

**Cuyahoga Regional HIV Prevention and Care Planning Council**  
*Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties*  
 Kimberlin Dennis, Brian Kimball, Christy Nicholls, Co-Chairs



**Full Planning Council Committee Minutes**  
**Wednesday, March 19, 2025**

Full Planning Council Members			Full Planning Council Members			Planning Council Attendees		Recipient Staff		Guest Speakers	
1. Kimberlin Dennis, Co-Chair		P	14. Naimah O’Neal		P	Jimmy Garcia		Lisa-Jean Sylvia			
2. Brian Kimball, Co-Chair		P	15. Julie Patterson		P	Christopher Krueger		Brittanie Evans			
3. Christy Nicholls, Co-Chair		P	16. Sahara Rivera		A	Brooke Willis		Zach Levar			
4. Biffy Augiriano		A	17. Faith Ross		P	Cielle Brady*		Danielle LeGallee			
5. Michael Deighan		P	18. Karla Ruiz		P	Jeannie Citerman-Kraeger					
6. Clinton Droster		A	19. James Stevenson		P	Talib Mahdi*					
7. Billy Gayheart		P	20. Anthony Thomas		P						
8. Tiffany Greene		P	21. Stephanice Washington		P						
9. Barbara Gripshover, M.D.		A	22. Leshia Yarbrough-Franklin		P						
10. Deairius Houston		P									
11. LeAnder Lovett		A									
12. Xiomara Merced		P									
13. Lorsonja Moore		P									
Total of 26 in attendance		P = Present    A = Absent    O = (Other) – Phone    *Non-member Volunteer or Pending PC Member									
Call to Order		Co-chair, Brian Kimball, called the meeting to order at 5:32 pm.									
Moment of Silence		A moment of silence done in remembering all those past, present, and future in the fight against HIV.									
Quorum Determination		19 of twenty-six PC committee members present - quorum of (18) needed.									
Welcome, Introductions & Conflicts of Interest		All members, attendees, and guests welcomed, and asked to state names affiliations, and conflicts of interest in the chat.									
Approval of Agenda		Full PC Committee reviewed and approved the agenda for March 19, 2025. Motion made by Kimberlin Dennis, seconded by Julie Patterson. In favor: All; Opposed: 0; Abstained: 0									
Approval of Minutes		Full PC Committee reviewed and approved minutes from February 19, 2025. Motion made by Billy Gayheart, seconded by Naimah O’Neal Motion to accept the amended minutes to add an asterisk after names of pending members and names moved to the correct column. Motion made by Billy Gayheart, seconded by Naimah O’Neal Motion to accept the amended minutes. Motion made by Billy Gayheart, seconded by Naimah O’Neal In favor: all; Opposed: 0; Abstained: 0									

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<b>Recipient Report</b>	<p>Zach Levar presented the Recipient Report</p> <ul style="list-style-type: none"> <li>• HRSA site visit – thank you to PC and partner agencies who participated.</li> <li>• Kickoff meeting was held this week, Provider services meeting next week.</li> <li>• Partial award has been received and notification for full award should be in a month or so.</li> <li>• Expenditure report for fiscal year through January. Target is 91% expenditures spent, currently at 94%. Anticipate that we will spend all the money in the direct services budget.</li> </ul>
<b>Medicaid Update</b>	<p>Christy Nicholls</p> <ul style="list-style-type: none"> <li>• Continuing to bring down the application backlog. Email Christy with any issues receiving care.</li> </ul>
<b>Part B Update</b>	<p>Karla Ruiz</p> <ul style="list-style-type: none"> <li>• Hamilton County EHE funding was approved.</li> <li>• If you are a Part B agency, all invoices should be in by March 26<sup>th</sup>.</li> <li>• Fee schedule will be updated; Hep C labs will be added to the fee schedule.</li> </ul>
<b>HOPWA Update</b>	<p>Tiffany Greene</p> <ul style="list-style-type: none"> <li>• Contracts are in process of being sent out for signature</li> </ul>
<b>Planning Council Business</b>	<p>a. Service Category Overview</p> <ul style="list-style-type: none"> <li>• Updated service category and provider documents for FY25 are on the website here: <a href="https://ccbh.net/ryan-white-services/">https://ccbh.net/ryan-white-services/</a></li> </ul> <p>b. Consumer Feedback Presentation</p> <ul style="list-style-type: none"> <li>• 322 surveys received</li> <li>• Majority of surveys came from Cuyahoga County</li> <li>• Review of demographics of survey respondents</li> <li>• Services used – most used was primary medical care, then case management, then dental</li> <li>• Challenges – mental health, HIV related medical issues, financial concerns</li> <li>• Gaps in services – housing, mental health, dental</li> <li>• Top 3 RW services – primary medical care, medical case management, dental</li> <li>• Considerations for PSRA – mental health, financial concerns</li> </ul> <p>c. Timeline and Update on bylaws review</p> <ul style="list-style-type: none"> <li>• MRM and Executive Committees are currently reviewing the Bylaws</li> <li>• Goal is to share a summary of the changes after PSRA so you can review over the break.</li> <li>• Review these suggested changes in August with a vote at the September meeting of Full PC</li> <li>• Take time to review the current bylaws and reach out to Lj with any questions</li> </ul>
<b>Committee Reports</b>	<p><b><u>Community Liaison Committee (CLC) - N. O'Neal -</u></b></p> <ul style="list-style-type: none"> <li>• Trying to be more strategic on where we go. Trying to go to more of the outlying areas in the TGA. We need people to commit to going with us.</li> <li>• Talked about changing the survey to make it shorter.</li> </ul>

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	<u><b>Strategy &amp; Finance (S&amp;F) Committee – J. Patterson -</b></u> <ul style="list-style-type: none"> <li>• Erin Lark-Turcoliveri from EHE did a presentation</li> <li>• Trying to getting a better understanding of how money is dispersed throughout the TGA, particularly in outlying counties</li> <li>• Karla Ruiz led a discussion on Part B</li> </ul>
	<u><b>Membership, Retention &amp; Marketing (MRM) – B. Gayheart –</b></u> <ul style="list-style-type: none"> <li>• Talked about open nominations</li> <li>• 2025 forms need to be filled out</li> <li>• New members please arrive half hour early to orientation</li> <li>• Deadline for new applications is March 31</li> </ul>
	<u><b>Quality Improvement (QI) – Lj –</b></u> <ul style="list-style-type: none"> <li>• Alisha Cassady from CCBH shared a presentation about what data goes into the care continuum</li> <li>• Deep dive discussion surrounding the 3,000 people who have HIV but do not receive RW services</li> </ul>
	<u><b>HIV Prevention (Prevention) - Deairius Houston –</b></u> <ul style="list-style-type: none"> <li>• Dr. Will from Washington Wellness did a presentation about mental health services</li> <li>• Had a conversation about how to support your own mental health</li> </ul>
<b>Public Comments</b>	<ul style="list-style-type: none"> <li>• Call 988 for a mental health crisis; also connects you to local services</li> </ul>
<b>Announcements</b>	<ul style="list-style-type: none"> <li>• Annual AFC Community briefing on April 29<sup>th</sup></li> <li>• Deairius – free community cooking class at Central Outreach tomorrow</li> <li>• Lj – appreciation for everyone who came to the County to appoint new members. Congratulations to Sahara Rivera and Xiomara Merced who are now fully appointed members of the Planning Council.</li> </ul>
<b>Adjournment</b>	<b>Meeting was adjourned at 6:55 pm.</b> Motion was made by Faith Ross, seconded by Naimah O’Neal