

CUYAHOGA COUNTY  
BOARD OF HEALTH  
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

*CONTRACT REVIEW COMMITTEE  
MINUTES – October 15, 2024*

Meeting called to order by John Sobolewski, Chair of the CRC at 1:31 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on October 15, 2024.

Roll Call: The following members were present: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Wedad Alhamwi

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – October 1, 2024.  
Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2024-182 Environmental Health Services submitting the following contract addendums under the 2023/2024 Overdose Data to Action LOCAL grant to revise the end date of the contracts from September 30, 2024 to September 30, 2025. Amount to be paid to the sub-recipients will remain the same.

The Center for Health Affairs	2023-125
HUMADAOP	2023-125
Project White Butterfly	2023-107
The Woodrow Project	2023-107

CRC 2024-183 Epidemiology, Surveillance and Informatics Services submitting a Memorandum of Understanding (MOU) with The City of Beachwood. Period of agreement will be effective upon signature until terminated. No Exchange of Funds.

CRC 2024-184 Population Health Services submitting a Memorandum of Understanding (MOU) with the LGBT Community Center of Greater Cleveland under the 2024/2025 Implementing Enhanced HIV P&S for Health Departments grant from October 15, 2024 through May 31, 2025 to distribute HIV self-test kits. No Exchange of Funds.

CRC 2024-185 Population Health Services submitting a Memorandum of Understanding (MOU) with the MetroHealth System under the 2024 First Year Cleveland Cribs for Kids Supplemental grant to provide administrative support to identify families in need of car seats from October 1, 2024 till all car seats are distributed. No Exchange of Funds.

It was moved by Joe McRae, seconded by Martha Halko, that the consent agenda, including the minutes of the October 1, 2024 CRC meeting be approved.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Wedad Alhamwi.

### **CONTRACTS AND AWARDS:**

Tabled Items:

CRC 2024-175  
1227-28 Cranford Ave  
Up, Down, and 3<sup>rd</sup> Floor  
Lakewood, Ohio 44107

No action today.

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

It was moved by Brandy Eaton, seconded by Wedad Alhamwi, that the following contract (CRC 2024-186) for 13815-17 Beaumont Ave., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to Install Tech in the amount of \$74,120.00 be submitted to the Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Wedad Alhamwi

Bid/Quote Openings < \$25,000.00

It was moved by Wedad Alhamwi, seconded by Joe McRae, that the following contract (CRC 2024-187) for 12514 Thornhurst Ave., Garfield Heights, Ohio 44105 be accepted as the lowest and best, and that a contract be awarded to Install Tech in the amount of \$4,500.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Wedad Alhamwi

It was moved by Martha Halko, seconded by Brandy Eaton, that the following contract (CRC 2024-188) for 1849 Page Ave., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to Install Tech in the amount of \$4,710.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Wedad Alhamwi

It was moved by John Sobolewski, seconded by Wedad Alhamwi, that the following contract (CRC 2024-189) for 1143 Genesee Ave., Mayfield Heights, Ohio 44124 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$5,515.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Wedad Alhamwi

It was moved by Jana Rush, seconded by Martha Halko, that the following contract (CRC 2024-190) for 1631 Eddy Road, East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to Install Tech in the amount of \$21,270.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Wedad Alhamwi

Expenditures: Contracts < \$25,000.00

It was moved by Brandy Eaton, seconded by Wedad Alhamwi, that the addendum to the contract (CRC 2024-191) with American Builders & Applicators (CRC 2024-63) 13315

Garden Rd., East Cleveland, Ohio 44112 to increase the amount to be paid to American Builders & Applicators from \$14,175.00 to \$14,675.00 to be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during project completion.

Funding Source: 100% reimbursable through the Lead Hazard Reduction grant.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Wedad Alhamwi

Revenue Generating Agreements < \$25,000.00

Contract Rescissions

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Martha Halko, seconded by Joe McRae, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:45 p.m.

The Secretary called the roll:

Ayes: Joe McRae, Brandy Eaton, Martha Halko, John Sobolewski, Jana Rush and Wedad Alhamwi

  
\_\_\_\_\_  
Committee Chair

  
\_\_\_\_\_  
Clerk

# CUYAHOGA COUNTY BOARD OF HEALTH

## QUOTE RESULTS

### Project Address

**Name:** Enchante Drake  
**Address:** 13815-17 Beaumont Ave.  
**City, State, Zip:** East Cleveland, OH 44112  
**CRC No:** 2024-186

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>	<b>MATCH</b>
Green Home Solutions	\$122,950	\$22,950
Install Tech	\$74,120	\$0
Paragon	\$83,115	\$0
Sosic Painting & Remodeling	\$120,600	\$20,600
<b>ESTIMATE:</b>		\$67,430.00

**Recommended award:** Install Tech

# CUYAHOGA COUNTY BOARD OF HEALTH

## QUOTE RESULTS

### Project Address

**Name:** Jerome Sullivan-Busman  
**Address:** 12514 Thornhurst Ave.  
**City, State, Zip:** Garfield Hts., OH 44105  
**CRC No:** CRC 2024-187

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>	<b>MATCH</b>
American Builders & Applicators	\$7,850	\$0
Green Home Solutions	\$8,450	\$0
Install Tech	\$4,500	\$0
Paragon	\$5,770	\$0
Sosic Painting & Remodeling LLC	\$19,424	\$0
<b>ESTIMATE:</b>	<b>\$5,800.00</b>	

**Recommended award:** Install Tech

# CUYAHOGA COUNTY BOARD OF HEALTH

## QUOTE RESULTS

### Project Address

**Name:** Yasmilez Del Moral Jimenez  
**Address:** 1849 Page Ave.  
**City,State, Zip:** East Cleveland, OH 44112  
**CRC No:** CRC 2024-188

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>	<b>MATCH</b>
American Builders & Applicators	\$9,800	\$0
Green Home Solutions	\$10,900	\$0
Install Tech	\$4,710	\$0
Paragon	\$9,310	\$0
Sosic Painting & Remodeling	\$17,700	\$0
<b>ESTIMATE:</b>	\$5,100.00	

Recommended award: Install Tech

# CUYAHOGA COUNTY BOARD OF HEALTH

## QUOTE RESULTS

### Project Address

**Name:** Queshawn & Mirica W. Watson  
**Address:** 1143 Genesee Ave.  
**City, State, Zip:** Mayfield Hts., OH 44124  
**CRC No:** CRC 2024-189

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	MATCH
American Builders & Applicators	\$7,500	\$0
Green Home Solutions	\$7,080	\$0
Install Tech	\$6,650	\$0
Paragon	\$5,515	\$0
Sosic Paint & Remodeling LLC	\$10,900	\$0
<b>ESTIMATE:</b>	\$5,450.00	

**Recommended award:** Paragon



