

**CUYAHOGA COUNTY BOARD OF HEALTH**

**AGENDA – April 23, 2025**

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Approval of the Minutes of the Regular Board Meeting – March 26, 2025.
5. Motion to amend agenda items as highlighted on revised agenda.
6. Public Comments on Agenda Resolutions Only (three-minute maximum).
7. Review of the Financial Statements.
8. Legislative Updates
9. Committee Reports – Finance Committee
10. Approval of Resolutions/Motions:

**REGULAR ACTIONS OF THE BOARD:**

- A. RESOLUTION 2025-036 Authorize the Health Commissioner to enter into and execute a contract with A. J. Boggs & IXN Inc. under the 2025/2026 Ending HIV Epidemic-Care and 2025/2026 Ryan White grants from March 1, 2025 through February 28, 2026 in the amount not to exceed \$50,085.00.
- B. RESOLUTION 2025-037 Authorize the Health Commissioner to enter into and execute a contracts with the Cleveland Clinic Foundation under the 2025/2026 Ending HIV Epidemic-Care grant from March 1, 2025 through February 28, 2026 in the amount not to exceed \$128,411.00.
- C. RESOLUTION 2025-038 Authorize the Health Commissioner to enter into and execute contracts with the following agencies under the 2025/2026 Ryan White grant from March 1, 2025 through February 28, 2026:

AIDS Taskforce of Greater Cleveland	\$ 44,000.00
Mercy Health Regional Medical Center	\$ 55,300.00
MetroHealth System	\$ 206,600.00
Nueva Luz Urban Resource Center	\$ 107,676.00
Signature Health, Inc.	\$ 71,834.00
University Hospitals Cleveland Medical Center	\$ 158,046.00

- D. RESOLUTION 2025-039 Authorize the Health Commissioner to accept the 2025/2026 Reproductive Health and Wellness grant funding from the Ohio Department of Health from April 1, 2025 through March 31, 2026 in the amount not to exceed \$153,750.00.
- E. RESOLUTION 2025-040 Authorize the Health Commissioner to enter into and execute a contract with the Ohio Environmental Protection Agency for the 2025 Water Pollution Control Loan Fund assistance program in the amount of \$150,000.00.
- F. RESOLUTION 2025-041 Authorize the Health Commissioner to enter into and execute a contract with Lead Guru Ohio for lead remediation work at 1362-64 E. 133rd St., East Cleveland, Ohio 44112 in an amount not to exceed \$46,005.00 (CRC 2025-065).
- G. RESOLUTION 2025-042 To authorize payment(s) for the contract(s) and/or orders with the following vendor(s):

<u>VENDOR</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>PURPOSE</u>
Roderick Harris	\$3,066.85	4/4/2025	Relocation Expenses

- H. RESOLUTION 2025-043 To authorize payment(s) for the contract(s) and/or orders with the following vendor(s):

<u>VENDOR</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>PURPOSE</u>
Judy Wirsching	\$16,075.28	12/29/22	Reimbursement for Microsoft Azure
Judy Wirsching	\$9,127.99	06/12/2023	Reimbursement for Go Daddy renewals

**BOARD ORDERS, RULES, FEES OR REGULATIONS:**

- I. RESOLUTION 2025-044 To approve the Board's Final Findings and Orders suspending the pool and spa Operator's license of Doubletree Hotel as Owner/Manager of Doubletree Hotel pursuant of Ohio Revised Code Section 3749.

**FIRST READING:**

- J. RESOLUTION 2025-045 To amend the CCBH Provider Fees for clinical services effective June 30, 2025 (ref enclosed).

**SECOND READING:**

None

**THIRD READING:**

None

K. RESOLUTION 2025-046 Approval of the Consent Agenda as set forth in the attached schedules:

- Schedule A Appropriation Measures.
- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

11. Reports/Presentations

- (1) REDMAP Presentation
- (2) Health Commissioner Report
- (3) Infectious Diseases Report
- (4) Medical Director Report

12. Public and Staff Comments (three-minute maximum).

13. Motion to adjourn to Executive Session to consider the appointment, employment, promotion, discipline or compensation of a public employee or collective bargaining.

