

CUYAHOGA COUNTY
BOARD OF HEALTH
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

MINUTES – July 16, 2024

Meeting called to order by Martha Halko, Chair of the CRC at 1:31 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on July 16, 2024.

Roll Call: The following members were present: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – July 2, 2024.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.): CRC 2024-107 Population Health submitting Memorandum of Understandings (MOU) with the following agencies under the 2024/2025 Implementing Enhance HIV P&S for Health Departments grant from August 1, 2024 through May 31, 2025 to distribute HIV self-testing kits through community outreach in exchange of required Ohio Department of Health client-level data. No exchange of funds.

AIDS Taskforce of Greater Cleveland
We Think 4 A Change

CRC 2024-108 Environmental Public Health Services submitting a contract amendment with the American under the Lead Hazard Reduction grant to revise the end date of the contract from September 30, 2024 to December 31, 2024. Amount to be received is to remain the same.

It was moved by John Sobolewski, seconded by Brandy Eaton, that the consent agenda, including the minutes of the July 2, 2024 CRC meeting be approved.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching.

CONTRACTS AND AWARDS:

Tabled Items:

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

It was moved by Judy Wirsching, seconded by Joe McRae, that the following contract (CRC 2024-109) for 1838 Farmington, East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$33,360.00 be submitted to the Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by John Sobolewski, seconded by Martha Halko, that the following contract (CRC 2024-110) for 1521 Lakefront Ave., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$41,387.00 be submitted to the Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

Bid/Quote Openings < \$25,000.00

It was moved by Brandy Eaton, seconded by Jana Rush, that the following contract (CRC 2024-111) for 9304 Grand Division Ave., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded to Epps Home Restoration in the amount of \$8,750.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Joe McRae, that the following contract (CRC 2024-112) for 13916 York Blvd., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$8,350.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Brandy Eaton, seconded by John Sobolewski, that the following contract (CRC 2024-113) for 304 East 194th St., Euclid, Ohio 44119 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$17,550.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Jana Rush, that the following contract (CRC 2024-114) for 8255-57 Reed Ave., Up & Down, Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded to Epps Home Restoration in the amount of \$20,100.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Joe McRae, seconded by Martha Halko, that the following contract (CRC 2024-115) for 3600 Chelton Rd., Up, Down & 3rd Floor, Shaker Heights, Ohio 44120 be accepted as the lowest and best, and that a contract be awarded to Omega Brothers in the amount of \$30,600.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Jana Rush, seconded by Judy Wirsching, that the following contract (CRC 2024-116) for 4900 East 96th St., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded to Green Home Solutions in the amount of \$19,500.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Brandy Eaton, seconded by Judy Wirsching, that the following contract (CRC 2024-117) for 3884 Warrendale Rd., South Euclid, Ohio 44121 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$11,650.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by John Sobolewski, seconded by Brandy Eaton, that the following contract (CRC 2024-118) for 4026 Okalona Rd., South Euclid, Ohio 44121 be accepted as the lowest and best, and that a contract be awarded to Green Home Solutions in the amount of \$14,000.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Joe McRae (Abstain)
Nays: Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by John Sobolewski, seconded by Judy Wirsching, that the addendum to the contract (CRC 2024-119) with AIDS Healthcare Foundation (CRC 2024-037) under the 2024/2025 Ending the HIV Epidemic grant to increase the amount to be paid to AIDS Healthcare Foundation from \$4,500.00 to \$8,000.00 to be approved.

Presented by: Erin Lark-Turcoliveri

Purpose: To provide clinical and support services to people living with HIV.

Funding Source: 100% reimbursable through the 2024/2025 Ending the Epidemic grant.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Jana Rush, seconded by Brandy Eaton, that the addendum to the contract (CRC 2024-120) with Better World Advertising (CRC 2024-045) under the 2024/2025 Ending the HIV Epidemic grant to increase the amount to be paid to AIDS Healthcare Foundation from \$35,000.00 to \$50,000.00 to be approved.

Presented by: Erik Lark-Turcoliveri

Purpose: To conduct campaigns for EHE program.

