

CUYAHOGA COUNTY
.....
B O A R D O F H E A L T H
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

*CONTRACT REVIEW COMMITTEE
MINUTES – August 6, 2024*

Meeting called to order by Martha Halko, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on August 6, 2024.

Roll Call: The following members were present: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – July 16, 2024.
Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2024-126 Environmental Public Health Services submitting addendums to the following contracts under the Lead Hazard Reduction grant to extend the end of the contract period as described below. Amount to be paid to the contractor is to remain the same.

CRC #	Contractor	From	To
2023-138	Paragon CMS	03/11/24	08/31/24
2024-33	Paragon CMS	06/03/24	08/31/24
2024-76	Paragon CMS	08/02/24	08/31/24
2024-77	Paragon CMS	08/02/24	08/31/24
2024-78	Paragon CMS	08/02/24	08/31/24

CRC 2024-127 Population Health submitting a Memorandum of Understanding (MOU) with the University Hospitals John T. Carey Special Immunology Unit under the 2024/2025 Implementing Enhance HIV P&S for Health Departments grant from August 1, 2024 through May 31, 2025 to distribute HIV self-test kits to patients and clients at the unit. No exchange of funds.

CRC 2024-128 Population Health submitting a Memorandum of Understanding (MOU) with the Cuyahoga County Juvenile Detention Center under the 2024/2025 Implementing Enhance HIV P&S for Health Departments grant from August 1, 2024 through May 31, 2025 to provide HIV testing to the youth in the center. No exchange of funds.

It was moved by John Sobolewski, seconded by Brandy Eaton, that the consent agenda, including the minutes of the July 16, 2024 CRC meeting be approved.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching.

CONTRACTS AND AWARDS:

Tabled Items:

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

It was moved by Brandy Eaton, seconded by John Sobolewski, that the following contract (CRC 2024-129) for 1367 Elwood Rd., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to Omega Brothers, LLC. in the amount of \$40,354.00 be submitted to the Board for approval (ref. enclosed).

Presented by: Barry Grisez

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

Bid/Quote Openings < \$25,000.00

It was moved by Jana Rush, seconded by Martha Halko, that the following contract (CRC 2024-130) for 5150 Miller Ave., Maple Heights, Ohio 44137 be accepted as the lowest and best, and that a contract be awarded to Omega Brothers, LLC. in the amount of \$11,925.00 be approved (ref. enclosed).

Presented by: Barry Grisez

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Jana Rush, seconded by Rod Harris, that the following contract (CRC 2024-131) for 1583 Holmden Rd., South Euclid, Ohio 44121 be accepted as the lowest and best, and that a contract be awarded to Green Home Solutions in the amount of \$9,975.00 be approved (ref. enclosed).

Presented by: Barry Grisez

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by John Sobolewski, seconded by Judy Wirsching, that the following contract (CRC 2024-132) for 5208 Stanley Ave., Maple Heights, Ohio 44137 be accepted as the lowest and best, and that a contract be awarded to Omega Brothers, LLC. in the amount of \$14,000.00 be approved (ref. enclosed).

Presented by: Barry Grisez

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Jana Rush, seconded by Martha Halko, that the following contract (CRC 2024-133) for 1415 Victory Dr., South Euclid, Ohio 44121 be accepted as the lowest and best, and that a contract be awarded to Green Home Solutions in the amount of \$5,250.00 be approved (ref. enclosed).

Presented by: Barry Grisez

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Brandy Eaton, seconded by John Sobolewski, that the contract (CRC 2024-134) with Cuyahoga County Agricultural Society from August 6, 2024 through August 12, 2024 at the Cuyahoga County Fair. Amount to be paid to the Cuyahoga County Agricultural Society is not to exceed \$600.00 to be approved.

Presented by: Judy Wirsching

Purpose: To promote agency awareness during the Cuyahoga County Fair.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rod Harris, that the contract (CRC 2024-135) with Lamar under the 2023/2024 Cribs for Kids and Safe Sleep grant from August 10, 2024 through September 30, 2024. Amount to be paid to Lamar is not to exceed \$22,000.00 to be approved.

Presented by: Martha Halko

Purpose: To create Safe Sleep campaign advertisement on billboards within targeted zip codes.

Funding Source: 100% reimbursable through the 2023/2024 Cribs for Kids and Safe Sleep grant.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

Contract Rescissions

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Brandy Eaton, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:50 p.m.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address 1367 Elwood Rd.
Name: Bernadette Bass
Address: 1367 Elwood Rd.
City,State, Zip: East Cleveland, Ohio 44112
CRC No: 2024-129

The following quotes were received and opened: 8/5/2024 @ 11:08 am

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Omega Brothers	\$40,354	\$40,354	\$0	\$30,354
Sosic	\$86,950	\$86,950	\$0	\$76,950
Green Home Solutions	\$66,000	\$66,000	\$0	\$56,000

ESTIMATE: \$31,850.00

Recommended award: Omega Brothers LLC

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address 15151 Miller Ave.
Name: Kali Murphy
Address: 5150 Miller Ave.
City, State, Zip: Maple Heights, Ohio 44137
CRC No: 2024-130

The following quotes were received and opened: 8/5/2024 @ 11:08 am

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Omega Brothers LLC	\$11,925	\$11,925	\$0	\$1,925
Sosic	\$33,000	\$33,000	\$0	\$22,000
Green Home Solutions	\$12,800	\$12,800	\$0	\$2,800
*American Builders and Applicators	\$12,300	\$12,300	\$0	\$2,300
*bid rec'd 8:28 am 8/5/24 - disqualified				
ESTIMATE: \$10,875.00				

Recommended award: Omega Brothers LLC

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address 1583 Holmden Rd.

Name: Sanovia Crenshaw

Address: 1583 Holmden Rd.

City,State, Zip: South Euclid, Ohio 44121

CRC No: 2024-131

The following quotes were received and opened: 8/5/2024 @ 11:08 am

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Green Homes Solutions	\$9,975	\$9,975	\$0	\$1,975
American Builders Applicators	\$13,000	\$13,000	\$0	\$5,000
Omega Brothers LLC	\$10,570	\$10,570	\$0	\$2,570
Sosic	\$44,000	\$44,000	\$0	\$36,000

ESTIMATE: \$6,700.00

Recommended award: Green Home Solutions

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address 5208 Stanley Ave.

Name: Marie Lauderdale

Address: 5208 Stanley Ave.

City,State, Zip: Maple Heights, Ohio 44137

CRC No: 2024-132

The following quotes were received and opened: 8/5/2024 @ 11:08 am

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Omega Brothers LLC	\$14,000	\$14,000	\$0	\$6,000
Green Home Solutions	\$21,525	\$21,525	\$0	\$13,525
Sosic	\$27,700	\$27,700	\$0	\$19,700

ESTIMATE: \$10,200.00

Recommended award: Omega Brothers LLC