14. Miscellaneous Business

15. Motion to adjourn the meeting.

**SCHEDULE A**  
**APPROPRIATION MEASURES**

1. Budget Establishment(s):
  - A. Establish a budget for the 2025/2026 Reproductive Health and Wellness grant in the amount of \$153,750.00 (ref. enclosed).
  - B. Establish a budget for the 2025 Starting Point grant in the amount of \$118,255.00 (ref. enclosed).
2. Budget Revision(s):
  - A. Budget revision for the 2024/2025 Cribs for Kids grant to redistribute funds (ref. enclosed).
  - B. Budget revision for the 2024/2025 Ohio Equity Initiative grant to redistribute funds (ref. enclosed).
  - C. Budget revision for the 2023/2024 ODNR Urban Tree Canopy grant to redistribute funds (ref. enclosed).
  - D. Budget revision for the 2024 MRC STTRONG grant to redistribute funds (ref. enclosed).
  - E. Budget revision for the 2024 Health Comp grant to redistribute funds and increase the budget by \$20,000.00 (ref. enclosed).

**SCHEDULE B**  
**CASH TRANSFERS**

1. Operating Transfer(s):

A. Operating transfer from the General Revenue Fund to the 2023/2025 ODNR Urban Tree Canopy grant in the amount of \$25,000.00 (ref. enclosed).

2. Residual Equity Transfer(s):

None

**SCHEDULE C**  
**ROUTINE PERSONNEL ACTIONS**

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Katherine Birdsell, Public Health Nurse Supervisor, Pay Grade F, \$73,233.00 annually, effective April 21, 2025.
- B. Megan Ross, Payroll Specialist, Pay Grade C, \$43,991.00 annually, effective April 21, 2025.

Ratify Student Appointment(s):

- A. Chase Manson, Student Environmental Worker – Vector Program, \$15.00/hour, effective May 19, 2025.
- B. Jordan Watson, Student Environmental Worker – Vector Program, \$15.00/hour, effective May 19, 2025.
- C. Margaret Shane, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective June 2, 2025.
- D. Hayden McGee, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 19, 2025.
- E. Jacob Diefendorff, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 19, 2025.

Appointment(s):

- A. Avalnoor Bhullar, Environmental Health Specialist in Training (EHSIT), Pay Grade C, \$43,991.00 annually, effective May 19, 2025.
- B. TBD, Environmental Health Specialist in Training (EHSIT)/Registered Environmental Health Specialist (REHS), Pay Grade C/D, \$43,991.00/\$50,420.00 annually.
- C. TBD, Disease Intervention Specialist, Pay Grade D, \$50,420.00 annually.
- D. TBD, Administrative Specialist, Pay Grade A, \$32,136.00 annually.

Lateral Appointment(s):

- A. Trina Perry-Rhodes, Administrative Specialist, Pay Grade A, \$34,043.87 annually, effective May 5, 2025.

Promotion(s):

- A. Jeff Hanchar, Registered Environmental Health Specialist (REHS) Program Manager, Pay Grade E, \$74,593.01 annually plus a one-time lump sum payment of 4% (\$2,983.72), effective April 21, 2025.
- B. Denise Romano, Registered Environmental Health Specialist (REHS) Program Manager, Pay Grade E, \$74,021.66 annually plus a one-time lump sum payment of 4% (\$2,960.87), effective April 21, 2025.

Retirement(s):

- A. Pamela Ditlevson, Account Clerk, effective April 18, 2025.

Resignation(s):

- A. Shan Marie Purdy, Administrative Services Supervisor, effective April 9, 2025.
- B. Terrell Booker, Emergency Preparedness Planner, effective April 21, 2025.

