

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – October 23, 2024

Meeting called to order by Dr. Gregory Hall, President of the Board at 9:02 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on October 23, 2024.

Roll Call: The following members were present: Dr. Gregory L. Hall, Mr. Douglas Wang, Ms. Sonja Rajki, and Dr. Sherrie Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following Motion be adopted:

BE IT RESOLVED to excuse Mr. Richards as late due to a schedule conflicts at the time of the meeting.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams.

The reading of the minutes of the September 25, 2024 regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Ms. Rajki, seconded by Dr. Williams, that the minutes be approved.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams.

The reading of the minutes of the September 27, 2024 Special Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Dr. Hall, seconded by Ms. Rajki, that the minutes be approved.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams.

Public Comments on Agenda Resolutions Only (three-minute maximum) – N/A.

Review of the Financial Statements.

Mr. Richards arrived late to the meeting at 9:08 a.m.

Legislative Updates – Mr. Mills discussed provisions of our agency insurance related to Cyber Security.

Committee Reports – Quality and Accreditation Committee

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION 2024-124 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to accept additional 2024/2025 Ending the HIV Epidemic grant funding from the Health Resources and Services Administration in the amount of \$633,569.00 from March 1, 2024 through February 28, 2025 (Resolutions 2024-015 & 2024-074).

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards.

It was moved by Dr. Hall, seconded by Mr. Richards, that the following RESOLUTION 2024-125 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to accept the 2024/2025 Racial and Ethnic Approaches to Community Health grant funding from the Centers for Disease Control and Prevention from September 30, 2024 through September 29, 2025 in the amount of \$680,038.00.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards.

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION 2024-126 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract addendum with A. J. Boggs & IXN Inc. under the 2024/2025 Ending the HIV Epidemic and 2024/2025 Ryan White grants to increase the amount to be paid to A. J. Boggs & IXN Inc. from \$91,353.00 to \$150,793.00 (Resolution 2024-031 and 2024-090).

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards.

It was moved by Dr. Williams, seconded by Ms. Rajki, that the following RESOLUTION 2024-127 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with the Neighborhood Leadership Institute under the 2024/2025 Ohio Equity Initiative 2.0 grant from July 1, 2024 through June 30, 2025 in the amount not to exceed \$330,800.00.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards.

It was moved by Ms. Rajki, seconded by Dr. Williams, that the following RESOLUTION 2024-128 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter and execute an addendum to

the contract with Starting Point to increase the amount to be received from \$118,255.00 to \$158,084.00 from January 1, 2024 through December 31, 2024 (Resolution 2024-032).

Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards.

It was moved by Dr. Hall, seconded by Mr. Richards, that the following RESOLUTION 2024-129 to Authorize the Health Commissioner to enter into and execute a contract with First Year Cleveland funded by Case Western Reserve University from July 1, 2024 through June 30, 2025 in an amount not to exceed \$44,645.54 be tabled.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION 2024-130 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute contracts with the following agencies under the Cuyahoga County Overdose Data to Action LOCAL Initiative grant from September 1, 2024 through August 31, 2025:

	Amount Paid Not to Exceed
Center for Health Affairs	\$ 50,400.00
Circle Health Services/Centers	\$190,560.00
Cleveland State University	\$ 50,380.00
HUMADAOP	\$145,400.00
Project White Butterfly	\$ 62,256.00
St. Vincent Charity Community Health Center	\$108,000.00
Thrive for Change	\$ 62,275.00
Thrive Behavioral Health Center	\$188,150.00
The Woodrow Project	\$178,728.00

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION 2024-131 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute contracts with Install Tech for multiple properties for lead remediation work.

Property Address	Contractor	Not to Exceed	CRC Agenda Item
• 2004 S. Belvoir Blvd., South Euclid, Ohio 44121	Install Tech	\$48,485.00	CRC 2024-174
• 13815 – 13817 Beaumont Ave., East Cleveland, Ohio 44112	Install Tech	\$74,120.00	CRC 2024-186

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards.

