



Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties
Kimberlin Dennis, Brian Kimball, Christy Nicholls, Co-Chairs

Full Planning Council Minutes Wednesday, November 20, 2024 5:30 pm to 7:00 pm

Start: 5:34 pm

End: 7:09 pm

Facilitating Chair: K. Dennis

Moment of Reflection

Welcome and Introductions

Approval of Agenda: November 20, 2024

Addendum:

Motion: J. Patterson

Seconded: J. Citerman-Kraeger

Vote: In Favor: All

Opposed: 0

Abstained: 0

Approval of the Minutes: October 16, 2024

Motion: J. Citerman-Kraeger

Seconded: J. Stevenson

Vote: In Favor: 21

Opposed: 0

Abstained: 2-B. Jones, X. Merced

Fiscal Report Review Part A Cleveland Program YTD Expenses by Service Category – M. Baker

Priority Ranking	Category	Total Awarded	YTD Spending %	YTD Spending Total	Unduplicated 10/31/2024
	Core Services Total	\$3,386,270.00		\$2,034,411.28	
5	Outpatient/Ambulatory Health Services	1,166,577.00	62.08%	724,235.20	2062
6	Medical Case Management	1,143,044.00	64.77%	740,301.35	832
1	Oral Health Care	232,811.00	60.87%	141,701.02	250
11	Mental Health Services	348,376.00	50.92%	177,376.93	391
14	Medical Nutrition Therapy	66,817.00	59.75%	39,921.55	97
8	Early Intervention Services	373,174.00	47.54%	177,409.85	272
12	Home Health Care Services	11,766.00	53.63%	6,310.48	24
13	Home/Community Based Health Care	43,705.00	62.13%	27,154.90	23
	Support Services Total	\$816,099.00		\$531,713.80	
3	Medical Transportation	90,771.00	75.91%	68,900.86	1016
15	Emergency Financial Assistance	12,187.00	6.07%	739.95	3
7	Non-Medical Case Management Services	373,170.00	58.27%	217,435.27	1072
9	Psychosocial Support	61,774.00	95.74%	59,143.32	76
16	Food Bank/Home Delivered Meals	82,787.00	58.72%	48,613.15	321
4	Other Professional Services	195,410.00	70.05%	136,881.25	143
	All Totals	\$4,202,369.00	61.06%	\$2,566,125.08	2960

OVERUTILIZED ON TARGET UNDERUTILIZED

Ryan White Part A Fiscal Report Review– M. Baker

The report is from Strategy & Finance (S&F) earlier this month, as due to agency email difficulties our fiscal department was not able to provide the additional updates for this meeting. However, as of today, the YTD number is \$2,813,536. We were at 61% for expenditures and have had several categories trending both upward and downward for this report. Also, there is an additional \$247,000 to add to this spreadsheet total, which we will expand upon in another summary document. Overall, we are ahead of the game by a small margin, and are trending on target for the grant year.

Recipient Report – We completed the reallocation process this month, submitted a recommendation to S&F Committee, and will next submit a carryover request in December. We also gave a monitoring update

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presentation at our Quality Improvement (QI) meeting, in which we were happy to report a 47% decrease, overall, in findings (or items requiring further review) for our 2024 monitoring process! This is the result of the wonderful job everyone is doing in serving the community and meeting the standards that HRSA (Health Resources Services Administration) expects. Last, we also put together some requests for proposals (RFP's) for 2025-27, and those will go out into the community in the next few days.

***Comment: J. Patterson** – Please describe findings for those not at agencies or are unaware.

***Response: M. Baker** - We do monitoring annually with all our service providers. When conducting our sub-recipient monitoring visits, if we identify areas for improvement or things that may lack evidence of meeting a particular standard of care (SOC), those items would be considered findings. With that, we also try to minimize these items by working closely with our sub-recipients in providing them whatever technical or program assistance may be needed to meet those standards.

***Comment: L.J. Sylvia** - Mentioned being a little ahead of target, seeing Part A working hard in getting dollars spent.

Medicaid Update – C. Nicholls

The Federal Marketplace opened Nov 1st, we received over 1500 applications which was more than usual for those first two weeks, and although a little behind, we're working to move forward. Meantime, if you have questions, we will connect you with help.

Ryan White Part B Update – K. Ruiz

Our syphilis numbers are currently matching the nation. We are awaiting final testing on our Ryan White Application Database (RWAD as we will be moving to annual enrollments in tracking things such as: housing, and EFA, and that process goes live today. Again, we're just awaiting the thumbs up from the developers in which we will then officially move the enrollment process from six months to once a year, or annually.

