

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – DECEMBER 18, 2024

Meeting called to order by Mr. Doug Wang, President Pro Tem (Presiding Officer) of the Board at 9:01 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on Wednesday, December 18, 2024.

Roll Call: The following members were present: Mr. Douglas Wang, Ms. Sonja Rajki, Dr. Sherrie Williams, and Mr. Daniel Richards.

It was moved by Mr. Richards, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to excuse Dr. Gregory Hall due to a schedule conflict at the time of the meeting. Ayes: All, Nays: None – motion carried.

The reading of the minutes of the November 20, 2024 regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Richards, seconded by Mr. Wang, that the minutes be approved as amended. Ayes: All, Nays: None, Abstentions: Ms. Rajki – motion carried.

It was moved by Ms. Rajki, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda. Ayes: All, Nays: None – motion carried.

Public Comments on Agenda Resolutions Only (three-minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – Mr. Mills discussed Ohio House Bill 694 with the Board, related to regulatory reforms that may affect CCBH jurisdiction over public health matters.

Committee Reports – None

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Dr. Williams, seconded by Mr. Richards, that the following RESOLUTION 2024-129 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with First Year Cleveland funded by Case Western Reserve University from July 1, 2024 through June 30, 2025 in an amount not to exceed \$44,645.54. Ayes: All, Nays: None – motion carried.

It was moved by Mr. Richards, seconded by Ms. Rajki, that the following RESOLUTION 2024-147 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to accept the 2024/2025 Cribs For Kids grant funding from the Ohio Department of Children and Youth from October 1, 2024 through September 30, 2025 in the amount of \$228,000.00. Ayes: All, Nays: None – motion carried.

It was moved by Ms. Rajki, seconded by Dr. Williams, that the following RESOLUTION 2024-148 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to accept the 2024/2025 Perinatal Behavioral Health Peer to Peer grant funding from the Ohio Department of Children and Youth from October 1, 2024 through June 30, 2025 in the amount of \$60,000.00. Ayes: All, Nays: None – motion carried.

It was moved by Dr. Williams, seconded by Ms. Rajki, that the following RESOLUTION 2024-149 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute an addendum to the contract with the Better World Advertising, Inc. under the 2024/2025 Ending the HIV Epidemic grant to increase the amount to be paid to the Better World Advertising, Inc. from \$50,000.00 to \$283,000.00 (Resolution 2024-045 & CRC 2024-120). Ayes: All, Nays: None – motion carried.

It was moved by Mr. Wang, seconded by Ms. Rajki, that the following RESOLUTION 2024-150 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute contracts with the following agencies under the 2024/2025 Implementing Enhanced HIV grant from January 1, 2025 through May 31, 2025:

Nueva Luz Urban Resource Center	\$ 50,000.00
Thrive for Change	\$ 50,000.00

Ayes: All, Nays: None – motion carried.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION 2024-151 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with Birthing Beautiful Communities under the 2024/2025 Perinatal Behavioral Health Peer grant from October 1, 2024 through June 30, 2025 in the amount not to exceed \$51,282.75. Ayes: All, Nays: None – motion carried.

It was moved by Ms. Rajki, seconded by Dr. Williams, that the following RESOLUTION 2024-152 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with Bike Cleveland under the 2024/2025 REACH grant from September 30, 2024 through September 29, 2025 in the amount not to exceed \$131,632.00. Ayes: All, Nays: None – motion carried.

It was moved by Mr. Wang, seconded by Mr. Richards, that the following RESOLUTION 2024-153 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with the Seeds of Life Consulting under the 2024/2025 REACH grant from November 1, 2024 through June 30, 2025 in the amount not to exceed \$25,000.00. Ayes: All, Nays: None – motion carried.

It was moved by Dr. Williams, seconded by Ms. Rajki, that the following RESOLUTION 2024-154 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with OhioGuidestone under the 2024/2025 PREP grant from November 1, 2024 through October 31, 2025 in the amount not to exceed \$120,000.00. Ayes: All, Nays: None – motion carried.

It was moved by Dr. Williams, seconded by Mr. Richards, that the following RESOLUTION 2024-155 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter and execute a contract with the Cleveland Department of Public Health to administer the 2024/2025 Reproductive Health grant from April 1, 2024 through March 31, 2025 in the amount of \$120,000.00. Ayes: All, Nays: None – motion carried.

