

Cuyahoga Regional HIV Prevention and Care Planning Council



Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties
Kimberlin Dennis, Christy Nicholls, Brian Kimball, Chairpersons

Executive Committee Meeting Minutes

Wednesday, November 6, 2024

5:30pm to 7:00 pm

Start: 4:09 pm

End: 5:31 pm

Facilitating: K. Dennis

Moment of Silence

Welcome and Introductions

Approval of Agenda: November 6, 2024

Addendum:

Motion: N. O'Neal Seconded: J. Patterson

VOTE: In Favor: All Opposed: 0 Abstained: 0

Approval of Minutes: October 2, 2024

Motion: J. Patterson Seconded: N. O'Neal

VOTE: In Favor: All Opposed: 0 Abstained: 0

Committees:

What are you celebrating or what support do you need from your committee?

Naimah – That the committee is growing, people are attending, even if not members, and they're feeling like it's a safe space. The challenge now is on the CLC link invite issues and how to navigate that, particularly with people not confirming their status or how they obtain clearance into the meetings.

Kimberlin – Great job with listening sessions, and in getting people outside RW in the feedback on the needs of the community.

Lorsonja – Excited about the deep dive with QI on person out of care, particularly the brainstorm question exercise with all the responses.

Billy – We are officially starting the youth work group next week, hoping something will come out, and that we get more participation. It's also open to everyone, as it's a starting point to see how it will materialize. So, the more involved in that the discussion, the better.

Lj – Agree it's a way in giving space to younger adults, specifically. We want to sit back and listen, and if we have doubts, be intentional on how we share them.

Deairius – Liking how we have had transparent conversations, particularly with the community network piece, and also the amount of educational presentations.

Executive Committee Business

Reallocation and Estimated Carryover J. Patterson

In doing things for reallocation, we talked through the process and voted on the recommendations of the categories for reallocation. The column presentation showed things like what was requested, the current awards, and the final reallocation recommendations with carryover.

***Comment: L.J. Sylvia** - We give these reallocations based on percentages.

***Comment: M. Baker** - We also consider other payers.

Z. Levar - Now with new schedule, we are looking at Exec Committee to approve and move the carryover process up two weeks before Thanksgiving, and then bring it to PC to expedite things, as we are required by HRSA to do this by November or we cannot ask later.

J. Patterson - These requirements are not set in stone, in which if needed, we could change before final decisions on funding are made.

Reallocation and Estimated Carryover

Motion: To move the reallocation recommendation as shown to the Full Planning Council.

Motion: J. Patterson Seconded: N. O'Neal

Vote: In Favor: All Opposed: 0 Abstained: 0

Motion carried.

Motion: To move the recommendation that recipient request the full five percent (5%) in the Estimated Carry over request, and indicate Medical Case Management (MCM) and Foodbank Home Delivered Meals as the categories that go to Full Planning Council.

Motion: J. Patterson Seconded: L. Moore

Vote: In Favor: All Opposed: 0 Abstained: N. O'Neal

Motion carried.

Discuss Committee Budget Requests for 2025 Work Plan – L.J. Sylvia

This is to begin discussions on materials that will be needed to support upcoming 2025 events.

K. Dennis – Items for PRIDE events and WAD or other events during the year.

N. O'Neal - Listening session items for in-person and online, and/or for other in-person events, especially in our outlying counties.

L.J. Sylvia - We also spoke of one in-person orientation and in-person training.

***Question: J. Patterson** – Would this include an in person PSRA?

***Response: L.J. Sylvia** - Most responded in-person would be good, but no confirmation. CLC just reviewed some items today, such as backpacks, pens, t-shirts, and tissue packs. Also on budget is the cost of internet access, in which we can ask those in PC with Chromebooks if they are using them, and if not to consider returning them to use these costs for other ways.

***Question: N. O'Neal** - Do we include food?

***Response: L.J. Sylvia** - That would be in the in-person budget.

***Question: N. O'Neal** - What about transportation for going to outside events.

***Response: M. Baker** - There is a line item for PC gas cards.

***Question: C. Droster** - What about a retreat/picnic type of event?

***Respond: L.J. Sylvia** – This could possibly be done as a picnic combined training.

M. Baker – For now, we Just want to have the best estimates on who will attend and what will be needed for these events, so as to plan for things in a realistic way.