HOPWHA (Housing Opportunities for Persons with HIV/AIDS) – T. Greene

Our release for proposals are due on December 5, 2024, and you can find them on our website, or you can send it to me at: t.greene@clevelandohio.gov.

Planning Council Business

Discuss and Vote on Reallocation - L.J. Sylvia

Reallocation is the process of moving money and we, as a full committee, are required by HRSA to conduct this process every year in November.

M. Baker - Reallocation is a process we go through to make sure we expend all our award given at the beginning of the grant year. We actually begin the process in August to see how things are going with allocations on such things as if all dollars were all spent, or if there were vacancies that affected the way dollars were utilized different from what was originally thought or planned. After that, we try to make everything work with what we have available, rather than on what is being requested at the time. To add, with the recommendations on decreasing funds for services, there is no column on the actual current expenditures that justify the shifting around. as that information was included in previous sheet reporting.

J. Patterson - We had a good discussion in Strategy & Finance (S&F), and also a thorough presentation from Part A on the spreadsheet.

Z. Levar - Some of the exclusions is because there's so much info to this. We only put money on the table if they advise us.

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X. Merced - In S&F, there is a lot of info, but it may be helpful to provide a summary on the recommendations for approving the reallocations.

M. Baker - We will look at a summary on how we arrive at numbers, not just verbally, but maybe also in providing a one-pager or slide that summarizes our thought process in this.

Z. Levar - We do provide a recommendation, but S&F ultimately stamps the approval and makes the final recommendation.

C. Droster – For example, with mental health being a full-time staffing service, if an agency were to lose an employee in that service area, they may not have money to replace that staff person, and may have to request additional funds.

L.J. Sylvia - We will try to bring a clearer summary of this.

J. Patterson – The presentation by the Part A office made the difference, so maybe working with them could make this more concise.

Motion: To accept the reallocation for Fiscal Year 2024-2025 as shared in this document and approved by Strategy & Finance (S&F) and Executive Committee.

Motion: J. Patterson Seconded: M. Deighan

Vote: In Favor: 18 Opposed: 0 Abstained: 0

Motion passes.

Discuss and Vote on Estimated Carryover Categories – L.J. Sylvia

Our goal is to spend every dollar, however, it can be difficult. In determining a carryover, any grant funds left over from the current year, up to five percent (5%), can be requested to use a carryover funds for the following year. To do this, the recipient would have to submit an estimated carryover request and name the categories chosen. However, in looking at the current spreadsheet carryover column, it is empty due to our carryover request being denied for this year, as our funds did not reflect being totally spent at the time of the review. With that, we will look at this again in June to reconfirm the next carryover.

M. Baker - We will start the conversation in May on whether what we decide today still makes sense in 2025.

C. Droster - This is a first time issue due to HRSA's timing, and we've made provisions to not get penalized again.

Z. Levar - HRSA requires us to flag them by December 31st, if we think we'll have carryover money. For now, we must give them a few month's heads up, then in June confirm what we will have to submit.

Motion: To move that the recipient submit an estimated carryover request for the full five percent (5%) in the categories of Medical Case Management and Food Bank/ Home Delivered Meals.

Motion: J. Patterson Seconded: J. Citerman-Kraeger

Vote: In Favor: 16 Opposed: 0 Abstained: 0

Motion carries.

Vote to Approve the 2025-26 Meetings Schedule

Motion: To approve the 2025-26 Planning Council Meetings Schedule, with added changes.

Motion: C. Droster Seconded: J. Stevenson

Vote: In Favor: All Opposed: 0 Abstained: 0

Motion passes.

Committee Reports – no more than three (3) minutes each

Community Liaison Committee – L.J. Sylvia, reporting for CLC

CLC is attending the World AIDS Day event at CWRU on Dec 2, and launching new survey which they are asking for help in sharing it to people living with HIV.

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Strategy & Finance Committee – J. Patterson

We will forgo our updates for today, as most items were related to Strategy & Finance Committee.

Membership, Retention and Marketing Committee – B. Gayheart

We went over our 2025 work plan, discussed a public relation marketing opportunity through Ending the HIV Epidemic (EHE), we gave an update on both the newly formed youth workgroup and the annual forms.