It was moved by Mr. Richards, seconded by Dr. Williams, that the following RESOLUTION 2024-156 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into contract with Kelly Stake, MSN, APRN under the 2024/2025 Reproductive Health grant from January 1, 2025 through December 31, 2025. Amount to be paid to Kelly Stake, MSN, APRN is not to exceed \$94,200.00. Ayes: All, Nays: None – motion carried.

It was moved by Dr. Williams, seconded by Ms. Rajki, that the following RESOLUTION 2024-157 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to accept additional 2024/2025 STI Prevention grant funding from the Ohio Department of Health in the amount of \$252,621.00 and extend the end of the terms from January 31, 2025 to February 28, 2025 (Resolution 2023-137). Ayes: All, Nays: None – motion carried.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION 2024-158 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into a contract with Cuyahoga County Solid Waste Management District to provide a regulatory enforcement program throughout the health district from January 1, 2025 through December 31, 2025. Amount to be received is not to exceed \$173,840.00. Ayes: All, Nays: None – motion carried.

It was moved by Ms. Rajki, seconded by Mr. Richards, that the following RESOLUTION 2024-159 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with Cuyahoga County Medical Examiner's Office (CCME) under the Cuyahoga County Overdose Data to Action LOCAL Initiative grant from September 1, 2024 through August 31, 2025. Amount to be paid to CCME is not to exceed \$237,251.00. Ayes: All, Nays: None – motion carried.

It was moved by Ms. Rajki, seconded by Mr. Wang, that the following RESOLUTION 2024-160 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with American Builders & Applicators in an amount not to exceed \$34,050.00 for lead remediation work at 13402 Saybrook Ave., Garfield Heights, Ohio 44125 (CRC 2024-204). Ayes: All, Nays: None – motion carried.

It was moved by Dr. Williams, seconded by Ms. Rajki, that the following RESOLUTION 2024-161 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract addendum with HOTT Associates, Inc. (RFP# 2022-04) for housekeeping and facility maintenance services revising the end date of the contract from December 31, 2024 to December 31, 2025. Amount to be paid to HOTT Associates, Inc. will remain at the current rates of \$3,515.00 per month for housekeeping and \$1,150.00 per month for facility maintenance/management (parts and material not included) (CRC 2022-165). Ayes: All, Nays: None – motion carried.

It was moved by Mr. Wang, seconded by Ms. Rajki, that the following RESOLUTION 2024-162 be adopted:

BE IT RESOLVED to Approve to revise the CCBH Position Complement effective January 1, 2025 (ref. enclosed). Ayes: All, Nays: None – motion carried.

BOARD ORDERS, RULES, FEES OR REGULATIONS

Mr. John Mills, CCBH General Counsel, appeared on behalf of the Board. License Holder did not appear. Mr. Mills informed the Board that License Holder had waived a hearing on the proposed final orders due to failure to request a hearing within the time allowed by law. The Board therefore conducted a review of the factual record in lieu of a hearing, pursuant to *Goldman v. State Med. Bd.*, 10th Dist. Franklin No. 98AP-238, 1998 Ohio App. LEXIS 4918 (Oct. 20, 1998).

Mr. Tom Fink, CCBH Supervisor, was sworn in by Mr. Wang. Mr. Fink testified that in his role as Supervisor of CCBH pool inspections, he was aware that the licensed facility had failed to correct repeated critical violations of the Ohio pool code. Mr. Fink provided the Board with multiple inspection reports from January to August, 2024. Mr. Fink testified that the Spa within the facility presented a public health risk.

Ms. Ashley Ruminski, CCBH Program Manager, was sworn in by Mr. Wang. Ms. Ruminski

testified that she had send a warning letter to the facility describing the violations and had conducted an administrative hearing in June of 2024 with the Manager of the facility. The Manager agreed to address the violations but her subsequent inspections showed that no corrective action was taken. Ms. Ruminski testified that, as of the June hearing the Spa was to remain closed & drained. As of her visit to the facility in August of 2024, the Spa had been re-filled in violation of state law. Subsequent inspections at the facility in September, October, and November of 2024 showed that the License Holder had taken no action to correct the violations.

