

CUYAHOGA COUNTY
BOARD OF HEALTH
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CONTRACT REVIEW COMMITTEE

MINUTES – May 6, 2025

Meeting called to order by Jana Rush, Chair of the CRC at 1:39 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on May 6, 2025.

Roll Call: The following members were present: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson, Jana Rush and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – April 15, 2025.
Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2025-083 Administration Services submitting a Business Associate Agreement with Letternine to evaluate the amount of data storage for the transfer to a cloud based storage system. No exchange of funds.

CRC 2025-084 Nursing and Clinical Services submitting an agreement with the Ohio Department of Mental Health and Addiction Services and Ohio Pharmacy Services authorizing CCBH to purchase pharmaceuticals, over the counter (OTC) items, medical supplies, personal care items, forms and miscellaneous items from July 1, 2025 through June 30, 2027. No exchange of funds.

CRC 2025-085 Environmental Public Health Services is submitting an addendum to the contract with Glass Block Headquarters (CRC2025-038), 20752 Applegate Rd., Maple Heights, OH 44137 to extend the contract end date from May 4, 2025 to June 3, 2025. Amount to be paid to remain the same.

It was moved by Matt Johnson, seconded by Joe McRae, that the consent agenda, including the minutes of the April 15, 2025 CRC meeting be approved.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson, Jana Rush and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items:

New Items For Review

Bid/Quote Openings ≥ \$40,000.00

CRC 2025-086 Sealed bids were received from the following contacts by the deadline outlined in the Request for Proposal (RFP) # 2025-02 Implementing Enhanced HIV Prevention and Surveillance for Health Departments to End the HIV Epidemic in Ohio (EHE Prevention) (ref. enclosed):

<u>Agency</u>	<u>Received</u>	<u>Amount</u>
Circle Health Services dba The Centers	05/05/25 @ 10:37 am	\$144,000.00
LGBT Community Center of Greater Cleveland	05/06/25 @ 9:34 am	\$113,998.00
MetroHealth System	05/05/25 @ 2:55 pm	\$175,695.34
MetroHealth System	05/06/25 @ 9:21 am	\$50,000.00
Nueva Luz Urban Resource Center	05/06/25 @ 8:32 am	\$115,700.00
Thrive for Change	05/06/25 @ 9:23 am	\$75,000.00
University Hospitals	05/06/25 @ 8:40 am	\$163,499.00

Presented by: Judy Wirsching

The bids listed above were provided to the program staff for completion of the evaluation process.

It was moved by Martha Halko, seconded by Matt Johnson, that the following bid (CRC 2025-087) RFP # 2025-03 Lead Abatement Project 1449-1451 E. 135th St., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$102,576.00 be submitted to Board for approval (ref. enclosed):

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson, Jana Rush and Judy

It was moved by Judy Wirsching, seconded by Joe McRae, that the following contract (CRC 2025-088) for 16014-16016 Elderwood Ave., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$55,700.00 be submitted to Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson, Jana Rush and Judy Wirsching

Bid/Quote Openings < \$40,000.00

It was moved by Judy Wirsching, seconded by Matt Johnson, that following quotes (CRC 2025-089) RFQ # 2025-01 Mosquito Larvicide Briquettes be accepted as the lowest and best, and that a contract be awarded to Clarke Mosquito in the amount of \$27,911.25 be approved (ref. enclosed):

Presented by: Mason Leuthaeuser

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson, Jana Rush and Judy Wirsching

It was moved by Matt Johnson, seconded by Martha Halko, that the following contract (CRC 2025-090) for 2830 Northview Road, Rocky River, Ohio 44116 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$29,991.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson, Jana Rush and Judy Wirsching

It was moved by Brandy Eaton, seconded by Joe McRae, that the following contract (CRC 2025-091) for 2004 S. Belvoir Blvd., South Euclid, Ohio 44121 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$63,388.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson, Jana Rush and Judy Wirsching

It was moved by Brandy Eaton, seconded by Matt Johnson, that the following contract (CRC 2025-092) for 15609 Friend Ave., Maple Heights, Ohio 44137 be accepted as the lowest and

best, and that a contract be awarded to American Builders & Applicators in the amount of \$15,100.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson, Jana Rush and Judy Wirsching

It was moved by Martha Halko, seconded by Joe McCrae, that the following contract (CRC 2025-093) for 20301 Priday Ave., Euclid, Ohio 44123 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$6,370.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson, Jana Rush and Judy Wirsching

It was moved by Matt Johnson, seconded by Brandy Eaton, that the following contract (CRC 2025-094) for 131 East 204th St., Euclid, Ohio 44123 be accepted as the lowest and best, and that a contract be awarded to Croxton Technology in the amount of \$15,150.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson, Jana Rush and Judy Wirsching

