

CUYAHOGA COUNTY  
BOARD OF HEALTH  
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*CONTRACT REVIEW COMMITTEE*

*MINUTES – July 2, 2024*

Meeting called to order by Zach Levar, Chair of the CRC at 1:33 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on July 2, 2024.

Roll Call: The following members were present: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – June 18, 2024.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.): CRC 2024-098 Environmental Public Health Services submitting an addendum to the contract with Jason Monaco (CRC 2023-210) to update Section 3 of the agreement to read "Amount to be paid to Jason Monaco it not to exceed \$24,500.00".

CRC 2024-099 Environmental Public Health Services submitting an addendum to the contract with Robert DeLorenzo (CRC 2023-209) to update Section 3 of the agreement to read "Amount to be paid to Robert DeLorenzo it not to exceed \$24,500.00".

It was moved by Brandy Eaton, seconded by Jana Rush, that the consent agenda, including the minutes of the June 18, 2024 CRC meeting be approved.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching.

**CONTRACTS AND AWARDS:**

Tabled Items:

## New Items For Review

### Bid/Quote Openings ≥ \$25,000.00

It was moved by John Sobolewski, seconded by Judy Wirsching, that the following contract (CRC 2024-100) for 1347 Hampton Rd., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$37,085.00 be submitted to the Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching

### Bid/Quote Openings < \$25,000.00

It was moved by John Sobolewski, seconded by Judy Wirsching, that the following contract (CRC 2024-101) for 3600 Chelton Rd. Up, Down, and 3<sup>rd</sup> Fl., Shaker Heights, Ohio 44120 be declined and sent out for re-bid, due to lack of responsive bids. (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Brandy Eaton, seconded by Jana Rush, that the following contract (CRC 2024-102) for 4823 East 96<sup>th</sup> St., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$18,350.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Joe McRae, seconded by Judy Wirsching, that the following contract (CRC 2024-103) for 4900 East 96<sup>th</sup> St., Garfield Heights, Ohio 44125 be declined and sent out for re-bid, due to lack of responsive bids. (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Zach Levar, seconded by Joe McRae, that the following contract (CRC 2024-104) for 2117 Carabel Ave., Lakewood, Ohio 44107 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$18,575.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by John Sobolewski, seconded by Joe McRae, that the Agreement (CRC 2024-105) with Rapidscale, from July 2, 2024 through December 31, 2024. Amount to be paid to Rapidscale is not to exceed \$24,960.00 to be approved.

Presented by: Ken Uhlik

Purpose: RapidScale, a Cox Business Company, is a managed and hybrid-managed cloud services provider that delivers world-class, secure, and reliable global cloud computing and will host CCBH's Microsoft Azure platform.

Funding Source: 100% funded through the CCBH General Revenue.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Zach Levar, that the contract (CRC 2024-106) with Better World Advertising under the Enhanced Operations 2023 grant from July 2, 2024 through July 31, 2024. Amount to be paid to Better World Advertising is not to exceed \$20,000.00 to be approved.

Presented by: Joyous Van Meter

Purpose: To conduct an Mpox awareness campaign.

Funding Source: 100% reimbursable through the Enhanced Operations 2023 grant.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

Contract Rescissions

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Zach Levar, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:49 p.m.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching



Committee Chair



Clerk

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Tracie Osborne  
**Address:** 1347 Hampton Rd.  
**City, State, Zip:** East Cleveland, OH 44112  
**CRC No:** CRC 2024-100

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Paragon CMS	\$37,085	\$37,085	\$0	\$27,085
Sosic Painting & Remodeling	\$82,900	\$82,900	\$0	\$72,900
<b>ESTIMATE:</b>	\$30,575.00	\$ 30,575.00		

**Recommended award:** Paragon CMS



**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Adena Jones  
**Address:** 4823 E.96th St.  
**City,State, Zip:** Garfield Hts., OH 44125  
**CRC No:** CRC 2024-102

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>	<b>LEAD</b>	<b>HH</b>	<b>MATCH</b>
American Builders & Applicators	\$18,350	\$18,350	\$0	\$10,350
Paragon CMS	\$25,320	\$25,320	\$0	\$17,320
Sosic Painting & Remodeling	\$46,174	\$46,174	\$0	\$38,174
<b>ESTIMATE:</b>	\$21,160.50	\$ 21,160.50		

**Recommended award:** American Builders & Applicators





**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Andrew & Emily Dubyoski  
**Address:** 2117 Carabel Ave.  
**City, State, Zip:** Lakewood, OH 44107  
**CRC No:** CRC 2024-104

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>	<b>LEAD</b>	<b>HH</b>	<b>MATCH</b>
Paragon CMS	\$18,575	\$17,700	\$875	\$7,700
Sosic Painting & Remodeling	\$56,247	\$54,847	\$1,400	\$44,847
<b>ESTIMATE:</b>	\$16,600.00	\$ 15,725.00	\$ 875.00	

**Recommended award:** Paragon CMS