L.J. Sylvia – We will confirm this in the January meetings.

Review and Vote on 2025 Meeting Schedule

Motion: To recommend approving the 2025-26 Meeting Schedule, as written, with the added time revision of 5:30-7 pm., for the March, June, and September Executive Committee meetings.

Motion: N. O'Neal Seconded: J. Patterson

Vote: In Favor: All Opposed: 0 Abstained: 0

Motion carried.

Determine Items to Include in the HIV Newsletter by CCBH Office

L.J. Sylvia – It would be good to include a QR code survey and the new 2025 meeting schedule, as the request is more of what we want in the PC section.

N. O’Neal - Maybe a spotlight on a PC member or person in an agency or other PC affiliate.

K. Dennis- Maybe include World AIDS Day events going on with agencies for that day.

J. Patterson – Being an amazing experience on Cuyahoga County being reapproved, maybe highlight on those experiences.

Approval of Planning Council Agenda – November 20, 2024

J. Patterson - This is also Transgender day of remembrance.

N. O’Neal - Maybe we can do that after the moment of silence.

L.J. Sylvia - Would also like to shorten the reports to a minute if possible.

K. Dennis - Maybe switching business with reports.

B. Kimball - Would prefer keeping as is, maybe putting things in parking lot if needed to address later.

B. Gayheart – It is not so much the reports but more the comments afterwards, particularly with Part B.

Motion: To approve the Planning Council agenda for November 20, 2024, including updates generated from discussions, as written.

Motion: N. O’Neal Seconded: L. Moore

VOTE: In Favor: All Opposed: 0 Abstained: 0

Motion carried.

Other Business - None

Announcements

N. O’Neal – On Tuesday, November 19th at 1:00 p.m., Women We Think 4 A Change, will be hosting a stigma conference entitled: “Spilling the Tea”, where we will be moderating a panel of women discussing topics such as, to test or not to test. More info will be provided, as they also ask those interested to register online.

B. Gayheart - For the new workgroup, we are looking at youth to lead this. As we’ve only had one to confirm joining so far, we’re asking if you know young people who can contribute to please let us know. To add, we’re looking to ages 30 and above.

J. Patterson - Special Events surrounding the Quilt and World AIDS Day will be happening on Tuesday, December 3rd, 2024 from 5-7 pm at The LGBT Center Thursday, December 5th, 2024 from 6-8 pm at The Darl Center for the Arts, and Sunday, December 15th, 2024 from 10:30 am- 5:30 pm., at the LGBT Center. Registration is required and space is limited. <https://www.metrohealth.org/infectious-disease/hiv-aids-services/aids-quilt>.

K. Dennis - The Imani Church also will have a WAD event, where we will do testing, and give testimonies from persons living with HIV.

B. Kimball - Kimberlin will speaking at City Club on Tuesday December 10th, as a panelist on HIV Aging.

Adjournment

Motion: N. O’Neal **Seconded:** J. Patterson

Attendance

	Executive Committee	Jan	Feb	Mar	Apr	May	June PSRA	Aug	Sep	Oct	Nov
1	Kimberlin Dennis- Exec Co-Chair	10	10	10	10	10		10	10	10	10
2	Christy Nicholls – Exec Co-chair	10	10	10	10	10		10	10	10	0
3	Brian Kimball – Exec Co-Chair	10	10	10	10	10		10	0	10	10
4	Naimah O'Neal	0	10	0	10	0		10	10	10	10
5	Faith Ross	10	10	10	0	10		10	10	10	0
6	Clinton Droster	10	10	10	10	0		10	10	10	10
7	Julie Patterson	10	10	10	10	10		10	10	10	10
8	Billy Gayheart	10	10	10	10	10		10	10	10	10
9	Deairius Houston	0	10	0	10	0		10	0	10	10
10	Lorsonja Moore							10	10	10	10
	Total in Attendance	8	10	8	9	7		11	8	10	8

Staff: M. Baker, Z. Levar, L.J. Sylvia, T. Mallory