Quality Improvement Committee- K. Dennis, reporting for QI

We went over the deep dive brainstorming conversation on the 3,000 people out of care, gave an update on EIS (Early Intervention Services), and will try to come up with some topics to discuss from the list of questions that was created. We also received a presentation from Part A on the 2024 site monitoring visits.

HIV Prevention Committee – L.J. Sylvia, reporting for Prevention

The final meeting is Wednesday, December 4, 2024, which is also the last PC subcommittee meeting of the year.

Public Comments

L. J. Sylvia – The CLC committee and other members of Planning Council are attending the World AIDS Day event at CWRU on Monday, December 2, 2024, from 5:00-9pm.

Announcements

K. Dennis – World AIDS Day events will be held on Dec 2nd at CWRU, Imani Church, WeThink4A Change, Circle Health, and many other places.

B. Jones – This past healing weekend went well, and we will update all on the next one for 2025.

G. Kudrin – PC Co-chair, K. Dennis, will be on a panel at the City Club in Cleveland on Tuesday, December 10, 2024.

V. Gibson – MATEC (Midwest AIDS Training + Education Center University of Cincinnati) is currently doing a needs assessment across Ohio to help determine outreach needs in Ohio, and we are asking for help in areas to download, print, and display this for community members, support groups, staff, patients, clients and contacts at other area service or community-based service organizations. Feel free to fill it out yourself as well at: <https://forms.office.com/r/iFmkWcGH9G>

C. Krueger – The Ohio Modernization movement is underway with revising laws in Ohio. To help advocate for these laws go to: <https://ohmodernizenow.org/>

K. Rodas – Nueva Luz will have a World AIDS Day event on November 30th at Studio West on 113th street, featuring Dakota Cox. This event is being sponsored with the help of House of Transcendence, Central Outreach, and the LGBTQ Center.

Adjournment

Motion: J. Stevenson **Seconded:** L. Lovett

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Attendance

	Planning Council Members	Jan	Feb	Mar	Apr	May	June PSRA	Aug	Sep	Oct	Nov
1	Kimberlin Dennis – Co-Chair	20	20	20	20	20	20	0	20	20	20
2	Brian Kimball – Co-Chair	20	20	20	20	20	20	20	20	20	20
3	Christy Nicholls- Co-Chair	20	20	20	20	20	20	20	20	20	20
4	Biffy Aguiriano	0	20	20	20	0	20	0	20	20	0
5	Cielle Brady						0	0	20	20	0
6	Jeannie Citerman-Kraeger	20	0	0	0	0	20	20	20	20	20
7	Michael Deighan	20	20	20	20	20	20	20	0	20	20
8	Clinton Droster	20	20	20	20	0	20	20	20	20	20
9	Billy Gayheart	20	20	20	20	20	20	20	20	20	20
10	Tiffany Greene	20	0	20	0	20	20	20	20	20	20
11	Barbara Gripshover, MD	20	20	20	20	20	20	0	20	20	20
12	Deairius Houston	20	20	20	20	0	20	20	20	20	20
13	Bryan Jones	20	20	20	20	20	0	0	0	0	20
14	LeAnder Lovett	0	0	0	0	0	20	20	20	20	20
15	Talib Mahdi						20	20	20	20	0
16	Xiomara Merced						20	0	0	0	20
17	Lorsonja Moore	20	20	20	20	20	20	20	20	20	20
18	Naimah O'Neal	0	20	0	20	0	20	20	20	20	20
19	Julie Patterson	20	20	20	20	20	20	20	20	20	20
20	Sahara Rivera						20	20	20	20	20
21	Faith Ross	20	20	20	0	20	20	0	20	20	20
22	Karla Ruiz	20	20	0	0	20	20	20	20	20	20
23	James Stevenson	20	20	20	20	0	20	20	20	20	20
24	Anthony Thomas	20	20	20	20	20	0	20	20	20	20
25	Joye Toombs	0	20	0	20	0	20	20	20	20	0
26	Stephanice Washington	20	0	0	0	0	20	0	0	20	20
27	Leshia Yarbrough-Franklin	20	20	20	20	20	20	20	20	20	20
	Total in Attendance	21	20	18	19	15	26	19	23	25	23

Attendees: C. Kruger, J. Asare, G. Kudrin, T. Moyel, L. Spangler, V. Gibson, K. Rodas, J. Garcia

Staff: M. Baker, Z. Levar, D. LeGallee, L.J. Sylvia, T. Mallory