**SCHEDULE D**  
**EMPLOYEE TRAINING AND TRAVEL EXPENSES**

Administration

- a. Erik Hamilton and La'Keisha James to the Lean Six Sigma training: April 2, April 16, May 14, and June 18, 2025. Cambridge, OH.

Environmental Public Health

- b. Tom Fink and Mary Schueneman to Lorain County Health Department: March 19, 2025. Lorain, OH.
- c. Kathy Schoch and Mary Schueneman to Childhood Lead Poisoning Case Training: May 29, 2025. Medina, OH.

Epidemiology, Surveillance and Informatics

- d. Clarence Williams to the Lean Six Sigma training: April 2, April 16, May 14, and June 18, 2025. Cambridge, OH.
- e. Takisha Fuller to the 2025 NACCHO Preparedness Summit and Pre-Conference MRC Workshop: April 27, 2025 – May 3, 2025. San Antonio, TX (scholarship funded).

Nursing & Clinical Services

Population Health

- f. Zach Levar to the Ohio RWHAP HRSA Meeting: June 9-11, 2025. Columbus, OH.

\*Professional education under ONA contract.



**SCHEDULE F**  
**CRC REPORT AND OTHER CONTRACTS**

A. CRC Report

- 1. April 1, 2025 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2025-062: City of Middleburg Heights - Room Rental

CRC 2025-064: REDMAP – Data Use Agreements:

Case Western Reserve University  
University Hospitals of Cleveland

Contract Recommendations for Board Approval

CRC 2025-065: Lead Guru - \$46,500.00 - to be submitted to Board for approval

Contract Authorizations

CRC 2025-066: Lead Guru - \$10,550.00.

CRC 2025-067: Lead Guru - \$13,175.00.

Contract Approval

CRC 2025-068: American National Red Cross – \$5,021.20

CRC 2025-069: Addendum - Paragon CMS – increase the amount to be paid from \$45,210.00 to \$47,210.00.

CRC 2025-070: Phillip Bartosh - \$8,000.00

CRC 2025-071: Canal Way Center - \$467.50

CRC 2025-072: 2025/2026 Ryan White grant – following contracts:

The Centers	\$28,900.00
Near West Side Multi Service Corp	\$ 5,100.00
Neighborhood Health Care	\$33,500.00

CRC 2025-073: Upward Spiral Coaching & Consulting, LLC - \$21,060.00

CRC 2025-063: Azalea Health – decrease the amount to be paid from \$125,441.00 to \$109,481.00

- 2. April 15, 2025 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2025-074: Agreement with Ohio Department of Health (ODH) to allow the CCBH Family Planning Clinic to provide testing and medications to treat Sexually Transmitted Infections (STIs) from July 1, 2023 through June 30, 2028.

CRC 2025-075: Addendum - Cleveland Department of Public Health - 2023/2024 Overdose Data to Action grant to revise the end of the contract from August 31, 2024 to August 31, 2025.

Contract Authorizations

CRC 2025-076: American Builders & Applicators - \$24,300.00  
CRC 2025-077: Paragon CMS - \$30,768.00  
CRC 2025-078: American Builders & Applicators - \$14,450.00

Contract Approval

CRC 2025-079: Davey Resource Group, Inc. - \$31,315.00.  
CRC 2025-080: Muse Content Group – to increase the amount paid from \$64,570.00 to \$77,358.78.  
CRC 2025-081: Lamar Advertising of Cleveland - \$20,000.00  
CRC 2025-082: Creation Garden, Inc. – to increase the amount paid from \$33,000.00 to \$60,410.25.  
CRC 2025-083: Urban One Cleveland - \$34,999.00

Contracts Rescissions

CRC 2024-174: Install Tech - \$48,485.00 – 2004 South Belvoir Blvd, South Euclid, Ohio 44121

B. Other Contracts