The Board viewed further inspection reports and photographs detailing the violations and discussed the implications of the violations. It was the testimony of Mr. Fink and Ms. Ruminski that the violations were unresolved and that facility's spa presented an unjustifiable public health risk. Dr. Williams discussed the enforcement timeline and process with Mr. Fink and Ms. Ruminski. Mr. Richards additionally asked Mr. Mills about the procedure for reinstating a suspended license. At the conclusion of the discussion, Mr. Mills recommended to the Board that the 2024-25 pool operator's license of the License Holder be suspended.

The Board determined that, based on the factual record and testimony presented, that good cause and sufficient evidence existed to suspend License Holder's 2024-25 pool operator's license.

It was moved by Ms. Rajki, seconded by Dr. Williams, that RESOLUTION 2024-145 be adopted:

BE IT RESOLVED To approve the Board's Final Findings and Orders (attached) suspending the pool operator's license of Tony DiFiore as owner/manager of DiFiore Family Properties LLC DBA Cleveland Fitness Club pursuant to Ohio Revised Code Section 3749.

Ayes: All, Nays: None – motion carried.

FIRST READING:

None

SECOND READING:

None

THIRD READING:

It was moved by Dr. Williams, seconded by Ms. Rajki, that the following RESOLUTION 2024-136 be adopted:

BE IT RESOLVED To amend the Cuyahoga County Board of Health's Food Protection Program Fees pursuant to the Ohio Revised Code Sections 3717.25 and 3717.45 effective January 1st, 2025. Ayes: All, Nays: None – motion carried.

It was moved by Mr. Richards, seconded by Mr. Wang, that the following RESOLUTION 2024-163 be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.

Schedule E Approval of Vouchers. (Available upon request)
Schedule F CRC Report and Other Contracts.

Ayes: All, Nays: None – motion carried.

Health Commissioner’s Report –

- (1) Infectious Disease Update: Presented by Takisha Fuller and Blaise Soberano.
- (2) PHAB Update: Presented by Becki Burke
- (3) EPA Grant Update: Presented by Roderick Harris.

Public and Staff Comments (three-minute maximum) – N/A.

It was moved by Ms. Rajki, seconded by Mr. Wang, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss appointment, employment, promotion, discipline or compensation of a public employee, and to consider matters of collective bargaining.

The Secretary called the roll:

Ayes: Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards.

The Board convened into Executive Session at 11:45 a.m.

The Board exited Executive Session at 12:22 p.m.

Miscellaneous Business –

Due to scheduling conflicts Mr. Richards left the meeting at 12:25 p.m.

Thereupon, it was moved by Ms. Rajki, seconded by Dr. Williams, that the following RESOLUTION 2024-164 be adopted as amended:

BE IT RESOLVED To approve the revised CCBH Pay Structure effective December 18, 2024 and the application of a salary increase for all non-bargaining unit employees effective the first full pay period of January 2025 (ref. enclosed). Ayes: All, Nays: None – motion carried.

Thereupon, it was moved by Ms. Rajki, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 12:26 p.m. Ayes: All, Nays: None – motion carried.

SCHEDULE A
APPROPRIATION MEASURES

1. Budget Establishment(s):
 - A. Establish a budget for the 2024/2025 Cribs for Kids grant in the amount of \$228,000.00 (ref. enclosed).
 - B. Establish a budget for the 2024/2025 Perinatal Behavioral Health Peer to Peer grant in the amount of \$60,000.00 (ref. enclosed).
 - C. Establish a budget for the 2024/2025 Reproductive Health grant in the amount of \$160,000.00 (ref. enclosed).

2. Budget Revision(s):
 - A. Budget revision for the 2024/2025 PREP grant to redistribute funds (ref. enclosed).
 - B. Budget revision for the 2024 Starting Point grant to decrease the budget by \$7,862.00 funds (ref. enclosed).
 - C. Correction: Budget revision for the 2024 Newborn Home Visiting grant to correct redistribution of funds (ref. enclosed).
 - D. Budget revision for the 2024/2025 Newborn Home Visiting grant to increase the budget by \$725,000.00 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfer(s):

- a. Operating transfer from the General Fund to the 2023/2024 PHEP grant in the amount of \$66,850.00 (ref. enclosed).