It was moved by Brandy Eaton, seconded by Judy Wirsching, that the following contract (CRC 2025-095) for 165 East 199th St., Euclid, Ohio 44119 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$16,800.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson, Jana Rush and Judy Wirsching

It was moved by Brandy Eaton, seconded by Martha Halko, that the following contract (CRC 2025-096) for 1703 Grantwood Dr., Parma, Ohio 44134 be accepted as the lowest and best,

and that a contract be awarded to American Builders & Applicators in the amount of \$12,300.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson, Jana Rush and Judy Wirsching

It was moved by Matt Johnson, seconded by Brandy Eaton, that the following contract (CRC 2025-097) for 22399 Fairmount Blvd., Shaker Heights, Ohio 44118 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$22,700.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson, Jana Rush and Judy Wirsching

It was moved by Martha Halko, seconded by Matt Johnson, that the following contract (CRC 2025-098) for 25651 Farringdon Ave., Euclid, Ohio 44132 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$23,050.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson, Jana Rush and Judy Wirsching

Expenditures: Contracts < \$40,000.00

It was moved by Martha Halko, seconded by Matt Johnson, that the contract (CRC 2025-099) with Cleveland Department of Public Health under the Overdose Data to Action grant from September 1, 2024 through August 31, 2025. Amount to be paid to Cleveland Department of Public Health is not to exceed \$28,550.00 to be approved.

Presented by: Emily Landis

Purpose: To conduct linkage and referral services, provider education, and community based training as it is related to the objectives of the OD2A LOCAL initiative.

Funding Source: 100% reimbursable through the 2024/2025 Overdose Data to Action grant.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson, Jana Rush and Judy Wirsching

It was moved by Matt Johnson, seconded by Joe McRae, that the addendum to the contract (CRC 2025-100) with Green Home Solutions (CRC 2025-041), 1835 Rosalind Ave., East Cleveland, Ohio 44112 to increase the amount to be paid to Green Home Solutions from \$21,500.00 to \$26,400.00 to be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during project completion.

Funding Source: 100% reimbursable through Lead Safe Ohio.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson, Jana Rush and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

Contract Rescissions

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Joe McRae, seconded by Judy Wirsching, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:07 p.m.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Matt Johnson, Jana Rush and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

RFP RESULTS

Program: Lead Safe Ohio
Title: Lead Abatement Project- 1449-51 E. 135th St., East Cleveland, OH 44112
RFP No: 2025-03
CRC No: 2025-087
Due: 05/06/2025 at 10:00 AM

The following quotes were:

Opened by: Judy V. Wirsching @10:20 AM
Logged in by: Kendra Bates
Reviewed by: Stephanie McConoughey

NAME OF CONTRACTOR	RECEIVED	QUOTE
Paragon CMS	05/06/25 @ 9:04 AM	\$102,578.00
	Estimate:	\$93,140.00

Recommended award: Paragon CMS

Brief Justification:

Only bidder met all of the qualifications and is in good standing. The project cost are within 10% of the cost estimating software.

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QUOTE RESULTS

Project Address

Name: Sundy Aikens
Address: 16014-16016 Elderwood Ave.
City, State, Zip: East Cleveland, OH 44112
CRC No: 2025-088

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	MATCH
American Builders and Applicators	\$55,700	\$55,200	\$500
Croxton Technology Corp	\$64,400	\$63,900	\$500
Green Home Solutions	\$94,050	\$93,550	\$500
Paragon CMS	\$57,272	\$56,772	\$500
ESTIMATE:	\$58,950.00		

Recommended award: American Builders & Applicators

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RFQ RESULTS

Program: Vector Control
Title: Mosquito Briquettes
RFQ No: 2025-01
CRC No: 2025-089

The following quotes were received and opened on:

NAME OF CONTRACTOR	RECEIVED	QUOTE
Clarke Mosquito Control Products	3/31/25 @ 2:51 pm	\$27,911.25
Target Specialty Products***	3/27/25 @ 2:57 pm	\$44,153.00
Azelis // Adapco***	4/30/25 @ 11:44 pm	\$18,900 (VectoMax)
		\$22,050 (Metalarv)

***Product does not meet bid specifications

Recommended award: Clarke Mosquito

Brief Justification: Clarke was the only contractor to submit a bid for mosquito larvide briquettes. Target and Azelis only submitted floating sachet products which are prone to washouts in heavy rains. Clarke's product is middle of the road in price and provides guarenteed treatment for the full length of time (90 days).

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QUOTE RESULTS

Project Address

Name: Laurie Lewis
Address: 2830 Northview Rd.
City, State, Zip: Rocky River, OH 44116
CRC No: 2025-090

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	MATCH
American Builders and Applicators	\$32,475	\$31,975	\$500
Croxton Technology Corp	\$30,100	\$29,600	\$500
Paragon CMS	\$29,991	\$29,491	\$500
ESTIMATE:	\$46,140.00		

Recommended award: Paragon CMS

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QUOTE RESULTS

Project Address

Name: Yaakov J Jacobs

Address: 2004 S. Belvoir Blvd.

