

CUYAHOGA COUNTY
BOARD OF HEALTH
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

*CONTRACT REVIEW COMMITTEE
MINUTES – November 19, 2024*

Meeting called to order by John Sobolewski, Chair of the CRC at 1:30 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on November 19, 2024.

Roll Call: The following members were present: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – November 5, 2024.
Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

It was moved by Rod Harris, seconded by Martha Halko, that the consent agenda, including the minutes of the November 5, 2024 CRC meeting be approved.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching.

CONTRACTS AND AWARDS:

Tabled Items:

CRC 2024-175
1227-29 Cranford Ave
Up, Down, and 3rd Floor
Lakewood, Ohio 44107

No action today

CRC 2024-196
RFP 2024-01 Payment Card Merchant Services

No action today.

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

It was moved by Judy Wirsching, seconded by Brandy Eaton, that the following contract (CRC 2024-195) for Implementing Enhanced HIV P & S For Health Departments – Direct Services be accepted as the lowest and best, and that a contract be awarded to the following agencies be submitted to the Board for approval (ref. enclosed).

<u>Agency</u>	<u>Amount</u>
Thrive for Change	\$50,000.00
Nueva Luz Urban Resource Center	\$50,000.00

Presented by: Erin Lark Turcoliveri

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Rod Harris, seconded by Martha Halko, that the following contract (CRC 2024-204) for 13402 Saybrook Ave., Garfield Hts., Ohio 44105 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$34,050.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

Bid/Quote Openings < \$25,000.00

It was moved by John Sobolewski, seconded by Judy Wirsching, that the following contract (CRC 2024-201) for 571 E. 260th St., Euclid, Ohio 44132 be accepted as the lowest and best, and that a contract be awarded to Glass Block Headquarters in the amount of \$17,420.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Martha Halko, seconded by Brandy Eaton, that the following contract (CRC 2024-202) for 12506 Oak Park Blvd., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded to Glass Block Headquarters in the amount of \$4,713.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Brandy Eaton, seconded by Judy Wirsching, that the following quote (CRC 2024-203) for grounds maintenance services be accepted as the lowest and best, and a contract be awarded to Zscape Horticulture, LLC from January 1, 2025 through December 31, 2026 at the following rates for basic services (additional services are provided as needed per the prices outlined within the contract) (ref. enclosed):

Basic Landscaping Services	\$5,590.00 per year
Plowing - Lot	\$ 195.00 per occurrence
De-icing – Lot	\$ 195.00 per occurrence
Plowing – Sidewalks	\$ 35.00 per occurrence
De-icing – Sidewalks	\$ 40.00 per occurrence

Presented by: Erik Hamilton

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Martha Halko, seconded by Rod Harris, that the contract (CRC 2024-205) with Mosaic Education Network, LLC. from October 1, 2024 through December 31, 2024. Amount to be paid Mosaic Education Network, LLC. is not to exceed \$10,000.00 to be approved.

Presented by: Vino Panakkal

Purpose: To conduct a structured racism/anti-racism training for CCBH staff.

Funding Source: 100% reimbursable through Workforce Development grant.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

It was moved by Brandy Eaton, seconded by John Sobolewski, that the addendum to the contract (CRC 2024-206) with A.J. Boggs & IXN, Inc. (Resolution 2024-31, 2024-090, 2024-126) under the Ending the HIV Epidemic and Ryan White Part A Program grants from March 1, 2024 through February 28, 2025 to increase the amount to be paid to A.J. Boggs & IXN, Inc. from \$150,793.00 to \$153,793.00 to be approved.

Presented by: Erin Lark Turcoliveri

Purpose: To implement an Epic to CareWare infrastructure enhancement project.

Funding Source: 100% reimbursable through the Ending the HIV Epidemic and Ryan White Part A Program grants.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

Contract Rescissions

It was moved by Rod Harris, seconded by Martha Halko, that the contract (CRC 2024-114) with Epps Home Restorations, LLC., - \$20,100.00 - 8255-57 Reed Ave., Garfield Hts., Ohio 44125 be rescinded.

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Rod Harris, seconded by Judy Wirsching, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:49 p.m.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Judy Wirsching


Committee Chair


Clerk

CUYAHOGA COUNTY DISTRICT B

RFQ RESULTS

Program:
Title:
RFQ No:
CRC No:

The following quotes were opened on:
Opened by:
Logged in by:

NAME OF CONTRACTOR
The Centers
AIDS Taskforce of Greater Cleveland
Thrive for Change
Nueva Luz Urban Resource Center
We Think for a Change

Recommended award:
Thrive for Change- \$50,000
Nueva Luz Urban Resource Center- \$50,000

Brief Justification:

Thrive for Change had the highest score from the review committee. Thrive for Change proposed engaging 300+ individuals in high-incidence neighborhoods and reaching 150 through direct HIV testing by May 2025; and aim to reduce transmission rates and enhance health equity for vulnerable communities. The project aligns with the Cuyahoga County Ending the HIV Epidemic Plan, targeting high-risk populations like people who use drugs, MSM, and MSM of Color, through culturally sensitive, relationship-based outreach.