Funding Source: 100% reimbursable through the 2024/2025 Ending the HIV Epidemic grant.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Brandy Eaton, seconded by Joe McRae, that the addendums to the following contracts (CRC 2024-121) under the 2024/2025 Ryan White Part A grant to increase the amount to be paid to be approved.

	From	To
Lorain County Health & Dentistry (CRC 2024-041)	\$ 2,500.00	\$15,000.00
Near West Side Multi Service Corp. (CRC 2024-041)	\$11,700.00	\$35,545.00

Presented by Anastassia Idov

Purpose: To provide HIC care and support services to underserved and underinsured clients living in six-county Cleveland Transitional Grant Area.

Funding Source: 100% reimbursable through the 2024-2025 Ryan White Part A Program grant.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Jana Rush, seconded by Martha Halko, that the contract (CRC 2024-122) with Education Training and Research Associates (ETR) under the 2022/2024 Personal Responsibility and Education Program grant from June 1, 2024 through August 31, 2024. Amount to be paid to the ETR is not to exceed \$2,850.00 to be approved.

Presented by: Maurice Cole

Purpose: To review the Adulthood Preparation Subjects curriculum and provide recommendations for revisions.

Funding Source: 100% reimbursable through the 2022/2024 Personal Responsibility and Education Program grant.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Brandy Eaton, that the addendum to the contract (CRC 2024-123) with American Builders and Applicators (CRC 2024-93) under the Lead Hazard Reduction (LHR) grant to increase the amount to be paid to American Builders and Applicators from \$13,200.00 to \$14,320.00. to be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during lead remediation.

Funding Source: 100% reimbursable through the Lead Hazard Reduction grant.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Jana Rush, seconded by Joe McRae, that the addendum to the contract (CRC 2024-124) with American Builders and Applicators (CRC 2024-84) under the Lead Poisoning Prevention Subsidy (LPPS) grant to increase the amount to be paid to American Builders and Applicators from \$7,700.00 to \$7,900.00 to be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during lead remediation.

Funding Source: 100% reimbursable through the LPPS grant.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Martha Halko, that the agreement (CRC 2024-125) with Senpex, Inc. under the Overdose Data to Action (OD2A) grant from July 16, 2024 until cancelled by either party The amount to be paid to Senpex, Inc. is not to exceed \$2,635.88 to be approved.

Presented by: John Sobolewski

Purpose: To provide a service delivery between multiple locations

Funding Source: 100% reimbursable through the OD2A grant.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

Contract Rescissions

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Jana Rush, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:10 p.m.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Lakisha Hasan
Address: 1838 Farmington Rd.
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2024-109

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$49,150	\$24,650	\$24,500	\$14,650
Omega Brothers	\$56,400	\$33,500	\$22,900	\$23,500
Paragon CMS	\$33,360	\$15,680	\$17,680	\$5,680
Sosic Painting & Remodeling	\$68,200	\$38,600	\$29,600	\$28,600
ESTIMATE:	\$27,225.00	\$ 11,425.00	\$ 15,800.00	

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: David Ben Daniel
Address: 1521 Lakefront Ave.
City,State, Zip: East Cleveland, OH 44112
CRC No: CRC 2024-110

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Omega Brothers	\$66,475	\$62,675	\$3,800	\$52,675
Paragon CMS	\$41,387	\$37,897	\$3,490	\$27,897
Sosic Painting & Remodeling	\$100,345	\$93,695	\$6,650	\$83,695

ESTIMATE: \$40,450.00 \$ 35,925.00 \$ 4,525.00

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Shahidah Rasheed
Address: 9304 Grand Division Ave.
City, State, Zip: Garfield Hts., OH 44125
CRC No: CRC 2024-111

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$9,300	\$9,300	\$0	\$1,300
Epps Home Restoration	\$8,750	\$8,750	\$0	\$750
Green Home Solutions	\$10,125	\$10,125	\$0	\$2,125
Omega Brothers	\$17,400	\$17,400	\$0	\$9,400
Sosic Painting & Remodeling	\$26,300	\$26,300	\$0	\$18,300
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ESTIMATE:	\$7,827.50	\$	7,827.50	

