

CUYAHOGA COUNTY  
BOARD OF HEALTH  
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

*CONTRACT REVIEW COMMITTEE  
MINUTES – September 17, 2024*

Meeting called to order by Zach Levar, Chair of the CRC at 1:33 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on September 17, 2024.

Roll Call: The following members were present: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski and Jana Rush

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – September 3, 2024. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2024-159 Environmental Public Health Services submitting a Memorandum of Understanding Ohio EPA for Implementation and Coordination of the General Health District/Ohio Environmental Protection Agency Semipublic Sanitary Disposal System Inspection and Enforcement Program from November 1, 2024 through October 31, 2029. No exchange of funds.

CRC 2024-160 Population Health submitting a Modification of Agreement with the National Association of County and City Health Officials to revise the end date of the Increase Vaccination through Partnership with Early Care and Education Programs grant from September 30, 2024 to May 31, 2025. No exchange of funds.

CRC 2024-161 Population Health submitting an addendum to the contract with the Notavi Creative LLC (Res. 2024-048) under the 2024 Increasing Vaccination Coverage through Partnerships with Early Care and Education Programs grant to revise the end of the contract from September 30, 2024 to February 28, 2025. The contract amount remains the same.

It was moved by Brandy Eaton, seconded by John Sobolewski, that the consent agenda, including the minutes of the September 3, 2024 CRC meeting be approved.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski and Jana Rush.

**CONTRACTS AND AWARDS:**

Tabled Items:

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

It was moved by John Sobolewski, seconded by Zach Levar, that the following contract (CRC 2024-162) for 1367 Elwood Rd., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$38,650.00 be submitted to the Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski and Jana Rush

It was moved by Rod Harris, seconded by Brandy Eaton, that the following contract (CRC 2024-163) for 1884 Windermere St., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to Omega Brothers in the amount of \$62,100.00 be submitted to the Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski and Jana Rush

Bid/Quote Openings < \$25,000.00

It was moved by John Sobolewski, seconded by Zach Levar, that the following contract (CRC 2024-164) for 4669 Beechgrove Ave., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$11,285.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski and Jana Rush

It was moved by Rod Harris, seconded by Jana Rush, that the following contract (CRC 2024-165) for 601 W. 260<sup>th</sup> St., Euclid, Ohio 44132 be accepted as the lowest and best, and that a

contract be awarded to Paragon CMS in the amount of \$3,100.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski and Jana Rush

It was moved by John Sobolewski, seconded by Rod Harris, that the following contract (CRC 2024-166) for 1484 Lakeland Ave., Lakewood, Ohio 44107 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$10,515.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski and Jana Rush

It was moved by Zach Levar, seconded by Brandy Eaton, that the following contract (CRC 2024-167) for 12907 Rockside Rd., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$7,725.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski and Jana Rush

It was moved by Brandy Eaton, seconded by Rod Harris, that the following contract (CRC 2024-168) for 3714 Avalon Rd., Shaker Heights, Ohio 44120 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$13,450.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski and Jana Rush

Expenditures: Contracts < \$25,000.00

It was moved by Jana Rush, seconded by Brandy Eaton, that the agreement (CRC 2024-169) with Tinkers Creek Watershed Partnership from August 1, 2024 through September 30,

2025. Amount to be paid to Tinker's Creek Watershed Partnership is not to exceed \$22,000.00 to be approved.

Presented by: Stephanie McConoughey

Purpose: CCBH will act as a host site for 2 full-time NOWCorp members in the AmeriCorp Program.

Funding Source: 100% reimbursable through the EPA grant.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski and Jana Rush

It was moved by Zach Levar, seconded by Rod Harris, that the addendum to the contract (CRC 2024-170) with Paragon CMS (CRC 2024-78 & CRC 2024-126) under the Lead Hazard Reduction grant to increase the amount to be paid to Paragon CMS from \$9,600.00 to \$10,165.00 to be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during project completion.

Funding Source: 100% reimbursable through the Lead Hazard Reduction grant.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski and Jana Rush

It was moved by Zach Levar, seconded by Brandy Eaton, that the addendum to the contract (CRC 2024-171) with Rid-All Green Partnership (CRC 2024-070) under the 2024 Creating Healthy Communities grant to increase the amount to be paid to Rid-All Green Partnership from \$6,000.00 to \$25,586.00 to be approved.

Presented by: Nichelle Shaw

Purpose: To support and help stabilize Rid-All Farmer Jones Market in the City of Maple Heights through marketing/social media, and market equipment upgrades.

Funding Source: 100% reimbursable through the 2024 Creating Healthy Communities grant.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski and Jana Rush

It was moved by Rod Harris, seconded by John Sobolewski, that the addendum to the following contracts (CRC 2024-172) under the 2023/2024 Cribs for Kids and Safe Sleep grant to decrease the amounts to be paid to be approved.

	<u>From</u>	<u>To</u>
New City Cleveland (CRC 2024-035)	\$ 9,000.00	\$ 7,085.00
University Hospitals Cleveland Medical Center (CRC 2024-035)	\$10,000.00	\$ 6,110.00

Presented by: Angela Henderson

Purpose: The contractors did not meet all of the expected scope of work activities as intended for the project, resulting in a decreased funding amount.

Funding Source: 100% reimbursable through the 2023/2024 Cribs for Kids and Safe Sleep grant.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski and Jana Rush

It was moved by Brandy Eaton, seconded by Rod Harris, that the addendum to the following contracts (CRC 2024-173) under the 2023/2024 Cribs for Kids and Safe Sleep grant to increase the amounts to be paid to be approved.

