



CUYAHOGA COUNTY BOARD OF HEALTH

Your Trusted Source For Public Health Information

November 20, 2024

Dear Sewage Treatment System (STS) Contractor:

Please find enclosed an application for the 2025 STS Contractor Registrations and Septage Hauler Vehicle Permits. These registrations are effective January 1, 2025 and are valid for the 2025 calendar year. Please complete the application form with all of your pertinent information.

Remember that prior to initiating work on an STS, you are required to be registered with this office.

Along with your application, you are required to submit the following or your application cannot be processed and will be returned to you:

- Certificate of passing the required Ohio Department of Health (ODH) Examination
- Proof of General Liability Insurance (minimum of \$500,000)
- Proof of Statewide Surety Bond
- Proof of qualifications to service proprietary systems and components
- A letter on company letterhead stating which systems you will be registering to service, including registering to conduct point of sale inspections
- Proof of completion of a minimum of 6 CEU hours approved by ODH in 2024
- A copy of the Septage Hauler Truck Inspection Report for each vehicle to be registered
- A copy of the Service Provider Inspection Report, if registering as a service provider*

*** In order to become a registered Service Provider for the 2025 calendar year, you must have a Service Provider inspection conducted by this office. Please contact me to schedule the inspection.**

Visit the ODH website to find required documents as well as additional information to help you with this process:

<https://odh.ohio.gov/wps/portal/gov/odh/know-our-programs/sewage-treatment-systems/INFORMATION-FOR-CONTRACTORS>

Please contact me with any questions or concerns regarding the STS Program:

216.201.2001 extension 1246
rjewell@ccbh.net

Sincerely,

A handwritten signature in cursive script that reads 'Rebecca Jewell'.

Rebecca Jewell, REHS
Program Manager, Environmental Public Health Services