

CUYAHOGA COUNTY
BOARD OF HEALTH
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

*CONTRACT REVIEW COMMITTEE
MINUTES – September 3, 2024*

Meeting called to order by Zach Levar, Chair of the CRC at 1:44 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on September 3, 2024.

Roll Call: The following members were present: Rod Harris, Brandy Eaton, Zach Levar, Jana Rush and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – August 20, 2024. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2024-143 Administration Services submitting an Internship/Applied Practice Experience Agreement with Kent State University to provide public health experience for students from September 1, 2024 through August 31, 2027. No Exchange of Funds.

It was moved by Judy Wirsching, seconded by Brandy Eaton, that the consent agenda, including the minutes of the August 20, 2024 CRC meeting be approved.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, Jana Rush and Judy Wirsching.

CONTRACTS AND AWARDS:

Tabled Items:

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

It was moved by Brandy Eaton, seconded by Rod Harris, that the following contract (CRC 2024-144) for 1495-97 Sherbrook Rd., Up & Down, South Euclid, Ohio 44121 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$43,945.00 be submitted to the Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, Jana Rush and Judy Wirsching

Bid/Quote Openings < \$25,000.00

It was moved by Rod Harris, seconded by Zach Levar, that the following contract (CRC 2024-145) for 5404 Oakwood Ave., Maple Heights, Ohio 44137 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$4,070 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Zach Levar, that the following contract (CRC 2024-146) for 1426 E. 133rd St., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to Install Tech. in the amount of \$18,825.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Brandy Eaton, that the following contract (CRC 2024-147) for 310 E. 250th St., Euclid, Ohio 44132 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$9,465.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Jana Rush, seconded by Rod Harris, that the following contract (CRC 2024-148) for 1732 Lorimer Rd., Parma, Ohio 44134 be accepted as the lowest and best, and that

a contract be awarded to Omega Bros. in the amount of \$16,000.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, Jana Rush and Judy Wirsching

It was moved by Zach Levar, seconded by Rod Harris, that the following contract (CRC 2024-149) for 4017 Torrington Ave., Parma, Ohio 44134 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$11,730.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, Jana Rush and Judy Wirsching

It was moved by Brandy Eaton, seconded by Judy Wirsching, that the following contract (CRC 2024-150) for 4062 Colony Rd., South Euclid, Ohio 44121 be accepted as the lowest and best, and that a contract be awarded to Carter's Home Solutions in the amount of \$1,700.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Rod Harris, seconded by Zach Levar, that the following contract (CRC 2024-151) for 4688 Rockwood Rd., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$23,745.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Brandy Eaton, that the following contract (CRC 2024-152) for 8313 Chesterfield Ave., Parma, Ohio 44129 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$17,900.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, Jana Rush and Judy Wirsching

It was moved by Brandy Eaton, seconded by Zach Levar, that the following contract (CRC 2024-153) for 15408 Northwood Ave., Maple Heights, Ohio 44137 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$10,100.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, Jana Rush and Judy Wirsching

It was moved by Jana Rush, seconded by Judy Wirsching, that the following contract (CRC 2024-154) for 20900 Raymond St., Maple Heights, Ohio 44137 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$11,450.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, Jana Rush and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Judy Wirsching, seconded by Jana Rush, that the addendum to the contract (CRC 2024-155) with Cleveland Clinic Health System – East Region dba South Pointe Hospital (CRC 2023-201) under the Reproductive Health and Wellness (RHW) grant to extend the end of terms from January 31, 2025 to January 31, 2026 and increase the amount to be paid from \$5,556.00 to \$13,399.52 to be approved.

Presented by: Brandy Eaton

Purpose: Addendum for the Family Planning clinic site to continue to provide education and comprehensive family planning services in Warrensville Heights from 1 day/week to 2 days/week and to include a full range of contraceptive counseling and options, HIV and STI testing and treatment, and referral to appropriate area social services as needed.

Funding Source: 100% reimbursable through the Reproductive Health and Wellness grant.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rod Harris, that the contract (CRC 2024-156) with Association of Ohio Health Commissioners (AOHC) from July 1, 2024 through June 30, 2025. Amount to be paid to AOHC is not to exceed \$5,278.00 to be approved.

Presented by: Jana Rush

Purpose: To provide consultant services for the PHEP grant.

Funding Source: 100% reimbursable through the PHEP grant.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, Jana Rush and Judy Wirsching

It was moved by Rod Harris, seconded by Brandy Eaton, that the contract (CRC 2024-157) with Better Health Partnership from January 1, 2024 through December 31, 2024. Amount to be paid to Better Health Partnership is not to exceed \$5,000.00 to be approved.

Presented by: Samantha Smith

Purpose: To partner with CCBH to advance community health improvement while supporting Cuyahoga County's CHIP/CHNA processes.

