

CUYAHOGA COUNTY
BOARD OF HEALTH
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CONTRACT REVIEW COMMITTEE

MINUTES – June 18, 2024

Meeting called to order by Jana Rush, Chair of the CRC at 1:30 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on June 18, 2024.

Roll Call: The following members were present: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – June 4, 2024.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
CRC 2024-086 Environmental Public Health Services submitting a contract amendment with the U.S. Department of Housing and Urban Development (HUD) (2020-28 and CRC 2023-128) Lead Hazard Reduction grant to revise the end date of the contract from September 20, 2024 to February 26, 2025. Amount to be received is to remain the same.

CRC 2024-087 Environmental Public Health Services submitting an addendum to the contract with Traci Benvenuto (CRC 2024-07) to update Section 3 of the agreement to read "Amount to be paid to Traci Benvenuto is not to exceed \$24,500.00."

It was moved by Brandy Eaton, seconded by Rod Harris, that the consent agenda, including the minutes of the June 4, 2024 CRC meeting be approved.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching.

CONTRACTS AND AWARDS:

Tabled Items:

New Items For Review

Bid/Quote Openings \geq \$25,000.00

Bid/Quote Openings $<$ \$25,000.00

It was moved by John Sobolewski, seconded by Zach Levar, that the following contract (CRC 2024-088) for 15891 Forest Hills Blvd., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$10,125.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Brandy Eaton, that the following contract (CRC 2024-089) for 13414 Havana Rd., Garfield Heights, Ohio 44125 be accepted as the

lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$2,585.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Brandy Eaton, seconded by Zach Levar, that the following contract (CRC 2024-090) for 830 East 250th St., Euclid, Ohio 44132 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$4,220.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by John Sobolewski, seconded by Rod Harris, that the following contract (CRC 2024-091) for 912 East 232nd St., Euclid, Ohio 44123 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$5,200.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Rod Harris, seconded by Zach Levar, that the following contract (CRC 2024-092) for 5171 Philip Ave., Maple Heights, Ohio 44137 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$22,600.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Zach Levar, seconded by Judy Wirsching, that the following contract (CRC 2024-093) for 20613 Hilgrove Ave., Maple Heights, Ohio 44137 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$13,200.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by John Sobolewski, seconded by Brandy Eaton, that the following contract (CRC 2024-094) for 7114 Kenneth Ave., Parma, Ohio 44129 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$8,665.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Brandy Eaton, seconded by Zach Levar, that the contract (CRC 2024-095) with Ohio Public Health Association (OPHA) from July 1, 2024 through December 31, 2024. Amount to be paid to OPHA is not to exceed \$16,380.00 to be approved.

Presented by: Rod Harris

Purpose: To provide communications support services to CCBH.

Funding Source: 100% funded by EO23 grant.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by John Sobolewski, seconded by Judy Wirsching, that the Master Service Agreement (CRC 2024-096) with CGI Voluntary Benefits, Inc. (CGIVB) effective June 18, 2024. Amount to be paid to CGIVB will be at a rate of \$2.95/enrolled employee/month for major medical and include a one-time set-up fee of \$1,500.00 to be approved.

Presented by: Becki Burke

Purpose: To migrate and maintain an updated electronic benefits platform for CCBH.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Zach Levar, seconded by Judy Wirsching, that the addendum to the contract (CRC 2024-097) with Susic Painting and Remodeling LLC (2024-65)22651 Harms Rd., Euclid, Ohio 44143 under the Lead Hazard Reduction grant to increase the amount to be paid to Susic Painting and Remodeling, LLC from \$18,775.00 to \$19,062.00 to be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during project completion.

Funding Source: 100% funded through the Lead Hazard Reduction grant.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

Contract Rescissions

CRC 2024-084 – Susic Painting and Remodeling - \$7,200.00 – 4921 East 84th St., Garfield Hts, Ohio 441125

CRC 2024-45, 2024-051 – TNT Construction & Contracting - \$61,051.00 - 1835 Chapman Ave, East Cleveland, Ohio 44112

CRC 2023-01, 2023-002, CRC 2024-043 – TNT Construction & Contracting - \$30,200.00 - 1760-62 Noble Rd., East Cleveland, Ohio 44112

CRC 2023-152, CRC 2024-043 – TNT Construction & Contracting - \$19,130.00 - 2117 Carabel Ave., Lakewood, Ohio 44107

CRC 2023-172, 2023-140, CRC 2024-043 - TNT Construction & Contracting - \$28,150.00 - 1838 Farmington, East Cleveland, OH 44112

CRC 2023-192, CRC 2024-043 - TNT Construction & Contracting - \$20,050.00 - 4900 East 96th St., Garfield Hts, Ohio 44125

CRC 2023-193, CRC 2024-043 - TNT Construction & Contracting - \$22,100.00 - 3600 Chelton Rd., Shaker Hts., Ohio 44120

CRC 2023-195, 2023-145, CRC 2024-043 - TNT Construction & Contracting - \$39,065.00 - 1521 Lakefront Ave., East Cleveland, Ohio 44112

It was moved by Rod Harris, seconded by Zach Levar, that the above referenced contracts be rescinded.

