

Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina

Clinton Droster, Julie Patterson – Co-Chairs



STRATEGY & FINANCE COMMITTEE (S&F) COMMITTEE

Virtual “Teams” Meeting Minutes

Wednesday, April 2, 2025 – 2-3:30 pm

S&F Committee Members		Planning Council Members	Community Attendees	Presenter(s)
1. Clinton Droster, Co-Chair	A	Naimah O’Neal	Michael Gierlach	
2. Julie Patterson, Co-Chair	P	Billy Gayheart	Karla Ruiz	
3. Kimberlin Dennis	P	Faith Ross		
4. Tiffany Greene	P	Christy Nicholls		CCBH Staff
5. Xiomara Merced	P			Lisa-Jean Sylvia
6. Anthony Thomas	P			Brittanie Evans
7. Leshia Yarbrough-Franklin	P			Anastassia Idov
8. Talib Mahdi*	P			Zach Levar
Total of 17 in attendance	P = Present A = Absent O (Other) = Phone *Non-Member Volunteer or Pending PC Member			
Call to Order	Co-chair, Julie Patterson, called the meeting to order at 2:03 pm.			
Moment of Silence	In remembering all those past, present, and future in the fight against HIV/AIDS.			
Quorum Determination	7 of 8 S&F committee members present - quorum of five (5) needed.			
Welcome, Introductions & Conflicts of Interest	All members, attendees, and guests welcomed and asked to state names, affiliations, and conflicts of interest in the chat.			
Approval of Agenda	S&F Committee reviewed and approved the agenda for April 2, 2025. Motion made by Faith Ross, seconded by Talib Mahdi In favor: All, Opposed: 0, Abstained: 0			
Approval of Minutes	S&F Committee reviewed and approved the minutes from March 5, 2025. Motion made by Naimah O’Neal, seconded by Xiomara Merced In Favor: All, Opposed: 0, Abstained: 1 – Faith Ross			

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**Recipient
Report
Fiscal Report
Review**

Priority	Category	Target	October	November	December	January	February	YTD	%	UNDUP
	Target Spending Per Month	100%	66.67%	75%	83.33	91.67%	100%			
	CORE SERVICES TOTAL	\$ 3,378,748.00	\$ 275,804.56	\$ 264,443.30	\$ 221,075.07	\$ 301,605.08	\$ 161,833.95	\$ 3,303,789.33		2/28/2025
5 *	OUTPATIENT/AMBULATORY HEALTH SERVICES	\$ 1,181,029.00	\$ 93,511.85	\$ 71,856.84	\$ 62,267.91	\$ 123,574.71	\$ 51,899.31	\$ 1,120,592.34	94.88%	2383
6 *	MEDICAL CASE MANAGEMENT	\$ 1,215,684.00	\$ 106,323.98	\$ 115,120.85	\$ 82,158.59	\$ 87,250.70	\$ 57,819.98	\$ 1,221,839.83	100.51%	979
1	ORAL HEALTH CARE	\$ 231,311.00	\$ 17,831.75	\$ 16,243.35	\$ 18,140.12	\$ 12,283.55	\$ 7,049.51	\$ 222,174.94	96.05%	313
11 *	MENTAL HEALTH SERVICES	\$ 281,260.00	\$ 22,705.50	\$ 19,801.86	\$ 13,318.51	\$ 39,676.29	\$ 17,016.96	\$ 282,368.78	100.39%	593
14 *	MEDICAL NUTRITION THERAPY	\$ 63,317.00	\$ 6,184.87	\$ 6,992.66	\$ 1,290.18	\$ 902.22	\$ 283.89	\$ 58,813.36	92.89%	163
8 *	EARLY INTERVENTION SERVICES	\$ 340,678.00	\$ 24,843.90	\$ 30,229.32	\$ 29,688.21	\$ 33,530.81	\$ 27,329.15	\$ 332,684.36	97.66%	432
12 *	HOME HEALTH CARE SERVICES	\$ 11,766.00	\$ 908.59	\$ 908.58	\$ 908.58	\$ 1,385.49	\$ 436.08	\$ 11,766.00	100.00%	25
13 *	HOME/COMMUNITY BASED HEALTH CARE	\$ 53,705.00	\$ 3,394.14	\$ 3,289.84	\$ 13,305.57	\$ 3,021.31	\$ -	\$ 53,539.72	99.69%	24
	SUPPORT SERVICES TOTAL	\$ 843,248.40	\$ 62,031.35	\$ 39,781.75	\$ 78,102.81	\$ 71,827.34	\$ 72,291.49	\$ 842,234.40		
3	MEDICAL TRANSPORTATION	\$ 94,971.00	\$ 1,944.91	\$ 2,183.33	\$ 5,971.52	\$ 2,574.22	\$ 12,833.50	\$ 92,530.54	97.43%	1289
15	EMERGENCY FINANCIAL ASSISTANCE	\$ 10,887.00	\$ 162.66	\$ -	\$ 303.71	\$ 2,055.70	\$ 150.00	\$ 3,412.02	31.93%	4
7 *	NON-MEDICAL CASE MANAGEMENT SERVICES	\$ 387,341.00	\$ 29,179.67	\$ 19,748.87	\$ 41,922.90	\$ 32,808.48	\$ 30,688.04	\$ 386,189.12	99.69%	1413
9 *	PSYCHOSOCIAL SUPPORT	\$ 77,837.40	\$ 2,872.44	\$ 652.96	\$ 410.09	\$ 16,719.21	\$ 5,853.23	\$ 79,253.98	101.82%	90
16	FOOD BANK/HOME DELIVERED MEALS	\$ 95,887.00	\$ 12,812.79	\$ 7,635.08	\$ 7,728.42	\$ 5,422.33	\$ 18,858.90	\$ 101,188.67	105.40%	422
4 *	OTHER PROFESSIONAL SERVICES	\$ 198,425.00	\$ 14,858.88	\$ 9,561.51	\$ 21,766.17	\$ 13,247.40	\$ 3,899.32	\$ 199,680.16	101.66%	172
	Direct Service Total	\$ 4,221,997.00	\$ 337,835.91	\$ 304,225.05	\$ 299,178.48	\$ 373,432.42	\$ 234,115.35	\$ 4,146,023.82	98.20%	3308