2. Residual Equity Transfer(s):

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Appointment(s):

- A. TBD, Licensed Practical Nurse, Pay Grade D, \$42,710.00 annually.
- B. TBD, Account Clerk, Pay Grade A, \$31,200.00 annually.

Promotion(s):

- C. Harrison Cohn, Registered Environmental Health Specialist (REHS), Pay Grade D, \$48,951.00 annually, effective December 30, 2024.

Retirement(s):

- D. Heidi Scaife, Emergency Preparedness Coordinator, effective December 31, 2024.

Job Description(s):

- E. Medical Billing & Credentialing Specialist, revised effective December 18, 2024 (ref. enclosed).
- F. Supervisor, Epidemiology, revised effective December 18, 2024 (ref. enclosed).

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Roderick Harris to preparedness meetings and provide testimony at legislative hearings and committee meetings for 2024 - various locations.
- b. Roderick Harris to Association of Health Commissioners (AOHC) meetings for 2025 - various locations.
- c. Roderick Harris to Ohio Department of Health (ODH) meetings for 2025 – various locations.
- d. Roderick Harris to American Public Health Association (APHA) meetings for 2025 – various locations.
- e. Roderick Harris to National Association of County and City Health Officials (NACCHO) meetings for 2025 – various locations.
- f. Roderick Harris to 2025 Preparedness Summit: Pathways to Recovery in the Aftermath of Disasters: April 28 – May 3, 2025. San Antonio, TX.
- g. Roderick Harris to Continuum 2025 conference: June 9 – 13, 2025. San Juan, PR.

Environmental Public Health

- h. Environmental Public Health staff to the Ohio Onsite Wastewater Association Annual Conference January 6 – 8, 2025 - Newark, Ohio.
- i. Environmental Public Health staff to Northeast Ohio Sewage Treatment Round Table meetings for 2025 – various locations in Northeast Ohio.
- j. Authorization to pay routine out-of-county district travel expenses in the same manner as in district policy for 2025 to Ohio Department of Health (ODH) Offices; Summit, Geauga, and Portage Counties; City of North Ridgeville; and the Ohio Environmental Protection Agency (EPA) office – Twinsburg, Ohio.
- k. Authorization to pay routine out-of-county district travel expenses in the same manner as in district policy for 2025 Food, Vector and Plumbing Program related activities – various locations in Northeast Ohio.
- l. Environmental Public Health staff to Ohio Environmental Health Association (OEHA) Board and Committee activities for 2025 – various locations in Ohio.
- m. Environmental Public Health staff to Smoke Free Ohio Enforcement related activities for 2025 – various locations in Northeast Ohio.
- n. Environmental Public Health staff to Smoke Free Ohio Program meetings in 2025 –

various locations in Ohio.

- o. Environmental Public Health staff to Water Quality (Beaches, Stormwater, Sewage Treatment, Private Water, Watershed and Climate Change) program related meetings and field activities for communities for 2025 – various locations in Northeast Ohio.
- p. Environmental Public Health staff to ODH Legionella Workgroup meetings for 2025 – various locations in Ohio.
- q. Environmental Public Health staff to Northeast Food Safety Round Table meetings for 2025 – various locations in Northeast Ohio.
- r. Environmental Public Health staff to Northeast Ohio Aquatics Roundtable meetings for 2025 – various locations in Ohio.
- s. Environmental Public Health staff to Ohio Mosquito and Vector Control Association (OMVCA) Board and Committee activities for 2025 – various locations in Ohio.
- t. Environmental Public Health staff to ODH coordinated Body Art Program meetings for 2025 – various locations in Ohio.
- u. Environmental Public Health staff to ODH coordinated Sewage Treatment System Program meetings for 2025 – various locations in Ohio.
- v. Environmental Public Health staff to ODH coordinated Swimming Pool Program meetings for 2025 – various locations in Ohio.
- w. Environmental Public Health staff to Materials Management/Solid Waste Program activities and meetings for 2025 – various locations in Ohio.
- x. Environmental Public Health staff to Food Protection Program training seminars coordinated by Ohio Department of Health and Ohio Department of Agriculture for 2025 – various locations in Ohio.
- y. Environmental Public Health staff to Retail Food Safety Advisory Council meetings for 2025 – various locations in Ohio.
- z. Environmental Public Health staff to Ohio Statehouse Public Health laws testimonies to support laws and regulations for 2025 – various locations in Ohio.
- aa. Environmental Public Health staff to the Ohio Injury Prevention partnership meetings 2025- various locations in Ohio.
- bb. Environmental Public Health staff to CDC Overdose Data to Action grant collaboration meetings 2025 – various locations in Ohio.