Funding Source: 100% reimbursable through the HealthComp Foundation.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Brandy Eaton, that the rental contract (CRC 2024-158) with Automation Mailing & Shipping Solutions (AMSS) for the PostBase Pro Meter mailing system for a 63-month period beginning the date of installation. Amount to be paid to Automation Mailing & Shipping Solutions is not to exceed \$21,131.70 (including a one-time starter kit fee) to be approved.

Presented by: Erik Hamilton

Purpose: To provide CCBH with an automated and certified mailing system.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, Jana Rush and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

Contract Rescissions

It was moved by Brandy Eaton, seconded by Zach Levar, that the contract (CRC 2024-088) with Paragon CMS - \$10,125.00 – 15891 Forest Hills Blvd., East Cleveland, Ohio 44112 be rescinded.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, Jana Rush and Judy Wirsching

It was moved by Rod Harris, seconded by Zach Levar, that the contract (CRC 2024-129) with Omega Brothers, LLC. - \$40,354.00 – 1367 Elwood Rd., East Cleveland, Ohio 44112 be rescinded.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Brandy Eaton, that the contract (CRC 2023-102) with TNT Construction - \$10,100.00 – 4669 Beechgrove Ave., Garfield Heights, Ohio 44125 be rescinded.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, Jana Rush and Judy Wirsching

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Brandy Eaton, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:17 p.m.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, Jana Rush and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Delores Yates
Address: 1495-1497 Sherbrook Rd., Up & Dn
City, State, Zip: South Euclid, OH 44121
CRC No: CRC 2024-144

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$51,475	\$51,475	\$0	\$35,475
Green Home Solutions	\$53,050	\$53,050	\$0	\$37,050
Install Tech	\$59,695	\$59,695	\$0	\$43,695
Lead Guru	\$62,490	\$62,490	\$0	\$46,490
Omega Brothers	\$48,255	\$48,255	\$0	\$32,255
Paragon CMS	\$43,945	\$43,945	\$0	\$27,945
Sosic Painting & Remodeling	\$93,550	\$93,550	\$0	\$77,550
<hr/>				
ESTIMATE:	\$39,280.00	\$ 39,280.00	N/A	

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Andrea Thurman
Address: 5404 Oakwood Ave.
City, State, Zip: Maple Hts., OH 44137
CRC No: CRC 2024-145

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$6,200	\$6,200	\$0	\$0
Green Home Solutions	\$6,300	\$6,300	\$0	\$0
Install Tech	\$11,450	\$11,450	\$0	\$3,450
Lead Guru	\$5,150	\$5,150	\$0	\$0
Omega Brothers	\$7,800	\$7,800	\$0	\$0
Paragon CMS	\$4,070	\$4,070	\$0	\$0
Sosic Painting & Remodeling	\$11,200	\$11,200	\$0	\$3,200

ESTIMATE: \$4,450.00 \$ 4,450.00 N/A

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Smadar Golan
Address: 1426 E.133rd St.
City,State, Zip: East Cleveland, OH 44112
CRC No: CRC 2024-146

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Green Home Solutions	\$38,450	\$38,450	\$0	\$28,450
Install Tech	\$18,825	\$18,825	\$0	\$8,825
Lead Guru	\$19,670	\$19,670	\$0	\$9,670
Omega Brothers	\$21,500	\$21,500	\$0	\$11,500
Paragon CMS	\$20,735	\$20,735	\$0	\$10,735
Sosic Painting & Remodeling	\$42,100	\$42,100	\$0	\$32,100
<hr/>				
<hr/>				
<hr/>				
ESTIMATE:	\$14,687.00	\$ 14,687.00	N/A	

Recommended award: Install Tech

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Desiree Johnson
Address: 310 E.250th St.
City,State, Zip: Euclid, OH 44132
CRC No: CRC 2024-147

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$9,750	\$9,750	\$0	\$1,750
Carter's Home Solutions	\$12,700	\$12,700	\$0	\$4,700
Green Home Solutions	\$10,750	\$10,750	\$0	\$2,750
Install Tech	\$11,550	\$11,550	\$0	\$3,550
Lead Guru	\$13,450	\$13,450	\$0	\$5,450
Omega Bros.	\$9,800	\$9,800	\$0	\$1,800
Paragon CMS	\$9,465	\$9,465	\$0	\$1,465
Sosic Painting & Remodeling	\$22,200	\$22,200	\$0	\$14,200
ESTIMATE:	\$7,237.00	\$ 7,237.00	N/A	

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Jacqueline Euerle
Address: 1723 Lorimer Rd.
City, State, Zip: Parma, OH 44134
CRC No: CRC 2024-148

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$19,200	\$19,200	\$0	\$9,200
Green Home Solutions	\$29,300	\$29,300	\$0	\$19,300
Install Tech	\$22,650	\$22,650	\$0	\$12,650
Omega Brothers	\$16,000	\$16,000	\$0	\$6,000
Paragon CMS	\$25,520	\$25,520	\$0	\$15,520
Sosic Painting & Remodeling	\$28,150	\$28,150	\$0	\$18,150
<hr/>				
<hr/>				
<hr/>				
ESTIMATE:	\$11,912.00	\$ 11,912.00	N/A	

