

CUYAHOGA COUNTY BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

5550 Venture Drive Parma, Ohio 44130
216-201-2000 www.ccbh.net

RFP #2025-02 Pre-Proposal Conference
Implementing Enhanced HIV Prevention and Surveillance for Health
Departments to End the HIV Epidemic in Ohio (EHE Prevention)
April 16, 2025
9:30 am

Overview

- Important Dates
- Proposal Requirements
- Project Purpose
- Cost Proposal
- Questions & Answers

Important Dates

- All questions submitted and asked during the pre-proposal conference will be posted on the Board of Health website by C.O.B. Wednesday, April 23, 2025 by 4:30 pm
- Addenda will be posted on the CCBH website by C.O.B. Wednesday, April 23, 2025 by 4:30 pm
- Sealed proposals must be submitted by Tuesday, May 6, 2025 at 10:00am

Proposal Requirements

Proposal Submission

- Proposals should be mailed or hand-delivered
- Submit one (1) original and five (5) copies in addition to one (1) electronic document of the proposal with all required information.
- Any proposal received after the time and date specified will be disqualified and returned unopened
- The official closing time will be determined by the time clock located in the CCBH Administrative Office.

Proposal Requirements Cont'd.

Proposal Submission

- Vendors assume the risk of the method of dispatch chosen.
- CCBH assumes no responsibility for delays caused by any delivery service
- Postmarking by the due date will not substitute for actual proposal receipt
- Proposals may NOT be delivered by facsimile transmission, email or other telecommunication or electronic means.

Proposal Requirements Cont'd.

- Vendor's Reference Sheet (Refer to APPENDIX 12)
- Non-Collusion Affidavit with signature and **must** be notarized (Refer to APPENDIX 4)
- Certification of Compliance with ORC Section 3517.13 (Refer to APPENDIX 5)
- Sample Proposal Cover Page (APPENDIX 6)

Proposal Requirements Cont'd.

- Sample Itemized Budget Narrative (APPENDIX 2)
- Bid Guaranty – NOT Required for this project.

Project Purpose & Cost Proposal

Project Purpose

GOAL:

75%
reduction
in new HIV
infections
in 5 years
and at least
90%
reduction
in 10 years.



Diagnose all people with HIV as early as possible after infection

Treat the infection rapidly and effectively to achieve sustained viral suppression.



Prevent people at risk for HIV using potent and proven prevention interventions, including PrEP, a medication that can prevent HIV infections.

Respond rapidly to detect and respond to growing HIV clusters and prevent new HIV infections.



HIV Workforce will establish local teams committed to the success of the Initiative in each jurisdiction.

EHE Preventions Strategies will include:

- (1) routinize screening to increase the number of people who are aware of their HIV status,
- (2) increase awareness of prevention messaging and techniques,
- (3) increase access and linkage to care,
- (4) promote health equity,
- (5) increase community and provider knowledge of HIV-related treatment, prevention, epidemiology, and effective policies,
- (6) and reduce new HIV infections.

Populations of Focus

Local HIV epidemiology data highlights the following disproportionately affected populations of focus for this funding award:

- Men who have sex with men (MSM)
- Men who have sex with men (MSM) of Color
- Youth ages 13-24
- People who inject drugs (PWID)

The Board will select applicants to bridge the HIV testing gaps in the following settings throughout the Cuyahoga County community:

Syringe Service Provider(s) (SSP)

Funding to enhance current SSP services including routine HIV screening and expanding reach to additional high-need areas in the county. Services will also include the delivery of at-home HIV test kits, promote early linkage to care for those diagnosed with HIV, and link clients testing negative for HIV to PrEP.

Emergency Departments (ED)

Funding to support routine HIV screening in the ED setting, promote early linkage to care for those diagnosed with HIV in the ED setting, and link clients testing negative for HIV to PrEP.

Correctional Center

Funding support for medical staff to ensure that intake at the county jail includes HIV screening and coordinated linkage to care for PWH being released from jail.

Community Outreach Agencies

Provide innovative prevention strategies in non-traditional settings to end the HIV epidemic in Cuyahoga County. Proposed Strategies include: (1) routinize screening to increase the number of people who are aware of their HIV status, (2) increase awareness of prevention messaging and techniques, (3) increase access and linkage to care/PrEP, (4) promote health equity, (5) increase community and provider knowledge of HIV-related treatment, prevention, epidemiology, and effective policies, (6) and reduce new HIV infections.

Cost Proposal

- The funded grant year and service year for provider contracts with Implementing Enhanced HIV Prevention and Surveillance for Health Departments to End the HIV Epidemic in Ohio (EHE Prevention) funding run from **June 1, 2025 through May 31, 2026** with an option to extend to additional years based on available funding and program outcomes. **The program, services and all contracts are contingent upon funding from the Ohio Department of Health.** Funding for FY2025 does not guarantee funding for FY2026, FY2027, and FY2028.
- The total amount available for all proposals for the twelve-month period is \$549,600.

Cost Proposal Cont'd

- **For each project proposed**, applicants should provide a **brief narrative description of the comprehensive costs associated with the implementation and delivery of each project**. Applicants must complete an Itemized Budget Narrative Form (APPENDIX 2).
- The Itemized Budget Narrative(s) should clearly outline all costs associated with each service where funds are being requested and should only include funding that directly supports Ending the HIV Epidemic services and programming.
- Proposals may be funded in whole or in part. The Board of Health reserves the right to accept, re-negotiate or set service delivery costs prior to contracting.
- **Awards will be based upon cost reimbursement**. The amount should be **reasonable in comparison to number of clients served** during the funded period.

Questions?



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