50,000.00
Nueva Luz Urban Resource Center	05/06/25 @ 8:32 am	\$115,700.00
Thrive for Change	05/06/25 @ 9:23 am	\$75,000.00
University Hospitals	05/06/25 @ 8:40 am	\$163,499.00

**Recommended award:**

Circle Health Servoces DBA The Centers	\$141,250.00
MetroHealth System	\$160,000.00
MetroHealth System (SSP)	\$50,000.00
Nueva Luz Urban Resource Center	\$90,000.00
Thrive for Change	\$75,000.00
University Hospitals	\$155,000.00

**Brief Justification:**

An Evaluation Committee evaluated all proposals in accordance with the evaluation criteria set forth in the Request for Proposal (RFP). The recommendation for funding is based off the highest scores, program reach, proposed budget, and the funds available for this project.