

CUYAHOGA COUNTY

BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

5550 Venture Drive Parma, Ohio 44130
216-201-2000 www.ccbh.net

RFP #2024-05 Pre-Proposal Conference
Ending The HIV Epidemic- A Plan for America –
RW HIV/AIDS Program Part A & B
December 4, 2024
9:30 am

Overview

- Important Dates
- Proposal Requirements
- Project Purpose
- Cost Proposal
- Questions & Answers

Important Dates

- All questions submitted and asked during the pre-proposal conference will be posted on the Board of Health website by C.O.B. Friday, December 20, 2024
- Addenda will be posted on the CCBH website by C.O.B. Friday, December 20, 2024
- Sealed proposals must be submitted by Tuesday, January 7, 2025 at 10:30am

Proposal Requirements

Proposal Submission

- Proposals should be mailed or hand-delivered
- Submit one (1) original and six (5) copies in addition to one (1) electronic document of the proposal with all required information.
- Any proposal received after the time and date specified will be disqualified and returned unopened
- The official closing time will be determined by the time clock located in the CCBH Administrative Office.

Proposal Requirements Cont'd.

Proposal Submission

- Vendors assume the risk of the method of dispatch chosen.
- CCBH assumes no responsibility for delays caused by any delivery service
- Postmarking by the due date will not substitute for actual proposal receipt
- Proposals may NOT be delivered by facsimile transmission, email or other telecommunication or electronic means.

Proposal Requirements Cont'd.

- Vendor's Reference Sheet (Refer to Attachment B)
- Non-Collusion Affidavit with signature and **must** be notarized (Refer to Attachment C)
- Certification of Compliance with ORC Section 3517.13 (Refer to Attachment D)
- Sample Proposal Cover Page (Attachment E)

Proposal Requirements Cont'd.

- Notice of Intent to Apply for Funding (Optional) (Attachment F) – Due 12/4/2024
- Budget Guidance Information (Attachment G)
- Sample Itemized Budget Narrative (Attachment H)
- Bid Guaranty – NOT Required for this project.

Project Purpose & Cost Proposal

Project Purpose

GOAL:

75%
reduction
in new HIV
infections
in 5 years
and at least
90%
reduction
in 10 years.



Diagnose all people with HIV as early as possible after infection.

Treat the infection rapidly and effectively to achieve sustained viral suppression.



Prevent people at risk for HIV using potent and proven prevention interventions, including PrEP, a medication that can prevent HIV infections.

Respond rapidly to detect and respond to growing HIV clusters and prevent new HIV infections.



HIV Workforce will establish local teams committed to the success of the Initiative in each jurisdiction.

Populations of Focus

Local HIV epidemiology data highlights the following disproportionately affected populations of focus for this funding award:

- Men who have sex with men (MSM)
- Men who have sex with men (MSM) of Color
- Youth ages 13-24
- People aging with HIV/AIDS (50+) and/or Long-Term Survivors of HIV/AIDS

The following additional populations will also be of priority for this funding award:

- People with HIV/AIDS who are out of care
- Persons who have been newly diagnosed with HIV/AIDS
- Persons who are not virally suppressed
- Traditionally underserved populations including communities of color, women, infants, children, and youth

Client Eligibility

The projects and services that are part of this Ending the HIV Epidemic funding award will be for any individual living with HIV/AIDS obtaining services at a funded service provider in the Cuyahoga County EHE jurisdiction.

Ending the HIV Epidemic (EHE) proposals from current Ryan White funded agencies should only speak to serving HIV clients within Cuyahoga County

Below are the projects for which proposals will be accepted through this RFP:

Strategies	Type of Service – Core, Supportive, Initiative Services
Strategy #1: (EIS) Peer Navigation	Core
Strategy #2: Community Health Worker (CHW) Certification Program	Initiative Services
Strategy #3: Intensive Medical Case Management	Core
Strategy #4: Medical Transportation	Supportive
Strategy #5: (OAHS) Rapid Start ART	Core
Strategy #6: Emergency Financial Assistance (EFA)	Supportive
Strategy #7: Psychosocial Support Services	Supportive
Strategy #8: Non-Medical Case Management	Supportive
Strategy #9: Housing for Substance Use Rehabilitation	Supportive
Strategy #10: Other Professional Services- legal	Supportive
Strategy #11: Mobile Health Clinics	Core

Refer to Pages 7-8 of the RFP for service summaries

Cost Proposal

- The funded grant year and service year for provider contracts with Ending the HIV Epidemic - A Plan for America funding run from **March 1, 2025 through February 28, 2026** with an option to extend to additional years based on available funding and program outcomes. **The program, services and all contracts are contingent upon funding from the U.S. Department of Health and Human Services.** Funding for FY2025 does not guarantee funding for FY2026, FY2027, FY2028, and FY2029.
- The total dollar amount made available from HHS to EHE programs nationwide is \$875,000,000. The base amount Cuyahoga County EHE can be awarded for **FY2025 is \$2,200,000**. The RFP represents the eleven projects to be funded with the anticipated FY2025 award.
- Please note: The amounts available on page 6 of the RFP are based on current projections. Projected funding is subject to change at the Recipient's discretion, based upon total awarded funding and proposals received.

Cost Proposal Cont'd

- **For each project proposed**, applicants should provide a **brief narrative description of the comprehensive costs associated with the implementation and delivery of each project**. Applicants must complete an Itemized Budget Narrative Form (Attachment H), one per service category requesting funding.
- The Itemized Budget Narrative(s) should clearly outline all costs associated with each service category where funds are being requested and should only include funding that directly supports Ending the HIV Epidemic services and programming.
- Providers may submit multiple proposals for any of the eleven projects. Proposals may be funded in whole or in part. The Board of Health reserves the right to accept, re-negotiate or set service delivery costs prior to contracting.
- **Awards will be based upon fee schedule or cost reimbursement.** The amount should be **reasonable in comparison to number of clients served and units of service delivered** during the funded period.

Questions?



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