

**REVISED**  
**03-25-2025**

**CUYAHOGA COUNTY BOARD OF HEALTH**

**AGENDA – March 26, 2025**

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Motion to amend agenda items as highlighted on revised agenda.
5. Report from Mr. Joseph McRae Chief Administrative Officer, regarding the District Advisory Council meeting held March 20, 2025. Recognition of Dr. Gregory Hall for appointment by the District Advisory Council for a five-year term and the signing of the oath of office.
6. Motions for Election of Officers of the Board – President and President Pro Tem.
7. Approval of the Minutes of the Regular Board Meeting – February 26, 2025.
8. Public Comments on Agenda Resolutions Only (three-minute maximum).
9. Review of the Financial Statements.
10. Legislative Updates
11. Committee Reports – Diversity Committee
12. Approval of Resolutions/Motions:

**REGULAR ACTIONS OF THE BOARD:**

- A. RESOLUTION 2025-026 Authorize the Health Commissioner to enter into and execute contracts with the following agencies under the 2025/2026 Ending HIV Epidemic-Care grant from March 1, 2025 through February 28, 2026:

	<b><u>Amount Not To Exceed</u></b>
AIDS Taskforce of Greater Cleveland	\$ 144,400.00
MetroHealth System	\$ 150,500.00
Signature Health, Inc.	\$ 117,500.00
University Hospitals Cleveland Medical Center	\$ 125,000.00

- B. RESOLUTION 2025-027 Authorize the Health Commissioner to enter into and execute a contract with Starting Point to administer the Prevention and Inclusion Program from January 1, 2025 through December 31, 2025 in an amount not to exceed \$118,255.00.

- C. RESOLUTION 2025-028 Authorize the Health Commissioner to enter into and execute contracts with American Builders and Applicators, Paragon CMS, and Green Home Solutions for multiple properties for lead remediation work:

<b>Property Address</b>	<b>Contractor</b>	<b>Not to Exceed</b>	<b>CRC Agenda Item</b>
• 14610 Terrace Rd. East Cleveland, OH 44112	American Builders and Applicators	\$50,075.00	2025-034
• 13612 Garden Rd. East Cleveland, OH 44112	Paragon CMS	\$41,395.00	2025-051
• 1050 E. 200 <sup>th</sup> St. Euclid, Ohio 44117	Green Home Solutions	61,725.00	2025-056

- D. RESOLUTION 2025-029 Authorize the Health Commissioner to accept the 2025 Operational Readiness Award (ORA) grant funding from the National Association of County and City Health Officials (NACCHO) from January 20, 2025 through September 29, 2025 in the amount not to exceed \$10,000.00.

- E. RESOLUTION 2025-030 To authorize payment(s) for the contract(s) and/or order(s) with the following vendor(s):

<u>VENDOR</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>PURPOSE</u>
IBM Corp	\$8,870.68	01/06/2025	SPSS Software

- F. RESOLUTION 2025-031 Authorize the Health Commissioner to enter into and execute a contract with PalAmerican Security for unarmed security guard services from April 1, 2025 through December 31, 2027 at the following rates:

<b>Year</b>	<b>Regular Hourly Rate</b>
YR1	\$25.05
YR2	\$25.59
YR3	\$25.96

- G. RESOLUTION 2025-032 Approve the appropriation of the annual General Revenue Fund estimated revenue and expense budget for the year 2026 in accordance with the ORC 3709.28 (ref. enclosed).

**BOARD ORDERS, RULES, FEES OR REGULATIONS:**

- H. RESOLUTION 2025-033 To approve the Board’s Final Findings and Orders revoking the food operator’s license of Joann Dimassa DBA Joann Donut Shop pursuant to Ohio Revised Code Section 3717.

**FIRST READING:**

None

**SECOND READING:**

None

**THIRD READING:**

None

- I. RESOLUTION 2025-034 Approval of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

13. Reports/Presentations

- UrbanOne Presentation
- Health Commissioner Report
- Infectious Diseases Report
- Medical Director Report

14. Public and Staff Comments (three-minute maximum).

15. Motion to adjourn to Executive Session to consider the appointment, employment, promotion, discipline or compensation of a public employee or collective bargaining.