It was moved by Dr. Hall, seconded by Mr. Richards, that the following RESOLUTION 2024-132 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with A Vision of Change under the Environmental Justice Government-to-Government Program from September 25, 2024 to April 30, 2027 in an amount not to exceed \$80,500.00.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION 2024-133 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with The Ohio State University under the Environmental Justice Government-to-Government Program from May 1, 2024 to April 30, 2027 in an amount not to exceed \$259,745.00.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards.

It was moved by Dr. Williams, seconded by Ms. Rajki, that the following RESOLUTION 2024-134 be adopted:

BE IT RESOLVED To revise the CCBH Healthcare Flexible Spending Account (FSA) annual maximum employee contribution amount for Health Care from \$3,050.00 to \$3,200.00 and to increase the maximum carryover amounts from \$610.00 to \$640.00 effective January 1, 2025.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards.

BOARD ORDERS, RULES, FEES OR REGULATIONS

It was moved by Dr. Williams, seconded by Mr. Richards, that the following RESOLUTION 2024-138 to Amend 2024 Bylaws, Rules and Regulations be tabled.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards.

FIRST READING:

It was moved by Dr. Hall, seconded by Dr. Williams, to waive the three reading requirement for RESOLUTION 2023-121 to amend the CCBH Provider Fees for clinic services effective, October 30, 2023, as an emergency measure.

It was moved by Dr. Hall, seconded by Ms. Rajki, that the following RESOLUTION 2024-135 be adopted:

BE IT RESOLVED to Amend the CCBH Provider Fees for clinical services effective, November 1, 2024, as an emergency measure (ref. enclosed).

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards.

RESOLUTION 2024-136 To amend the Cuyahoga County Board of Health’s Food Protection Program Fees pursuant to the Ohio Revised Code Sections 3717.25 and 3717.45 effective January 1st, 2025.

SECOND READING:

None

THIRD READING:

None

It was moved by Ms. Rajki, seconded by Mr. Wang, that the following RESOLUTION 2024-137 be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule A Appropriation Measures.
- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards.

Health Commissioner’s Report –

- (1) Infectious Disease Update
- (2) Accreditation Update

Public and Staff Comments (three-minute maximum) – N/A.

It was moved by Mr. Wang, seconded by Dr. Williams, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss appointment, employment, promotion, discipline or compensation of a public employee, and to consider matters of collective bargaining.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards.

Executive Session began at 11:02 a.m.

Executive Session ended at 11:52 a.m.

Miscellaneous Business –

Mr. Richards stepped out of the room.

Thereupon, it was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION 2024-139 be adopted:

BE IT RESOLVED to extend the appointment of John Sobolewski as Interim Director of the Environmental Public Health (EPH) Service Area Director for up to an additional six months at a salary of \$103,632.36 annually with a one-time lump sum payment of 5% (\$5,181.62), effective October 23, 2024.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams.

Thereupon, it was moved by Mr. Wang, seconded by Dr. Williams, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 11:53 a.m.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams.

SCHEDULE A
APPROPRIATION MEASURES

1. Budget Establishment(s):
 - A. Establish a budget for the 2024/2025 Racial and Ethnic Approaches to Community Health grant in the amount of \$680,038.00 (ref. enclosed).
 - B. Establish a budget for the 2024/2025 Public Health Emergency Preparedness grant in the amount of \$623,040.00 (ref. enclosed).
2. Budget Revision(s):
 - A. Budget revision for the 2024/2025 Ending the HIV Epidemic grant to increase the budget by \$633,569.00 (ref. enclosed).
 - B. Budget revision for the 2022/2024 Personal Responsibility and Education Program grant to redistribute funds (ref. enclosed).
 - C. Budget revision for the 2023/2024 Perinatal Behavioral Health Peer to Peer grant to redistribute funds (ref. enclosed).
 - D. Budget revision for the 2024/2025 Starting Point grant to increase the budget by \$39,829.00 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfer(s):

None

2. Residual Equity Transfer(s):

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

1. Ratify Appointment(s):

- A. Angelique Garcia, Disease Intervention Specialist, Pay Grade D, \$48,951.00 annually, effective November 4, 2024.
- B. Emily Landis, Grant Program Manager, Pay Grade E, \$56,127.00 annually, effective November 4, 2024.

