

CUYAHOGA COUNTY BOARD OF HEALTH

AGENDA – November 20, 2024

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Approval of the Minutes of the Regular Board Meeting – October 23, 2024.
5. Motion to amend agenda items as highlighted on revised agenda.
6. Public Comments on Agenda Resolutions Only (three-minute maximum).
7. Review of the Financial Statements.
8. Legislative Updates –
9. Committee Reports – Finance Committee
10. Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

- A. RESOLUTION 2024-140 Authorize the Health Commissioner to enter into and execute an addendum to the contract with the AIDS Taskforce of Greater Cleveland under the 2024/2025 Ending the HIV Epidemic grant to increase the amount to be paid to from \$262,125.00 to \$352,125.00 (Resolutions 2024-030 & 2024-091).
- B. RESOLUTION 2024-141 Authorize the Health Commissioner to accept additional 2024 Dental Sealant grant funding from the Ohio Department of Health in the amount of \$8,750.00 from January 1, 2024 to December 31, 2024 (Resolution 2023-136).
- C. RESOLUTION 2024-142 Honoring Gayle Podoba for 23 years of dedicated public health service to the Cuyahoga County Board of Health.
- D. RESOLUTION 2024-143 To Approve the Operational Budget for Fiscal Year 2025 (ref. enclosed).
- E. RESOLUTION 2024-144 Approval to revise the CCBH Position Complement effective January 1, 2025 (ref. enclosed).

BOARD ORDERS, RULES, FEES OR REGULATIONS:

- F. RESOLUTION 2024-138 To amend 2024 Bylaws, Rules and Regulations.
- G. RESOLUTION (2024-145) To approve the Board's Final Findings and Orders suspending the pool operator's license of Tony DiFiore as owner/manager of DiFiore Family Properties LLC DBA Cleveland Fitness Club pursuant to Ohio Revised Code Section 3749.

FIRST READING:

None

SECOND READING:

- H. RESOLUTION 2024-136 To amend the Cuyahoga County Board of Health's Food Protection Program Fees pursuant to the Ohio Revised Code Sections 3717.25 and 3717.45 effective January 1st, 2025.

THIRD READING:

None

- I. RESOLUTION 2024-146 Approval of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

- J. Health Commissioner's Report

- (1) Infectious Diseases Update

- K. Public and Staff Comments (three-minute maximum).

- L. Motion to adjourn to Executive Session to consider the appointment, employment, promotion, discipline or compensation of a public employee or collective bargaining.

- M. Miscellaneous Business

- a. 2025 Board Meeting Schedule (ref. enclosed)
 - b. 2025 Board Committee Meeting Schedule (ref. enclosed)

- N. Motion to adjourn the meeting.

SCHEDULE A
APPROPRIATION MEASURES

1. Budget Establishment(s):
 - A. Establish a budget for the 2024/2025 Personal Responsibility and Education Program grant in the amount of \$348,000.00 (ref. enclosed).

2. Budget Revision(s):
 - A. Budget revision for the 2024 Child Fatality Review grant to redistribute funds (ref. enclosed).
 - B. Budget revision for the 2024/2025 Implementing Enhanced HIV grant to redistribute funds (ref. enclosed).
 - C. Budget revision for the 2024 Dental Sealant grant to increase the budget by \$18,775.40 (ref. enclosed).
 - D. Budget revision for the 2024 Newborn Home Visiting grant to redistribute funds (ref. enclosed).
 - E. Budget revision for the 2023/2024 Public Health Emergency Preparedness (PHEP) grant to redistribute \$944,414.30 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfer(s):

A. Operating transfer from the General Revenue Fund to the 2020/2023 Lead Hazard Reduction grant in the amount of \$17,477.80 (ref. enclosed).

2. Residual Equity Transfer(s):

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

1. Ratify Appointment(s):

- A. Bailey Rieck, Grant Coordinator, Pay Grade C, \$42,710.00 annually, effective November 18, 2024.
- B. Renee Mowler, Public Health Nurse, \$51,772.50 annually, effective January 13, 2025.

2. Appointment(s):

- A. TBD, Registered Environmental Health Specialist (REHS) Supervisor, Pay Grade F, \$64,381.00 annually.

3. Promotion(s):

- A. Mason Leuthaeuser, Registered Environmental Health Specialist (REHS) Program Manager, Pay Grade E, \$56,127.00 annually, effective November 18, 2024.

4. Decrease in Hour(s):

- A. Brian Athey, Registered Environmental Health Specialist (REHS), from 60 hours bi-weekly, \$53,505.19 annually to 45 hours bi-weekly, \$40,128.89 annually effective December 2, 2024.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Suzanne Hrusch, Kevin Brennan to OEHA Leadership Conference. November 12 – 13, 2024. Columbus, OH.
- b. Andre Brown to Facing Race: A National Conference: November 19 – 23, 2024. St. Louis, MO.
- c. Kevin McDowell to Labor Law & Labor Arbitration Conference: January 14 – 19, 2025. Tampa, FL.

Environmental Public Health

Epidemiology, Surveillance and Informatics

Nursing & Clinical Services

Population Health

- d. Sonji Deal, Erin Janowski, Erin Lark Turcoliveri, Brian Lutz to the Implementing Enhanced HIV P & S for Health Departments program meetings: August 1, 2024 – May 31, 2025. Various locations in Ohio.
- e. Michele Benko, Erin Dodds to the 2024/2025 Ohio Equity Initiative program meetings: July 1, 2024 – June 30, 2025. Various locations in Ohio.
- f. Elizabeth Falter, Elizabeth Manley, Chloe Nace-Rolland, Nichelle Shaw, April Vince to the 2024/2025 Racial and Ethnic Approaches to Community Health program meetings: September 30, 2024 – September 29, 2025. Various locations in Ohio.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. November 5, 2024 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2024-192: Addendum - American Builders and Applicators - revise the end date of the contract from October 7, 2024, to December 16, 2024.

CRC 2024-193: Addendum - Case Western Reserve University - revise the end date from August 31, 2024, to August 31, 2025.

CRC 2024-194: Community Partnership Agreement - The Centers to provide cribettes, safe sleep kits, and safe sleep education to Cribs for Kids grant eligible families through The Centers Smart Start Help Me Grow Home Visiting Program from August 1, 2024 through July 31, 2025. No exchange of funds.

Tabled Items

CRC 2024-175
1227-29 Cranford Ave
Up, Down, and 3rd Floor
Lakewood, Ohio 44107

Contract Recommendations for Board Approval

CRC 2024-195: RFQ 2024-03 - Implementing Enhanced HIV P & S for Health Departments – Direct Services – quotes provided to program staff for evaluation.

CRC 2024-196: RFP 2024-01 – Payment Card Merchant Services – proposals provided to program staff for evaluation.

Contract Approval

CRC 2024-197: Addendum – Green Home Solutions – increase the amount from \$14,000.00 to \$16,500.00.

CRC 2024-198: The Baldwin Group, Inc. - \$974.64

CRC 2024-199: Muse Content Group - \$15,000.00

CRC 2024-200: Johnson Controls - \$8,323.00

B. Other Contracts