

CUYAHOGA COUNTY
BOARD OF HEALTH
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

*CONTRACT REVIEW COMMITTEE
MINUTES – December 17, 2024*

Meeting called to order by John Sobolewski, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on December 17, 2024.

Roll Call: The following members were present: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – December 3, 2024.
Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2024-214 Environmental Public Health Services submitting a contract amendment with the Cuyahoga County Medical Examiner's Office under the 2023/2024 LOCAL Overdose Data to Action grant to revise the end date of the contract from August 31, 2024 to August 31, 2025. Amount to be received is to remain the same.

It was moved by Brandy Eaton, seconded by Joe McRae that the consent agenda, including the minutes of the December 3, 2024 CRC meeting be approved.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski and Judy Wirsching.

CONTRACTS AND AWARDS:

Tabled Items:

It was moved by Judy Wirsching, seconded by Joe McRae that the property at 1227-29 Cranford Ave, Up, Down and 3rd Floor, Lakewood, Ohio 44107 be rescinded, it will go through the RFP process due to cost be approved.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski and Judy Wirsching.

CRC 2024-196
RFP 2024-01 Payment Card Merchant Services

No action today.

New Items For Review

Bid/Quote Openings \geq \$25,000.00

CRC 2024-215 Sealed bids were received for the following contract by the deadline outlined in the Request for Proposal (RFP) Lead Abatement Project – RFP 2024-02 Lead Removal Abatement Project (ref. enclosed).

Agency	Received	Amount
Paragon CMS	12/18/2024 @ 8:33 am	\$84,915.00

Presented by: Judy Wirsching

Bid/Quote Openings $<$ \$25,000.00

It was moved by John Sobolewski, seconded by Judy Wirsching, that the following contract (CRC 2024-216) for 13608 Rockside Rd., Garfield Heights, Ohio 44105 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$3,300.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski and Judy Wirsching

It was moved by Brandy Eaton, seconded by Zach Levar, that the following contract (CRC 2024-217) for 5126 East 113th St., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$5,725.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski and Judy Wirsching

It was moved by Judy Wirsching, seconded by Zach Levar, that the following contract (CRC 2024-218) for 10714 Akins Rd., North Royalton, Ohio 44133 be accepted as the lowest and best, and that a contract be awarded to Shiloh Tool in the amount of \$21,575.00 be approved (ref. enclosed).

Presented by: Heather Grisez

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski and Judy Wirsching

It was moved by John Sobolewski, seconded by Joe McRae, that the following contract (CRC 2024-219) for 27300 Pettibone Rd., Solon, Ohio 44139 be accepted as the lowest and best, and that a contract be awarded to THT Services, LLC. in the amount of \$10,820.00 be approved (ref. enclosed).

Presented by: Heather Grisez

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Judy Wirsching, seconded by Zach Levar, that the addendum to the contract (CRC 2024-212) with Kelly Stake, MSN, APRN (Resolution 2023-81, CRC 2023-014, CRC 2023-145 & CRC 2024-071) under the Reproductive Health and Wellness (RHW) to increase the amount to be paid to Kelly Stake, MSN, APRN from \$78,00.00 to \$81,300.00 to be approved.

Presented by: Brandy Eaton

Purpose: To serve as Nurse Practitioner in the CCBH Family Planning Clinic.

Funding Source: 100% reimbursable through the FY2024 RHW grant.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski and Judy Wirsching

It was moved by Zach Levar, seconded by Judy Wirsching, that the one-year renewal (CRC 2024-220) with RELX Inc. for access to the Lexis Nexis platform for DIS support services from December 1, 2024 through November 30, 2025. Amount to be paid RELX Inc. is not to exceed \$8,832.00 to be approved.

Presented by: Brandy Eaton

Purpose: To support our DIS for people search functions.

Funding Source: 100% reimbursable through the STI Prevention grant.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski and Judy Wirsching

It was moved by John Sobolewski, seconded by Brandy Eaton, that the addendum to the contract (CRC 2024-221) with MetroHealth System (Resolution 2024-030 & 2024-102) under the 2024/2025 Ending the HIV Epidemic grant to increase the amount to be paid to the MetroHealth System from \$363,430.00 to \$381,430.00 to be approved.

Presented by: Zach Levar

Purpose: To provide clinical and support services to people living with HIV.

Funding Source: 100% reimbursable through the 2024/2025 Ending the HIV Epidemic grant.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski and Judy Wirsching

It was moved by Joe McRae, seconded by Judy Wirsching, that the following addendums to the contracts (CRC 2024-222) under the 2024-2025 Ryan White Part A Program grant to increase the amount to be paid to be approved.