Presented by: John Mills

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching

Other Business

It was moved by John Sobolewski, seconded by Zach Levar, that the following contract (CRC 2024-084) for 4921 East 84th St., Garfield Heights, Ohio 44125 be accepted as the next lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$7,700.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Brandy Eaton, that the following contract (CRC 2024-089) for 1835 Chapman Ave., East Cleveland, Ohio 44112 project to be rebid.

Presented by: John Sobolewski

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rush and Judy Wirsching

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Rod Harris, seconded by Zach Levar, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:04 p.m.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Zach Levar, John Sobolewski, Jana Rushr and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Geneva Marshall
Address: 15891 Forest Hills Blvd.
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2024-088

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$10,700	\$10,700	\$0	\$700
Paragon CMS	\$10,125	\$10,125	\$0	\$500
Sosic Painting & Remodeling	\$12,300	\$12,300	\$0	\$2,300
ESTIMATE:	\$6,175.00	\$ 6,175.00		

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Kisha Cummings
Address: 13414 Havana Rd.
City,State, Zip: Garfield Hts., OH 44125
CRC No: CRC 2024-089

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$4,800	\$4,800	\$0	\$0
Paragon CMS	\$2,585	\$2,585	\$0	\$0
Sosic Painting & Remodeling	\$4,000	\$4,000	\$0	\$0

ESTIMATE: \$2,200.00 \$2,200.00.

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Eti McJessy
Address: 830 E.250th St.
City,State, Zip: Euclid, OH 44132
CRC No: CRC 2024-090

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Paragon CMS	\$4,220	\$4,220	\$0	\$500
Sosic Painting & Remodeling	\$6,200	\$6,200	\$0	\$500
ESTIMATE:	\$4,200.00	\$ 4,200.00		

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Michä Carpenter

Address: 912 E.232nd St.

City,State, Zip: Euclid, OH 44123

CRC No: CRC 2024-091

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$5,200	\$5,200	\$0	\$0
Green Home Solutions	\$7,900	\$7,900	\$0	\$0
Lead Guru	\$5,800	\$5,800	\$0	\$0
ESTIMATE:	\$4,400.00	\$	4,400.00	

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Porcha Motley
Address: 5171 Philip Ave.
City, State, Zip: Maple Hts., OH 44137
CRC No: CRC 2024-092

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$22,600	\$22,600	\$0	\$14,600
Paragon CMS	\$24,220	\$24,220	\$0	\$16,220
Sosic Painting & Remodeling	\$41,200	\$41,200	\$0	\$33,200
ESTIMATE:	\$17,400.00	\$ 17,400.00		

Recommended award: American Builders & Applicators

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QUOTE RESULTS

Project Address

Name: Dwayne & Briana Brown
Address: 20613 Hillgrove Ave.
City, State, Zip: Maple Hts., OH 44137
CRC No: CRC 2024-093

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$13,200	\$13,200	\$0	\$5,200
Sosic Painting & Remodeling	\$24,600	\$24,600	\$0	\$16,600
ESTIMATE:	\$10,872.50	\$ 10,872.50		

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Maria Ramirez
Address: 7114 Kenneth Ave.
City, State, Zip: Parma, OH 44129
CRC No: CRC 2024-094

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$10,200	\$10,200	\$0	\$2,200
Paragon CMS	\$8,665	\$8,665	\$0	\$665
Sosic Painting & Remodeling	\$11,200	\$11,200	\$0	\$3,200
ESTIMATE:	\$7,250.00	\$ 7,250.00		

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Ruth Fisher
Address: 4921 E.84th St.
City,State, Zip: Garfield Hts., OH 44125
CRC No: CRC 2024-084

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders and Applicators	\$7,700	\$7,700	NA	\$0
Green Home Solutions	\$9,700	\$9,700	NA	\$0
Paragon CMS	\$11,060	\$11,060	NA	\$0
Sesic Painting & Remodeling	\$7,200	\$7,200	NA	\$0
ESTIMATE:	\$6,175.00	\$ 6,175.00	NA	

Recommended award: American Builders & Applicators