cc. Jana Rush, DrPH, \$2,700.00, First Quarter 2025 tuition approved by the TARC on December 3, 2024.

Nursing & Clinical Services

dd. Various HIV/STI Preventions staff provide HIV/STI Disease Intervention partner notification and linkage care January 1, 2025 through December 31, 2025. Ashtabula, Geauga, Lake, Lorain and Medina counties.

ee. Deedra Hein, BSN, \$945.00, First Quarter 2025 tuition approved by the TARC on December 3, 2024.

Population Health

ff. Bailey Rieck to the 2024/2026 USDA Farm to School program meetings: November 18, 2024 – June 30, 2026. Various locations in Ohio.

gg. Bailey Rieck to the 2022/2025 Regional Food System Partnership program meetings: November 18, 2024 – September 29, 2025. Various locations in Ohio.

hh. Chloe Nace-Rolland, MPH, \$2,094.00, First Quarter 2025 tuition approved by the TARC on December 3, 2024.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. November 19, 2024 CRC Meeting (ref. enclosed):

Tabled Items

CRC 2024-175
1227-29 Cranford Ave
Up, Down, and 3rd Floor
Lakewood, Ohio 44107

CRC 2024-196
RFP 2024-01 Payment Card Merchant Services

Contract Recommendations for Board Approval

CRC 2024-195: Implementing Enhanced HIV P & S For Health Departments – Direct Services – to be submitted to Board for approval.

Agency	Amount
Thrive for Change	\$50,000.00
Nueva Luz Urban Resource Center	\$50,000.00

Contract Authorizations

CRC 2024-204: American Builders & Applicators - \$34,050.00.

CRC 2024-201: Glass Block Headquarters - \$17,420.00.

CRC 2024-202: Glass Block Headquarters - \$4,713.00.

CRC 2024-203: Zscape Horticulture, LLC. –

Basic Landscaping Services	\$5,590.00 per year
Plowing - Lot	\$ 195.00 per occurrence
De-icing – Lot	\$ 195.00 per occurrence
Plowing – Sidewalks	\$ 35.00 per occurrence
De-icing – Sidewalks	\$ 40.00 per occurrence

Contract Approval

CRC 2024-205: Mociac Education Network, LLC. - \$10,000.00.

CRC 2024-206: Addendum – A.J. Boggs & IXN, Inc. – to increase the amount to be paid from \$150,793.00 to \$153,793.00.

Contract Rescissions

Epps Home Restorations, LLC., - \$20,100.00 - 8255-57 Reed Ave., Garfield Hts., Ohio 44125

2. December 3, 2024 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2024-207: MOU - to distribute HIV self-test kits.

Tabled Items

CRC 2024-175
1227-28 Cranford Ave.
Up, Down & 3rd Floor
Lakewood, Ohio 44107

CRC 2024-196
RFP 2024-01 Payment Card Merchant Services

Contract Authorizations

CRC 2024-208: Glass Block Headquarters - \$19,050.00

Contract Approval

CRC 2024-209: USI Insurance Services - \$23,500.00

CRC 2024-210: Richardson Compensation Consulting, LLC. - \$24,500.00

CRC 2024-211: Health Equity, Inc. - \$200.00

CRC 2024-212: Addendum – Kelly Stake, MSN, APRN – tabled until next meeting.

CRC 2024-213: Oberlin Food Hub – decrease the amount to be paid from \$33,000.00 to \$1,089.95.

CRC 2024-214: Addendum – PalAmerican Security, Inc. – extend the contract from December 31, 2024 through March 31, 2025.

B. Other Contracts

CUYAHOGA COUNTY BOARD OF HEALTH

Roderick L. Harris, Secretary

Dr. Gregory L. Hall, President