

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – NOVEMBER 20, 2024

Meeting called to order by Dr. Gregory Hall, President of the Board at 9:03 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on November 20, 2024.

Roll Call: The following members were present: Dr. Gregory L. Hall, Mr. Douglas Wang, Dr. Sherrie Williams, and Mr. Daniel Richards

It was moved by Dr. Hall, seconded by Dr. Williams, that the following Motion be adopted:

BE IT RESOLVED to excuse Ms. Sonja Rajki due to a schedule conflicts at the time of the meeting.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. Richards.

The reading of the minutes of the October 23, 2024 regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Richards, seconded by Mr. Wang, that the minutes be approved.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. Richards.

Public Comments on Agenda Resolutions Only (three-minute maximum) – N/A.

Legislative Updates – Mr. Mills summarized proposed house bill HB656 to the Board.

Committee Reports – Finance Committee

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION 2024-140 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute an addendum to the contract with the AIDS Taskforce of Greater Cleveland under the 2024/2025 Ending the HIV Epidemic grant to increase the amount to be paid to from \$262,125.00 to \$352,125.00 (Resolutions 2024-030 & 2024-091).

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. Richards.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION 2024-141 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to accept additional 2024 Dental Sealant grant funding from the Ohio Department of Health in the amount of \$8,750.00 from January 1, 2024 to December 31, 2024 (Resolution 2023-136).

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. Richards.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION 2024-142 be adopted:

BE IT RESOLVED to Honoring Gayle Podoba for 23 years of dedicated public health service to the Cuyahoga County Board of Health.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. Richards.

Review of the Financial Statements took place at this point in the agenda.

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION 2024-143 be adopted:

BE IT RESOLVED to Approve the Operational Budget for Fiscal Year 2025 (ref. enclosed).

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Mr. Richards; Abstained: Dr. Williams

It was moved by Mr. Richards, seconded by Mr. Wang, that the following RESOLUTION 2024-144 be adopted:

BE IT RESOLVED to revise the CCBH Position Complement effective January 1, 2025 (ref. enclosed).

Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. Richards.

BOARD ORDERS, RULES, FEES OR REGULATIONS

It was moved by Dr. Hall, seconded by Mr. Richards, that the following RESOLUTION 2024-138 be adopted:

BE IT RESOLVED to Amend 2024 Bylaws, Rules and Regulations.

The Board and Mr. Mills discussed additional revisions to the draft Rules, based on suggestions from Mr. Richards. The additional changes were added for clarity on the nature of voting abstentions.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. Richards.

It was moved by Dr. Hall, seconded by Dr. Williams, that RESOLUTION 2024-0145 be Tabled.

Mr. Richards exited the Room

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams.

FIRST READING:

None

SECOND READING:

RESOLUTION 2024-136 To amend the Cuyahoga County Board of Health’s Food Protection Program Fees pursuant to the Ohio Revised Code Sections 3717.25 and 3717.45 effective January 1st, 2025.

THIRD READING:

None

It was moved by Dr. Williams, seconded by Dr. Hall, that the following RESOLUTION 2024-146 be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule A Appropriation Measures.
- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

Mr. Richards return to the meeting

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. Richards.

Health Commissioner’s Report –

- (1) Accreditation Update
- (2) Infectious Disease Update

Public and Staff Comments (three-minute maximum) – N/A.

Miscellaneous Business –

Thereupon, it was also moved by Dr. Hall, seconded by Mr. Richards, that the following Motion be adopted:

BE IT RESOLVED to revise the 2025 Board Meeting Schedule and 2025 Board Committee Meeting Schedule as outlined in the attachment (ref. enclosed).

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. Richards.

It was moved by Mr. Wang, seconded by Dr. Williams, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss appointment, employment, promotion, discipline or compensation of a public employee, and to consider matters of collective bargaining.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. Richards.

Executive Session began at 10:38 a.m.

Dr. Hall excused himself from the meeting.

Executive Session ended at 11:16 a.m.

Thereupon, it was moved by Mr. Richards, seconded by Dr. Williams, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 11:17 a.m.

The Secretary called the roll:

Ayes: Mr. Wang, Dr. Williams, Mr. Richards.

SCHEDULE A
APPROPRIATION MEASURES

1. Budget Establishment(s):
 - A. Establish a budget for the 2024/2025 Personal Responsibility and Education Program grant in the amount of \$348,000.00 (ref. enclosed).