16. Miscellaneous Business

17. Motion to adjourn the meeting.

**SCHEDULE A**  
**APPROPRIATION MEASURES**

1. Budget Establishment(s):

None

2. Budget Revision(s):

A. Budget revision for the 2024/2025 REACH grant to redistribute funds (ref. enclosed).

**SCHEDULE B**  
**CASH TRANSFERS**

1. Operating Transfer(s):

None

2. Residual Equity Transfer(s):

None

**SCHEDULE C**  
**ROUTINE PERSONNEL ACTIONS**

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Stephen Marinuzzi, Environmental Health Specialist in Training (EHSIT), Pay Grade C, \$43,991.00 annually, effective March 24, 2025.
- B. Jacqueline Jackson, Grant Supervisor, Pay Grade F, \$66,312.00 annually, effective April 7, 2025.
- C. Mollie Evans, Grant Supervisor, Pay Grade F, \$66,312.00 annually, effective April 7, 2025.

Appointment(s):

- A. TBD, Medical Billing & Credentialing Specialist, Pay Grade B, \$37,599.00 annually.
- B. TBD, Payroll Specialist, Pay Grade C, \$43,991.00 annually.
- C. TBD, Registered Environmental Health Specialist (REHS) Program Manager, Pay Grade E, \$57,811.00 annually.
- D. TBD, Registered Environmental Health Specialist (REHS) Program Manager, Pay Grade E, \$57,811.00 annually.
- E. TBD, Supervisor, Epidemiology, Pay Grade F, \$66,312.00 annually.

Student Appointment(s):

- A. Isaiah Allen, Student Environmental Worker – Vector Program, \$15.00/hour, effective May 19, 2025.
- B. Clay Fallon, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 19, 2025.
- C. Aidan Setta Student Environmental Worker – Water Quality Program, \$15.00/hour, effective June 2, 2025.
- D. Rebecca Weiner, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 19, 2025.
- E. Addison Westerburg, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 19, 2025.

- F. Mia Williams, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 27, 2025.
- G. TBD, Student Environmental Worker – Vector Program, \$15.00/hour, effective May 19, 2025 or June 2, 2025.
- H. TBD, Student Environmental Worker – Vector Program, \$15.37/hour, effective May 19, 2025 or June 2, 2025.
- I. TBD, Student Environmental Worker – Vector Program, \$15.00/hour, effective May 19, 2025 or June 2, 2025.
- J. TBD, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 19, 2025 or June 2, 2025.
- K. TBD, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 19, 2025 or June 2, 2025.
- L. TBD, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 19, 2025 or June 2, 2025.

Promotion(s):

- A. Robin Gere, Fiscal Assistant, Pay Grade C, \$43,991.00 annually, effective March 24, 2025.
- B. Marquette Spencer, Human Resources Coordinator, Pay Grade C, \$43,991.00 annually, effective April 7, 2025.

Rescind Appointment(s):

- A. Ashley Johnson, Licensed Practical Nurse, Pay Grade D, \$43,991.00 annually, effective March 24, 2025.

Resignation(s):

- A. Kyley Findley, Communicable Disease Investigator, effective March 7, 2025.
- B. Mary Drozda, Public Health Nurse Program Manager, effective April 4, 2025.

Position Complement Revision(s):

- A. Account Clerk - from 5 to 4 FTEs – effective March 26, 2025 (ref. enclosed).
- B. Fiscal Assistant - from 1 to 2 FTEs – effective March 26, 2025 (ref. enclosed).

**SCHEDULE D**  
**EMPLOYEE TRAINING AND TRAVEL EXPENSES**

Administration

- a. Roderick Harris to the 2025 Preparedness Summit: April 28, 2025 – May 3, 2025. San Antonio, TX.
- b. Suzanne Hrusch to the AEC Preconference Event: April 8, 2025. Columbus, OH.
- c. Andre Brown to Continuum 2025: International Conference on HIV Treatment and Prevention Adherence: June 8 – 12, 2025. San Juan, Puerto Rico.

Environmental Public Health

- d. Matt Johnson to Association of Health Commissioners (AOHC) training: March 17 – 19, 2025. Dublin, OH.