	From	To
AIDS Taskforce of Greater Cleveland (Resolutions 2024-031 & 2024-091)	\$ 133,787.00	\$ 157,787.00
Circle Health Services (Resolutions 2024-031, 2024-092)	\$ 159,425.00	\$ 160,725.00
Mercy Health Regional Medical Center (Resolutions 2024-031 & 2024-092)	\$ 298,350.00	\$ 303,350.00
MetroHealth System (Resolutions 2024-031 & 2024-104)	\$1,200,460.00	\$1,209,912.00
Neighborhood Health Care (Resolutions 2024-031 & 2024-092)	\$ 190,095.00	\$ 205,095.00
Nueva Luz Urban Resource Center (Resolutions 2024-031 & 2024-092)	\$ 658,610.00	\$ 670,206.00
Signature Health, Inc. (Resolutions 2024-031 & 2024-092)	\$ 335,890.00	\$ 345,890.00

Presented by: Anastassia Idov

Purpose: To provide HIV care and support services to underserved and underinsured clients living in six-county Cleveland Transitional Grant Area.

Funding Source: 100% reimbursable through the 2024/2025 Ryan White Part A Program grant.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski and Judy Wirsching

It was moved by Joe McRae, seconded by Brandy Eaton, that the addendum to the contract (CRC 2024-223) with Closerlook Search Services, Inc. dba ZED Digital (Resolution 2024-010) under the 2024 Health Comp Foundation grant to increase the amount to be paid to Closerlook Search Services, Inc. dba ZED Digital from \$86,100.00 to \$89,850.00 to be approved.

Presented by: Zach Levar

Purpose: To include the services for edits to the HIP-Cuyahoga website to incorporate REACH, including updates to headers and content across multiple pages, addition of new sections, reorganization of content, and removal of outdated materials, linking external resources and updating frameworks, banners, and other visuals as specified.

Funding Source: Reimbursable through the 2024 Health Comp Foundation grant.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

Contract Rescissions

It was moved by Judy Wirsching, seconded by Zach Levar, that the contract (CRC 2024-163) with Omega Bros., - \$62,100.00 – 1884 Windermere St., East Cleveland, Ohio 44112 be rescinded.

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski and Judy Wirsching

Other Business

CRC Rule Changes

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Brandy Eaton, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:51 p.m.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

RFP RESULTS

Program: Lead Abatement
Selection of Contractor for Lead Removal Abatement Project at 1227-1229 Cranford
Title: Ave., Up/Down 3rd Floor, Lakewood, Ohio 44107
RFP No: 2024-02
CRC No: 2024-215

The following quotes were opened on: December 18, 2024
Opened by: Judy V, Wirsching and Michelle Jardine
Logged in by: Judy V, Wirsching

NAME OF CONTRACTOR	RECEIVED	QUOTE
Paragon CMS	12/18/24 @ 8:33 am	\$84,915.00

Recommended award: TBD

Brief Justification:

CUYAHOGA COUNTY BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Schronda McDuffie
Address: 13608 Rockside Rd.
City, State, Zip: Garfield Hts., OH 44125
CRC No:

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	MATCH
American Builders	\$3,300	\$0
Green Home Solutions	\$7,150	\$0
Install Tech	\$3,275	\$0
Lead Guru Ohio	\$6,145	\$0
Sosic Painting	\$13,200	\$0
ESTIMATE:	\$3,950.00	

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Ann Pate
Address: 5126 E.113th St.
City, State, Zip: Garfield Hts., OH 44125
CRC No:

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	MATCH
American Builders	\$5,725	\$0
Green Home Solutions	\$8,725	\$0
Install Tech	\$6,675	\$0
Lead Guru	\$9,570	\$0
Sosic Painting	\$15,900	\$0
ESTIMATE:	\$7,000.00	

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

Name: David Komarek
Address: 10714 Akins Road
City,State, Zip: North Royalton, Ohio
44133
PPN# 483-23-007
of Bedrooms 3

The following quotes were received and opened:

Name of Contractor:	Connection - Construction Quote	WPCLF Program Cost 85%	Owner Match 15%	Project Cost
Shiloh Tool	\$23,575.00	\$20,038.75	\$3,536.25	\$23,575.00

Bids Reviewed by: Heather Grisez, Megan Symanski

Selected Contractor Bid: Shiloh Tool, LLC

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

Name: Vera Price

Address: 27300 Pettibone Road

City,State, Zip: Solon, Ohio 44124

PPN# 991-10-007

of Bedrooms 4

The following quotes were received and opened:

Name of Contractor:	Connection - Construction Quote	WPCLF Program Cost 85%	Owner Match 15%	Project Cost
T.H.T. Services, LLC	\$10,820.00	\$9197.00	\$1623.00	\$10,820.00

Bids Reviewed by: Heather Grisez, Megan Symanski

Selected Contractor Bid: T.H.T Services, LLC