

CUYAHOGA COUNTY
BOARD OF HEALTH
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*CONTRACT REVIEW COMMITTEE
MINUTES – May 21, 2024*

Meeting called to order by Martha Halko, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on May 21, 2024.

Roll Call: The following members were present: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Takisha Fuller and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – May 7, 2024.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2024-073 Population Health Services submitting a Limited User License Agreement with the Walgreens Co. under the 2023/2024 Implementing Enhanced HIV P&S for Health Departments grant from June 27, 2024 to June 27, 2024 to provide HIV testing and screening services, and HIV/AIDS counseling to individuals at Walgreens Store #10710. No exchange of funds.

It was moved by John Sobolewski, seconded by Brandy Eaton, that the consent agenda, including the minutes of the May 7, 2024 CRC meeting be approved.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Takisha Fuller and Judy Wirsching.

CONTRACTS AND AWARDS:

Tabled Items:

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

It was moved by John Sobolewski, seconded by Rod Harris, that the following contract (CRC 2024-074) for 1235 Carlyon Ave., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$44,560.00 be submitted to the Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Takisha Fuller and Judy Wirsching

Bid/Quote Openings < \$25,000.00

It was moved by Judy Wirsching, seconded by Takisha Fuller, that the following contract (CRC 2024-075) for 18116 McCracken Rd., Maple Heights, Ohio 44137 be accepted as the lowest and best, and that a contract be awarded to Sosis Painting & Remodeling in the amount of \$1,600.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Takisha Fuller and Judy Wirsching

It was moved by John Sobolewski, seconded by Martha Halko, that the following contract (CRC 2024-076) for 1362 Elwood Ave., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$14,601.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Takisha Fuller and Judy Wirsching

It was moved by Brandy Eaton, seconded by Rod Harris, that the following contract (CRC 2024-077) for 19380 Newton Ave., Euclid, Ohio 44119 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$5,535.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Takisha Fuller and Judy Wirsching

It was moved by Takisha Fuller, seconded by Martha Halko, that the following contract (CRC 2024-078) for 9002 Park Heights Ave., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$8,275.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Takisha Fuller and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Brandy Eaton, seconded by Takisha Fuller, that the contract (CRC 2024-079) with Better World Advertising under the Enhanced Operations 2023 grant from June 1, 2024 through July 5, 2024. Amount to be paid to Better World Advertising is not to exceed \$20,000.00 to be approved.

Presented by: Vino Panakkal

Purpose: To conduct an Mpox awareness campaign.

Funding Source: 100% reimbursable through the Enhanced Operations 2023 grant.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Takisha Fuller and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rod Harris, that the contract (CRC 2024-080) with Urban One\Radio One, Inc. under the Enhanced Operations 2023 grant from May 24, 2024 through July 5, 2024. Amount to be paid to Urban One/Radio One, Inc. is not to exceed \$6,000.00 to be approved.

Presented by: Suzanne Hrusch

Purpose: To conduct an Mpox awareness campaign.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Takisha Fuller and Judy Wirsching

It was moved by Rod Harris, seconded by Judy Wirsching, that the addendum (CRC 2024-081) to the following contracts (Res. 2023-004 & CRC 2023-139) under the HIV Prevention grant to increase the amounts and revise the contract end dates from May 31, 2024 to July 31, 2024 to be approved.

	<u>From:</u>	<u>To:</u>
Lorain County Public Health	\$175,000.00	\$195,000.00
Medina County Combined General Health District	\$40,000.00	\$46,000.00
The Centers	\$142,000.00	\$162,000.00

Presented by: Melissa Kolenz

Purpose: Priority-based HIV testing in the community

Funding Source: 100% reimbursable through FY2023 HIV Prevention grant.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Takisha Fuller and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

Contract Rescissions

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Rod Harris, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:48 p.m.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Takisha Fuller and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Jacqualynn Bulls
Address: 9002 Park Heights Ave.
City, State, Zip: Garfield Heights, Ohio 44125
CRC No: CRC 2024-078

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Green Home Solutions	\$14,100	\$14,100	\$0	\$6,100
Install Tech Inc.	\$10,000	\$10,000	\$0	\$2,000
Paragon CMS	\$8,275	\$8,275	\$0	\$275
Sosic Painting & Remodeling	\$9,600	\$9,600	\$0	\$1,600
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ESTIMATE:	\$5,685.00	\$	5,685.00	

Recommended award: Paragon