

CUYAHOGA COUNTY
BOARD OF HEALTH
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*CONTRACT REVIEW COMMITTEE
MINUTES – August 20, 2024*

Meeting called to order by Martha Halko, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on August 20, 2024.

Roll Call: The following members were present: Joe McRae, Brandy Eaton, Martha Halko, Jana Rush and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – August 6, 2024.
Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2024-136 Administration Services submitting a Program Letter of Agreement with University Hospitals Cleveland Medical Center to be a participating site for training for preventative medicine residents from July 1, 2024 through June 30, 2034. No Exchange of Funds.

CRC 2024-137 Administration Services submitting an Affiliate Agreement with Case Western Reserve University to provide public health experience for students from August 1, 2024 through July 31, 2027. No Exchange of Funds.

CRC 2024-138 Environmental Public Health Services submitting an agreement with the Ohio Department of Health to accept a new HEPA vacuum to loan to residents of Cuyahoga County to clean up lead-based paint hazards. No Exchange of Funds.

CRC 2024-139 Environmental Public Health Services submitting an addendum to the contract with Sosic Painting and Remodeling LLC (CRC 2024-25, 2024-82), 1342 Argonne Rd., South Euclid, Ohio 44121 to revise the end date of the contract from July 31, 2024 to October 31, 2024. Amount to be paid is to remain the same.

It was moved by Joe McRae, seconded by Brandy Eaton, that the consent agenda, including the minutes of the August 6, 2024 CRC meeting be approved.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Jana Rush and Judy Wirsching.

CONTRACTS AND AWARDS:

Tabled Items:

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

It was moved by Joe McRae, seconded by Jana Rush, that the following contract (CRC 2024-140) for 1885 Wymore Ave., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$38,260.00 be submitted to the Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Jana Rush and Judy Wirsching

Bid/Quote Openings < \$25,000.00

It was moved by Judy Wirsching, seconded by Joe McRae, that the following bid (CRC 2024-141) for 5404 Oakwood Ave., Maple Heights, Ohio 44137 be removed from the agenda, due to an administrative error. This address will be resubmitted at a later date.

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Jana Rush and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Judy Wirsching, seconded by Martha Halko, that the addendum to the contract (CRC 2024-142) with Tesco Specialty Vehicles (2024-023) to increase the amount to be paid to Tesco Specialty Vehicles from \$280,050.00 to \$282,950.00 to be approved.

Presented by: Brandy Eaton

Purpose: To add an additional diagnostic board to exam room #2.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Jana Rush and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

Contract Rescissions

CRC 2023-183 – Paragon CMS - \$56,325.00 – 1734 Strathmore Ave., East
Cleveland, Ohio 44112

CRC 2024-075 – Sosis Painting and Remodeling - \$1,600.00 – 18116
McCracken Rd., Maple Heights, Ohio 44137

It was moved by Brandy Eaton, seconded by Jana Rush, that the above referenced contracts
be rescinded.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Jana Rush and Judy Wirsching

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Brandy Eaton, that the following
Motion be adopted:


BE IT RESOLVED that the meeting be adjourned at 1:45 p.m.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, Jana Rush and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Stephanie Moore
Address: 1885 Wymore Ave.
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2024-140

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$54,700	\$54,700	\$0	\$4,700
Green Home Solutions	\$55,650	\$55,650	\$0	\$5,650
Lead Guru	\$56,360	\$56,360	\$0	\$6,360
Omega Bros.	\$43,550	\$43,550	\$0	\$0
Paragon CMS	\$38,620	\$38,620	\$0	\$0
Sosic Painting & Remodeling	\$85,100	\$85,100	\$0	\$35,100
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ESTIMATE:	\$31,375.00	\$ 31,375.00		

Recommended award: Paragon CMS