Planning Council Budget	\$ 141,733
Direct Service Budget	\$ 4,221,997
Recipient Budget	\$ 522,606
Total Part A Budget	\$ 4,886,336

Direct Service Total	YTD Exp	% Exp	Award % Split	YTP Exp % Split
Core Services	\$ 3,378,748.00	\$ 3,303,789.33	97.78%	80.03%
Support Services	\$ 843,248.40	\$ 842,234.40	99.88%	19.97%
Direct Service Total	\$ 4,221,997.00	\$ 4,146,023.82	98.20%	20.31%

OVERUTILIZED ON TARGET UNDERUTILIZED

Anastassia Idov – Year to date expenses are through February 28, 2025.

- Percentage breakdown, most categories are showing to be underspent at the end of the program year. However, we are still receiving invoices.
- EFA is the only category where we are projecting underspending.
- Food Bank/ Home Delivered Meals is currently overutilized.
- Year-to-date expenses in core service categories is 97.78% and support categories at 99.88%.

Q: With the current climate and the cost of food going up, do you think food bank/ home delivered meals are utilized more because of that?

A: Possibly.

Q: How many providers still have outstanding invoices and what is the final deadline?

A: Not sure of the exact number, but 2 or 3 providers still outstanding.

Q: Had we received carryover funds, would we still be close to 100% expended?

A: In the past, we have had a little less as far as total expended. We're usually closer to 96%.

Q: Because we will likely be at 100% expended, we will not have the option for carryover, correct?

A: Correct. We've worked with our partners to make sure they are aware.

**New/Old
Business**

a. Begin to Prioritize Funded Categories

- Members and non-members that are conflicted on a particular issue cannot advocate for/against, or cast a vote, unless presented on the ballot as a slate vote. They can participate in the discussion and offer technical input and information.
- Service categories are ranked. Final ranking is brought before full PC in June.
- Non-funded category rankings were approved on Feb 5th.
- Today we are ranking support services.
- Reviewed criteria for ranking and scoring system.

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	<ul style="list-style-type: none"> • Medical Transportation Services <ul style="list-style-type: none"> ○ Conflicted: Naimah O’Neal, Xiomara Merced, Talib Mahdi ○ Payer of last resort: Rank = 1 ○ Access to Care: Rank = 8 ○ Specific gaps/ needs: Rank = 5 ○ Consumer priority: Rank = 8 • Emergency Financial Assistance <ul style="list-style-type: none"> ○ Conflicted: Naimah O’Neal, Xiomara Merced, Talib Mahdi ○ Payer of last resort: Rank = 5 ○ Access to Care: Rank = 8 ○ Specific gaps/ need: Rank = 3 ○ Consumer priority: Rank = 8 • Non-Medical Case Management <ul style="list-style-type: none"> ○ Conflicted: Xiomara Merced, Talib Mahdi ○ Payer of last resort: Rank = 3 ○ Access to Care: Rank = 8
Parking Lot	None
Announcements	Lj: Resource Allocation Workgroup Meeting is April 23rd at 12:30 and May 28th at 2:30 pm Naimah: ACT Up reboot at LGBT Center on 4/10
Adjournment	Meeting adjourned by Julie Patterson at 3:31pm. Motion made by Faith Ross, seconded by Naimah O’Neal