	<u>From</u>	<u>To</u>
Community of Faith Collaborative (CRC 2024-035)	\$ 5,000.00	\$ 6,950.00
Thinking CAPP (CRC 2024-035)	\$ 8,000.00	\$ 9,950.00

Presented by: Angela Henderson

Purpose: To distribute Safe Sleep Survival Kits and support partner organizational capacity for local outreach efforts, communications and administrative needs associated with serving more families through the safe sleep program.

Funding Source: 100% reimbursable through the 2023/2024 Cribs for Kids and Safe Sleep grant.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski and Jana Rush

Revenue Generating Agreements < \$25,000.00

Contract Rescissions

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Jana Rush, seconded by Zach Levar, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:54 p.m.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski and Jana Rush

  
Committee Chair

  
Clerk







**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Regina Sanni  
**Address:** 4669 Beechgrove Ave.  
**City, State, Zip:** Garfield Hts., OH 44125  
**CRC No:** CRC 2024-164

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>	<b>LEAD</b>	<b>HH</b>	<b>MATCH</b>
Green Home Solutions	\$19,500	\$11,500	\$8,000	\$3,500
Install Tech	\$11,610	\$3,610	\$8,000	\$0
Lead Guru	\$18,400	\$5,450	\$12,950	\$0
Omega Brothers	\$14,500	\$7,000	\$7,500	\$0
Paragon CMS	\$11,285	\$4,935	\$6,350	\$0
<hr/>				
<hr/>				
<hr/>				
<hr/>				
<b>ESTIMATE:</b>	\$8,400.00	\$ 3,400.00	\$ 5,000.00	

**Recommended award:** Paragon CMS

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Lakita White  
**Address:** 601 E.260th St.  
**City,State, Zip:** Euclid, OH 44132  
**CRC No:** CRC 2024-165

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>	<b>LEAD</b>	<b>HH</b>	<b>MATCH</b>
American Builders & Applicators	\$5,200	\$5,200	\$0	\$0
Epps Home Restoration	\$4,000	\$4,000	\$0	\$0
Green Home Solutions	\$4,000	\$4,000	\$0	\$0
Install Tech	\$3,350	\$3,350	\$0	\$0
Lead Guro Ohio	\$3,250	\$3,250	\$0	\$0
Omega Brothers	\$5,100	\$5,100	\$0	\$0
Paragon CMS	\$3,100	\$3,100	\$0	\$0
Sosic Painting & Remodeling	\$4,100	\$4,100	\$0	\$0
<b>ESTIMATE:</b>	\$2,700.00	\$ 2,700.00	N/A	

**Recommended award:** Paragon CMS

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Amal & Abuaun Albadour  
**Address:** 1484 Lakeland Ave.  
**City, State, Zip:** Lakewood, OH 44107  
**CRC No:** CRC 2024-166

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>	<b>LEAD</b>	<b>HH</b>	<b>MATCH</b>
American Builders & Applicators	\$11,575	\$11,575	\$0	\$1,575
Epps Home Restoration	\$11,950	\$11,950	\$0	\$1,950
Green Home Solutions	\$11,850	\$11,850	\$0	\$1,850
Install Tech LLC	\$13,530	\$13,530	\$0	\$3,530
Lead Guru Ohio	\$12,990	\$12,990	\$0	\$2,990
Omega Brothers	\$13,450	\$13,450	\$0	\$3,450
Paragon CMS	\$10,515	\$10,515	\$0	\$515
Sosic Painting & Remodeling	\$15,250	\$15,250	\$0	\$5,250
<b>ESTIMATE:</b>	\$8,487.50	\$ 8,487.50	N/A	

**Recommended award:** Paragon CMS

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Omar Ankrum & Britany Fort  
**Address:** 12907 Rockside Rd.  
**City, State, Zip:** Garfield Hts., OH 44125  
**CRC No:** CRC 2024-167

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>	<b>LEAD</b>	<b>HH</b>	<b>MATCH</b>
American Builders & Applicators	\$9,550	\$9,550	\$0	\$1,550
Epps Home Restoration	\$8,800	\$8,800	\$0	\$800
Green Home Solutions	\$9,350	\$9,350	\$0	\$1,350
Install Tech LLC	\$8,400	\$8,400	\$0	\$400
Lead Guru Ohio	\$9,445	\$9,445	\$0	\$1,445
Omega Brothers	\$18,500	\$18,500	\$0	\$10,500
Paragon CMS	\$7,725	\$7,725	\$0	\$0
<hr/>				
<b>ESTIMATE:</b>	\$6,050.00	\$6,050.00	N/A	

**Recommended award:** Paragon CMS

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** India Eppinger  
**Address:** 3714 Avalon Rd.  
**City, State, Zip:** Shaker Hts., OH 44120  
**CRC No:** CRC 2024-168

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>	<b>LEAD</b>	<b>HH</b>	<b>MATCH</b>
American Builders and Applicators	\$13,450	\$13,450	\$0	\$3,450
Green Home Solutins	\$18,475	\$18,475	\$0	\$8,475
Install Tech LLC	\$16,400	\$16,400	\$0	\$6,400
Lead Guru Ohio	\$19,115	\$19,115	\$0	\$9,115
Omega Brothers	\$34,300	\$34,300	\$0	\$24,300
Paragon CMS	\$22,255	\$22,255	\$0	\$12,255
Sosic Painting & Remodeling	\$22,745	\$22,745	\$0	\$12,745
<hr/>				
<b>ESTIMATE:</b>	\$12,250.00	\$ 12,250.00	N/A	

**Recommended award:** American Builders & Applicators