2. Appointment(s):

- C. TBD, Registered Environmental Health Specialist (REHS) Program Manager, Pay Grade E, \$56,127.00 annually.

3. Promotion(s):

None

4. Resignation(s):

None

5. Retirement (s):

- D. Gayle Podoba, Public Health Nurse, effective November 29, 2024.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Andre Brown to 2024 CityMatCH Leadership & MCH Epidemiology Conference: September 5 – 11, 2024. Seattle, WA.

Environmental Public Health

- b. Ashley Ruminski to the Northeast Ohio Aquatics Roundtable Meeting: October 4, 2024, Kent, OH.
- c. Rebecca Hysing to the 2025 Overdose Fatality Review National Forum: February 10-13, 2025. Portland, OR.

Epidemiology, Surveillance and Informatics

- d. Heidi Scaife to the 2024 ILO OP3 Fall Conference October 10, 2024 in Westerville, Ohio.
- e. Various ESI staff to Public Health Emergency Preparedness (PHEP) grant meetings and activities July 1, 2024 – June 30, 2025 – various locations in Ohio.

Nursing & Clinical Services

Population Health

- f. Maurice Cole, Elizabeth Falter, and Alison Patrick to the 2024/2025 Personal Responsibility and Education Program meetings: November 1, 2024 – October 31, 2025. Various locations in Ohio.
- g. Alison Guzik and Alison Patrick to the USDA Farm to School program meetings: July 22, 2024 – June 30, 2026. Various locations in Ohio.
- h. Angela Henderson to the FYC Cribs for Kids Supplemental program meetings: July 1, 2024 – December 31, 2024. Various locations in Ohio.
- i. Martha Halko to the OEI 2025 Racial Equity In-Person Convening: November 14, 2024. Columbus, OH.
- j. Melissa Hansen to the CQII Training of Trainers (TOT) Program: November 17 – 20, 2024. Nashville, TN.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. October 1, 2024 1st CRC Meeting (ref. enclosed):

Contract Recommendations for Board Approval

CRC 2024-174: Install Tech. - \$48,485.00 – to be submitted to Board for approval.

CRC 2024-175: The address will need to be re-bid using the RFP process.

Contract Authorizations

CRC 2024-176: Install Tech. - \$23,250.00.

CRC 2024-177: Paragon CMS - \$7,550.00.

CRC 2024-178: Paragon CMS. - \$44,650.00.

Contract Approval

CRC 2024-179: Addendum – Paragon CMS – increase the amount from \$8,665.00 to \$9,315.00.

CRC 2024-180: City of Mayfield Heights Community Center - \$250.00

Revenue Generating Agreements

CRC 2024-181: Village of Oakwood - \$3,300.00

2. October 15, 2024 2nd CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2024-182: Addendums - 2023/2024 Overdose to Action LOCAL grant – revise the end dates from September 30, 2024 to September 30, 2025 on the following contracts.

The Center for Health Affairs
HUMADAOP
Project White Butterfly
The Woodrow Project

CRC 2024-183: MOU – City of Beachwood

CRC 2024-184: MOU - LGBT Community Center of Greater Cleveland - to distribute HIV self-test kits.

CRC 2024-185: MOU – MetroHealth System – to distribute car seats.

Tabled Items

CRC 2024-175
1227-28 Cranford Ave.
Up, Down & 3rd Floor
Lakewood, Ohio 44107

Contract Recommendations for Board Approval

CRC 2024-186: Install Tech. - \$74,120.00 – to be submitted to Board for approval.

Contract Authorizations

CRC 2024-187: Install Tech. - \$4,500.00

CRC 2024-188: Install Tech - \$4,710.00

CRC 2024-189: Paragon CMS - \$5,515.00

CRC 2024-190: Install Tech - \$21,270.00

Contract Approval

CRC 2024-191: Addendum – American Builders & Applicator – increase from \$14,175.00 to \$14,675.00.

B. Other Contracts

CUYAHOGA COUNTY BOARD OF HEALTH



Roderick L. Harris, Secretary



Dr. Gregory L. Hall, President