NLURC had the second highest score from the review committee. NLURC will provide comprehensive Reproductive and Sexual health education, all in relation to how to prevent the spread of HIV. In addition, NLURC will offer free and confidential HIV screenings at events, community agencies, and in the NLURC office. NLURC will also be responsible for planning and executing outreach events to raise awareness of EHE and reduce the spread of the virus through testing and prevention education. From January 2025- May 2025, NLURC's goal is to test 75 individuals for HIV and to provide HIV prevention education and outreach to 100 individuals

OARD OF HEALTH

CCBH
ENDING THE HIV EPIDEMIC PREVENTION
2024-03
2024-195

Erin Lark Turcoliveri
Erin Lark Turcoliveri

	RECEIVED	AMOUNT
	11/1/2024 12:51	\$50,000.00
	11/4/2024 10:17	\$50,000.00
	11/5/2024 7:52	\$50,000.00
	11/5/2024 10:06	\$50,000.00
	11/5/2024 9:57	\$40,345.00

CUYAHOGA COUNTY BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Timothy French
Address: 13402 Saybrook Ave.
City, State, Zip: Garfield Hts., OH 44105
CRC No:

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	MATCH
American Builder & Applicators	\$34,050	\$0
Green Home Solutions	\$54,300	\$0
Install Tech	\$34,400	\$0
ESTIMATE:	\$37,425.00	

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Ciera Green
Address: 571 E.260th St.
City,State, Zip: Euclid, OH 44132
CRC No: 2024-201

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	MATCH
American Builders and Applicators	\$18,775	\$500
Glass Block Headquarters	\$17,420	\$500
Green Home Solutions	\$40,200	\$500
Install Tech	\$27,900	\$500
Lead Guru Ohio	\$34,275	\$500
Omega Brothers	\$20,830	\$500

ESTIMATE: \$19,150.00

Recommended award: Glass Block Headquarters

CUYAHOGA COUNTY BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Antwane Patterson
Address: 12506 Oak Park Blvd.
City, State, Zip: Garfield Hts., OH 44125
CRC No: 2024-202

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	MATCH
American Builders & Applicators	\$6,250	\$0
Green Home Solutions	\$10,700	\$0
Install Tech	\$6,600	\$0
Lead Guru	\$9,775	\$0
Omega Brothers	\$7,000	\$0
Glass Block Headquarters	\$4,713	\$0
ESTIMATE:	\$6,150.00	

Recommended award: Glass Block Headquarters

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

RFQ RESULTS

Program: CCBH
Title: Administration
RFQ No: 2024-04
CRC No: 2024-203

The following quotes were opened on: 11/19/2024
Opened by: Erik C. Hamilton
Logged in by: Erik C. Hamilton

NAME OF CONTRACTOR		RECEIVED	AMOUNT
Zscape Horticulture	*Annual Cost based on 5 Snow Occurences	11/14/2024 10:56 a.m.	\$21,420.00
Tucker Landscaping	*Annual Cost based on 5 Snow Occurences	11/06/2024 10:51 a.m.	\$32,500.00

Recommended award:
 Zscape Horticulture- \$21,420.00

Brief Justification:

TUCKER	Year 1	Year 2	Year 3
Plow Lot	\$ 265.00	\$ 265.00	\$ 265.00
Salt Lot	\$ 285.00	\$ 285.00	\$ 285.00
Sidewalk	\$ 155.00	\$ 155.00	\$ 155.00
Sidewalk Salt	\$ 100.00	\$ 100.00	\$ 100.00
Skid Load			
Landscape Basic	\$ 6,650.00	\$ 6,650.00	\$ 6,650.00
Mulch 22yds	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00

ZSCAPE	Year 1	Year 2	Year 3
Plow Lot	\$ 195.00	\$ 195.00	\$ 195.00
Salt Lot	\$ 195.00	\$ 195.00	\$ 195.00
Sidewalk	\$ 35.00	\$ 35.00	\$ 35.00
Sidewalk Salt	\$ 40.00	\$ 40.00	\$ 40.00
Skid Load	\$ 100.00	\$ 100.00	\$ 100.00
Landscape Basic	\$ 4,160.00	\$ 4,160.00	\$ 4,160.00
Mulch 22yds	\$ 1,430.00	\$ 1,430.00	\$ 1,430.00