Recommended award: Omega Brothers

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Deanna Slaven
Address: 4017 Torrington Ave.
City, State, Zip: Parma, OH 44134
CRC No: CRC 2024-149

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$15,400	\$15,400	\$0	\$5,400
Carter's Home Solutions	\$13,300	\$13,300	\$0	\$3,300
Green Home Solutions	\$15,100	\$15,100	\$0	\$5,100
Install Tech	\$14,700	\$14,700	\$0	\$4,700
Lead Guru	\$17,725	\$17,725	\$0	\$7,725
Omega Brothers	\$12,800	\$12,800	\$0	\$2,800
Paragon CMS	\$11,730	\$11,730	\$0	\$1,730
Sosic Painting & Remodeling	\$27,100	\$27,100	\$0	\$17,100
ESTIMATE:	\$9,635.00	\$ 9,635.00	N/A	

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Bridget Benard
Address: 4062 Colony Rd.
City, State, Zip: South Euclid, OH 44121
CRC No: CRC 2024-150

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$8,000	\$8,000	\$0	\$0
Carter's Home Solutions	\$1,700	\$1,700	\$0	\$0
Green Home Solutions	\$4,150	\$4,150	\$0	\$0
Install Tech	\$2,550	\$2,550	\$0	\$0
Omega Brothers	\$6,700	\$6,700	\$0	\$0
Paragon CMS	\$5,125	\$5,125	\$0	\$0
Sosic Painting & Remodeling	\$11,000	\$11,000	\$0	\$3,000
<hr/>				
ESTIMATE:	\$2,100.00	\$ 2,100.00	N/A	

Recommended award: Carter's Home Solution

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Donique Watson
Address: 4688 Rockwood Rd.
City, State, Zip: Garfield Hts., OH 44125
CRC No: CRC 2024-151

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$24,700	\$24,700	\$0	\$16,700
Carter's Home Solutions	\$36,000	\$36,000	\$0	\$28,000
Green Home Solutions	\$25,850	\$25,850	\$0	\$17,850
Install Tech	\$31,700	\$31,700	\$0	\$23,700
Lead Guru	\$38,695	\$38,695	\$0	\$30,695
Omega Brothers	\$24,300	\$24,300	\$0	\$16,300
Paragon CMS	\$23,745	\$23,745	\$0	\$15,745
Sosic Painting & Remodeling	\$48,700	\$48,700	\$0	\$40,700
ESTIMATE:	\$19,128.00	\$ 19,128.00	N/A	

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Daniel & Rebekah Bassett
Address: 8313 Chesterfield Ave.
City, State, Zip: Parma, OH 44129
CRC No: CRC 2024-152

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$17,900	\$17,900	\$0	\$7,900
Carter's Home Solutions	\$22,600	\$22,600	\$0	\$12,600
Green Home Solutions	\$25,800	\$25,800	\$0	\$15,800
Install Tech	\$24,400	\$24,400	\$0	\$14,400
Lead Guru	\$28,645	\$28,645	\$0	\$18,645
Omega Brothers	\$21,750	\$21,750	\$0	\$11,750
Paragon CMS	\$20,210	\$20,210	\$0	\$10,210
<hr/>				
ESTIMATE:	\$14,237.00	\$ 14,237.00	N/A	

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Dalvin Perez
Address: 15408 Northwood Ave.
City, State, Zip: Maple Hts., OH 44137
CRC No: CRC 2024-153

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$10,100	\$10,100	\$0	\$2,100
Green Home Solutions	\$12,100	\$12,100	\$0	\$4,100
Install Tech	\$14,050	\$14,050	\$0	\$6,050
Lead Guru	\$12,115	\$12,115	\$0	\$4,115
Omega Brothers	\$11,500	\$11,500	\$0	\$3,500
Paragon CMS	\$10,800	\$10,800	\$0	\$2,800
Sosic Painting & Remodeling	\$23,700	\$23,700	\$0	\$15,700
<hr/>				
ESTIMATE:	\$8,300.00	\$ 8,300.00	N/A	

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Terry Mathews
Address: 20900 Raymond St.
City, State, Zip: Maple Hts., OH 44137
CRC No: CRC 2024-154

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$11,450	\$11,450	\$0	\$3,450
Carter's Home Solutions	\$15,150	\$15,150	\$0	\$7,150
Green Home Soltuions	\$12,300	\$12,300	\$0	\$4,300
Install Tech	\$17,500	\$17,500	\$0	\$9,500
Lead Guru	\$12,560	\$12,560	\$0	\$4,560
Omega Brothers	\$13,200	\$13,200	\$0	\$5,200
Paragon CMS	\$12,200	\$12,200	\$0	\$4,200
<hr/>				
ESTIMATE:	\$8,435.00	\$ 8,435.00	N/A	

Recommended award: American Builders & Applicators