Recommended award: Epps Home Restoration

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Courtnee Allen
Address: 13916 York Blvd.
City, State, Zip: Garfield Hts., OH 44125
CRC No: CRC 2024-112

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$8,350	\$8,350	\$0	\$350
Epps Home Restoration	\$9,400	\$9,400	\$0	\$1,400
Green Home Solutions	\$9,170	\$9,170	\$0	\$1,170
Omega Brothers	\$12,315	\$12,315	\$0	\$4,315
Sosic Painting & Remodeling	\$21,750	\$21,750	\$0	\$13,750
ESTIMATE:				
	\$7,185.00	\$	7,185.00	

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Danielle Treadwell
Address: 304 E.194th St.
City,State, Zip: Euclid, OH 44119
CRC No: CRC 2024-113

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$17,550	\$17,550	\$0	\$9,550
Green Home Solutions	\$18,450	\$18,450	\$0	\$10,450
Omega Brothers	\$29,000	\$29,000	\$0	\$21,000
Sosic Painting & Remodeling	\$37,700	\$37,700	\$0	\$29,700
ESTIMATE:	\$13,875.00	\$ 13,875.00		

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Carnisha Rodgers
Address: 8255-8257 Reed Ave., Up & Down
City, State, Zip: Garfield Hts., OH 44125
CRC No: CRC 2024-114

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$23,300	\$23,300	\$0	\$7,300
Epps Home Restoration	\$20,100	\$20,100	\$0	\$4,100
Omega Brothers	\$32,450	\$32,450	\$0	\$16,450
Sosic Painting & Remodeling	\$33,600	\$33,600	\$0	\$17,600
ESTIMATE:	\$16,900.00	\$ 16,900.00		

Recommended award: Epps Home Restoration

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Cassandra Thompson
Address: 3600 Chelton Rd., 1-3
City, State, Zip: Shaker Hts., OH 44120
CRC No: CRC 2024-115

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Green Home Solutions	\$34,350	\$34,350	\$0	\$10,350
Omega Brothers	\$30,600	\$30,600	\$0	\$6,600
Sosic Painting & Remodeling	\$39,400	\$39,400	\$0	\$15,400

ESTIMATE: \$19,450.00

Recommended award: Omega Brothers

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Roland Greathouse
Address: 4900 E.96th St
City,State, Zip: Garfield Hts., OH 44125
CRC No: CRC 2024-116

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$19,600	\$19,600	\$0	\$9,600
Green Home Solutions	\$19,500	\$19,500	\$0	\$9,500
Omega Brothers	\$27,500	\$27,500	\$0	\$17,500
Sosic Painting & Remodeling	\$38,400	\$38,400	\$0	\$28,400

ESTIMATE: \$20,625.00 \$ 16,150.00

Recommended award: Green Home Solutions

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Nya Hill
Address: 3884 Warrendale Rd.
City, State, Zip: South Euclid, OH 44118
CRC No: CRC 2024-117

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$11,650	\$11,650	\$0	\$0
Green Home Solutions	\$12,225	\$12,225	\$0	\$0
Omega Brothers	\$25,950	\$25,950	\$0	\$0
Sosic Painting & Remodeling	\$24,750	\$24,750	\$0	\$0
ESTIMATE:	\$8,725.00	\$ 8,725.00		

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Cassandra Carter
Address: 4026 Okalona Rd.
City, State, Zip: South Euclid, OH 44121
CRC No: CRC 2024-118

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$14,300	\$14,300	\$0	\$6,300
Green Home Solutions	\$14,000	\$14,000	\$0	\$6,000
Omega Brothers	\$25,975	\$25,975	\$0	\$17,975
Paragon	\$13,525	\$13,525	\$0	\$5,525
Sosic Painting & Remodeling	\$29,000	\$29,000	\$0	\$21,000
ESTIMATE:	\$10,875.00	\$ 10,875.00		

Recommended award: Green Home Solutions