2. Budget Revision(s):
 - A. Budget revision for the 2024 Child Fatality Review grant to redistribute funds (ref. enclosed).
 - B. Budget revision for the 2024/2025 Implementing Enhanced HIV grant to redistribute funds (ref. enclosed).
 - C. Budget revision for the 2024 Dental Sealant grant to increase the budget by \$18,775.40 (ref. enclosed).
 - D. Budget revision for the 2024 Newborn Home Visiting grant to redistribute funds (ref. enclosed).
 - E. Budget revision for the 2023/2024 Public Health Emergency Preparedness (PHEP) grant to redistribute \$944,414.30 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfer(s):

A. Operating transfer from the General Revenue Fund to the 2020/2023 Lead Hazard Reduction grant in the amount of \$17,477.80 (ref. enclosed).

2. Residual Equity Transfer(s):

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

1. Ratify Appointment(s):

A. Bailey Rieck, Grant Coordinator, Pay Grade C, \$42,710.00 annually, effective November 18, 2024.

B. Renee Mowler, Public Health Nurse, \$51,772.50 annually, effective January 13, 2025.

2. Appointment(s):

A. TBD, Registered Environmental Health Specialist (REHS) Supervisor, Pay Grade F, \$64,381.00 annually.

3. Promotion(s):

A. Mason Leuthaeuser, Registered Environmental Health Specialist (REHS) Program Manager, Pay Grade E, \$56,127.00 annually, effective November 18, 2024.

4. Decrease in Hour(s):

A. Brian Athey, Registered Environmental Health Specialist (REHS), from 60 hours bi-weekly, \$53,505.19 annually to 45 hours bi-weekly, \$40,128.89 annually effective December 2, 2024.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Suzanne Hrusch, Kevin Brennan to OEHA Leadership Conference. November 12 – 13, 2024. Columbus, OH.
- b. Andre Brown to Facing Race: A National Conference: November 19 – 23, 2024. St. Louis, MO.
- c. Kevin McDowell to Labor Law & Labor Arbitration Conference: January 14 – 19, 2025. Tampa, FL.

Environmental Public Health

Epidemiology, Surveillance and Informatics

Nursing & Clinical Services

Population Health

- d. Sonji Deal, Erin Janowski, Erin Lark Turcoliveri, Brian Lutz to the Implementing Enhanced HIV P & S for Health Departments program meetings: August 1, 2024 – May 31, 2025. Various locations in Ohio.
- e. Michele Benko, Erin Dodds to the 2024/2025 Ohio Equity Initiative program meetings: July 1, 2024 – June 30, 2025. Various locations in Ohio.
- f. Elizabeth Falter, Elizabeth Manley, Chloe Nace-Rolland, Nichelle Shaw, April Vince to the 2024/2025 Racial and Ethnic Approaches to Community Health program meetings: September 30, 2024 – September 29, 2025. Various locations in Ohio.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. November 5, 2024 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2024-192: Addendum - American Builders and Applicators - revise the end date of the contract from October 7, 2024, to December 16, 2024.

CRC 2024-193: Addendum - Case Western Reserve University - revise the end date from August 31, 2024, to August 31, 2025.

CRC 2024-194: Community Partnership Agreement - The Centers to provide criбетtes, safe sleep kits, and safe sleep education to Cribs for Kids grant eligible families through The Centers Smart Start Help Me Grow Home Visiting Program from August 1, 2024 through July 31, 2025. No exchange of funds.

Tabled Items

CRC 2024-175
1227-29 Cranford Ave
Up, Down, and 3rd Floor
Lakewood, Ohio 44107

Contract Recommendations for Board Approval

CRC 2024-195: RFQ 2024-03 - Implementing Enhanced HIV P & S for Health Departments – Direct Services – quotes provided to program staff for evaluation.

CRC 2024-196: RFP 2024-01 – Payment Card Merchant Services – proposals provided to program staff for evaluation.

Contract Approval

CRC 2024-197: Addendum – Green Home Solutions – increase the amount from \$14,000.00 to \$16,500.00.

CRC 2024-198: The Baldwin Group, Inc. - \$974.64

CRC 2024-199: Muse Content Group - \$15,000.00

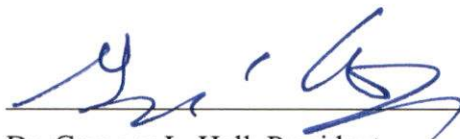
CRC 2024-200: Johnson Controls - \$8,323.00

B. Other Contracts

CUYAHOGA COUNTY BOARD OF HEALTH



Roderick L. Harris, Secretary



Dr. Gregory L. Hall, President