City,State, Zip: South Euclid, OH 44121

CRC No: 2025-091

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	MATCH
American Builders and Applicators	\$75,100	\$75,100	\$0
Green Home Solutions	\$96,595	\$96,595	\$0
Paragon CMS	\$63,388	\$63,388	\$0
ESTIMATE:	\$47,400.00		

Recommended award: Paragon CMS

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QUOTE RESULTS

Project Address

Name: Kayla Hairston
Address: 15906 Friend Ave.
City, State, Zip: Maple Hts., OH 44137
CRC No: 2025-092

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	MATCH
American Builders and Applicators	\$15,100	\$15,100	\$0
Croxton Technology Corp	\$15,800	\$15,800	\$0
Glass Block Headquarters	\$17,600	\$17,600	\$0
Green Home Solutions	\$18,650	\$18,650	\$0
Lead Guru	\$15,300	\$15,300	\$0
Paragon CMS	\$16,890	\$16,890	\$0
ESTIMATE:	\$16,100.00		

Recommended award: American Builders & Applicators

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QUOTE RESULTS

Project Address

Name: Isiah White
Address: 20301 Priday Ave.
City, State, Zip: Euclid, OH 44123
CRC No: 2025-093

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	MATCH
American Builders and Applicators	\$7,100	\$7,100	\$0
Croxton Technology Corp	\$8,800	\$8,800	\$0
Glass Block Headquarters	\$7,800	\$7,800	\$0
Green Home Solutions	\$9,400	\$9,400	\$0
Lead Guru	\$7,400	\$7,400	\$0
Paragon CMS	\$6,370	\$6,370	\$0
ESTIMATE:	\$6,000.00		

Recommended award: Paragon CMS

CUYAHOGA COUNTY BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Erik Fitzpatrick
Address: 131 E.204th St.
City,State, Zip: Euclid, OH 44123
CRC No: 2025-094

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	MATCH
Croxton Technology Corp	\$15,150	\$15,150	\$0
Green Home Solutions	\$22,200	\$22,200	\$0
Paragon CMS	\$17,800	\$17,800	\$0
ESTIMATE:		\$16,050.00	

Recommended award: Croxton Technology

CUYAHOGA COUNTY BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Jane Dehner

Address: 165 E.199th St.

City,State, Zip: Euclid, OH 44119

CRC No: 2025-095

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	MATCH
American Builders and Applicators	\$16,800	\$16,800	\$0
Croxton Technology Corp	\$23,700	\$23,700	\$0
Green Home Solutions	\$25,150	\$25,150	\$0
Lead Guru	\$24,465	\$24,465	\$0
Paragon CMS	\$19,765	\$19,765	\$0
ESTIMATE:	\$18,400.00		

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Daniel & Anatasiya Liogky
Address: 1703 Grantwood Dr.
City, State, Zip: Parma, OH 44134
CRC No: 2025-096

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	MATCH
American Builders and Applicators	\$12,300	\$12,300	\$0
Croxton Technology Corp	\$6,100	\$6,100	\$0
Green Home Solutions	\$16,150	\$16,150	\$0
Paragon CMS	\$12,405	\$12,405	\$0
ESTIMATE:	\$11,450.00		

Recommended award: American Builders & Applicators

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QUOTE RESULTS

Project Address

Name: Tziporah Weinberg & Meir Freundlich
Address: 22399 Fairmount Blvd.
City, State, Zip: Shaker Hts., OH 44118
CRC No: 2025-097

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	MATCH
American Builders and Applicators	\$22,700	\$22,700	\$0
Croxton Technology Corp	\$36,600	\$36,600	\$0
Glass Block Headquarters	\$27,338	\$27,338	\$0
Green Home Solutions	\$35,750	\$35,750	\$0
Lead Guru	\$33,595	\$33,595	\$0
Paragon CMS	\$25,855	\$25,855	\$0
ESTIMATE:	\$25,800.00		

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Deborah Tylicki-Hemlock
Address: 25651 Farrington Rd.
City, State, Zip: Euclid, OH 44132
CRC No: 2025-098

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	MATCH
American Builders and Applicators	\$23,050	\$22,550	\$500
Croxton Technology Corp	\$30,800	\$30,300	\$500
Green Home Solutions	\$31,600	\$31,100	\$500
Lead Guru	\$27,980	\$27,480	\$500
Paragon CMS	\$25,026	\$24,526	\$500
ESTIMATE:	\$18,400.00		

Recommended award: American Builders & Applicators