Epidemiology, Surveillance and Informatics

- e. Sarah Szabo to 2025 NACCHO360 Conference: July 13 – 19, 2025. Anaheim, CA.
- f. Jacqueline Jackson, Emilee Tancak to the 2025 Preparedness Summit: April 28, 2025 – May 3, 2025. San Antonio, TX.

Nursing & Clinical Services

- g. Shameem Ahmad, Melissa Kolenz and 8 Disease Intervention Specialists to DIS meeting: April 22, 2025. Columbus, OH.
- h. Danielle LeGallee to Combined Community Planning Group (CCPG) meeting: May 14, 2025. Reynoldsburg, OH.
- i. Correction to February 2025 Schedule D, Nursing and Clinical Services Item K: Gladys Harris to Lake County Health Department for Influenza vaccine: February 6, 2025. Mentor, OH.

Population Health

- j. Erin Janowski, Erin Lark Turcoliveri, Brian Lutz to the 2025/2026 Ending HIV Epidemic-Care program meetings: March 1, 2025 – February 28, 2026. Various locations in Ohio.
- k. Alison Patrick to the Expanding Pediatric Vaccinations: Community of Practice Convening: April 27 - 29, 2025. San Antonio, TX.

\*Professional education under ONA contract.



**SCHEDULE F**  
**CRC REPORT AND OTHER CONTRACTS**

A. CRC Report

1. March 4, 2024 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2025-048: A Vision of Change - Donation

CRC 2025-049: Notavi Creative LLC, revise the end date to March 28, 2025

Tabled Items

CRC 2025-036

RFP #2025-01 Unarmed Security Guard Services

Contract Recommendations for Board Approval

CRC 2025-004: RFP #2024-05 for Ending the HIV Epidemic: A Plan for America Ryan White HIV/AIDS Program Parts A & B, be submitted to Board for Approval.

1. AIDS Taskforce of Greater Cleveland
2. Cleveland Clinic Foundation
3. MetroHealth Medical Center
4. Nueva Luz Urban Resource Center
5. Signature Health
6. The Centers (Circle Health)
7. University Hospitals of Cleveland
8. We Think 4 a Change

CRC 2025-011: RFP #2024-03 for Ryan White Part A Program – Direct Services, be submitted to Board for approval

1. AIDS Taskforce of Greater Cleveland
2. Circle Health Services
3. Cleveland Clinic Foundation
4. Dept. of Senior and Adult Services
5. May Dugan Center
6. Mercy Health
7. MetroHealth Medical Center
8. Neighborhood Family Practice
9. Nueva Luz Urban Resource Center
10. Signature Health
11. University Hospitals of Cleveland

CRC 2025-012: Upward Spiral Coaching & Consulting - \$84,500.00 – be submitted to Board for approval.

CRC 2025-051: Paragon CMS - \$41,395.00 – be submitted to Board for approval.

Contract Authorizations

CRC 2025-050: American Builders & Applicators - \$13,675.00.

CRC 2025-052: American Builders & Applicators - \$13,700.00.

Contract Approval

CRC 2025-053: Paragon CMS – increase the amount to be paid from \$38,620.00 to \$45,460.00.

CRC 2025-054: Paragon CMS – increase the amount to be paid from \$33,360.00 to \$35,069.00.

CRC 2025-055: City of Mayfield Heights Community Center - \$350.00

2. March 18, 2025 CRC Meeting (ref. enclosed):

Contract Recommendations for Board Approval

CRC 2025-036: PalAmerican Security – to be submitted to Board for approval

CRC 2025-056: Green Home Solutions - \$61,725.00 – to be submitted to Board for approval.

Contract Authorizations

CRC 2025-057: American Builders & Applicators - \$8,900.00

CRC 2025-058: American Builders & Applicators - \$10,200.00

CRC 2025-059: Glass Block Headquarters - \$33,000.00

Contract Approval

CRC 2025-060: Addendum – Quarry Hill Orchards– to decrease the amount to be paid from \$10,000.00 to \$1,711.25.

CRC 2025-061: 2025/2026 Ending the HIV Epidemic – Care from March 1, 2025 through February 28, 2026:

The Centers	\$ 4,000.00
Nueva Luz Urban Resource Center	\$32,000.00
We Think 4 A Change	\$ 8,500.00

B. Other Contracts