

CUYAHOGA COUNTY  
BOARD OF HEALTH  
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

*CONTRACT REVIEW COMMITTEE  
MINUTES – October 1, 2024*

Meeting called to order by John Sobolewski, Chair of the CRC at 1:31 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on October 1, 2024.

Roll Call: The following members were present: Rod Harris, Martha Halko, John Sobolewski, and Wedad Alhamwi

Public Comments – N/A.

**APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – September 17, 2024. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

It was moved by Wedad Alhamwi, seconded by Martha Halko, that the consent agenda, including the minutes of the September 17, 2024 CRC meeting be approved.

The Secretary called the roll:

Ayes: Rod Harris, Martha Halko, John Sobolewski, and Wedad Alhamwi

Brandy Eaton joined the meeting at 1:34.

**CONTRACTS AND AWARDS:**

Tabled Items:

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

It was moved by Brandy Eaton, seconded by John Sobolewski, that the following contract (CRC 2024-174) for 2004 South Belvoir Blvd., South Euclid, Ohio 44121 be accepted as the lowest and best, and that a contract be awarded to Install Tech in the amount of \$48,485.00 be submitted to the Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, and Wedad Alhamwi

It was moved by John Sobolewski, seconded by Martha Halko, that the following contract (CRC 2024-175) for 1227-28 Cranford Ave., Up, Down and 3<sup>rd</sup> Floor., Lakewood, Ohio 44107 be tabled, due to all bids received being over the \$75,000.00 threshold. The address will need to be re-bid using the RFP process.

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, and Wedad Alhamwi

Bid/Quote Openings < \$25,000.00

It was moved by Wedad Alhamwi, seconded by Brandy Eaton, that the following contract (CRC 2024-176) for 301 East 211<sup>th</sup> St., Euclid, Ohio 44123 be accepted as the lowest and best, and that a contract be awarded to Install Tech in the amount of \$23,250.00 be submitted to the Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, and Wedad Alhamwi

It was moved by Brandy Eaton, seconded by Martha Halko, that the following contract (CRC 2024-177) for 5047 East 86<sup>th</sup> St., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$7,550.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, and Wedad Alhamwi

Expenditures: Contracts < \$25,000.00

It was moved by Wedad Alhamwi, seconded by Rod Harris, that the addendum to the contract (CRC 2024-178) with Paragon CMS (CRC 2024-74) 1235 Carlyon Rd., East Cleveland, Ohio 44112 to increase the amount to be paid to Paragon CMS from \$44,650.00 to \$45,300.00 to be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during project completion.

Funding Source: 100% reimbursable through the Lead Poisoning Prevention Subsidy grant.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, and Wedad Alhamwi

It was moved by John Sobolewski, seconded by Rod Harris, that the addendum to the contract (CRC 2024-179) with Paragon CMS (CRC 2024-94) 7114 Kenneth Ave., Parma, Ohio 44129 to increase the amount to be paid to Paragon CMS from \$8,665.00 to \$9,315.00 to be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during project completion.

Funding Source: 100% reimbursable through the Lead Hazard Reduction grant.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, and Wedad Alhamwi

It was moved by Brandy Eaton, seconded by Rod Harris, that the rental agreement (CRC 2024-180) with City of Mayfield Heights, Aquatic and Community Center to host our annual Environmental Public Health meeting December 20, 2024. Amount to be paid to City of Mayfield Heights is not to exceed \$250.00 to be approved.

Presented by: John Sobolewski

Purpose: To provide a meeting room to host our annual meeting.

Funding Source: 100% reimbursable through General Revenue.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, and Wedad Alhamwi

Revenue Generating Agreements < \$25,000.00

It was moved by Rod Harris, seconded by Brandy Eaton, that the Phase II Service Agreements (CRC 2024-181) with the following communities from January 1, 2024 through December 31, 2025 be approved.

Amount to be received

Village of Oakwood

Not to exceed \_\_\_\_\_  
\$3,300.00

Presented by: Megan Symanski

Purpose: Implementation of the Minimum Control measures (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) and MCM #6: Pollution Prevention/Good Housekeeping for Municipal Operations programming.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, and Wedad Alhamwi

Contract Rescissions

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.


Thereupon, it was moved by Martha Halko, seconded by Brandy Eaton that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:46 p.m.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, John Sobolewski, and Wedad Alhamwi

  
\_\_\_\_\_  
Committee Chair

  
\_\_\_\_\_  
Clerk

# CUYAHOGA COUNTY BOARD OF HEALTH

## QUOTE RESULTS

**Project Address**

**Name:** Yaakov Jacobs  
**Address:** 2004 S.Belvoir Blvd.  
**City,State, Zip:** South Euclid, OH 44121  
**CRC No:** CRC 2024-174

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>	<b>MATCH</b>
Green Home Solutions	\$100,100	\$50,100
Install Tech	\$48,485	\$0
Omega Brothers	\$76,500	\$26,500
Paragon	\$58,682	\$8,682
<b>ESTIMATE:</b>	\$47,400.00	

**Recommended award:** Install Tech

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## QUOTE RESULTS

**Project Address**

**Name:** Steve Paliga  
**Address:** 1227-1229 Cranford Ave. #1, 2, 3  
**City,State, Zip:** Lakewood, OH 44107  
**CRC No:** 2024-175

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	MATCH
Green Home Solutions	\$130,450	\$128,950	\$1,500
Install Tech	\$81,840	\$80,340	\$1,500
Paragon	\$88,615	\$87,115	\$1,500
<b>ESTIMATE:</b>		\$68,085.00	

**Recommended award:** N/A, must go through the RFP process.



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## QUOTE RESULTS

### Project Address

**Name:** Jahad Fruits  
**Address:** 5047 E.86th St.  
**City, State, Zip:** Garfield Hts.  
**CRC No:** CRC 2024-177

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	MATCH
American Builders and Applicators	\$7,950	\$0
Green Home Solutions	\$9,500	\$0
Install Tech	\$8,000	\$0
Lead Guru	\$9,150	\$0
Paragon	\$7,550	\$0
<b>ESTIMATE:</b>		\$6,187.50

**Recommended award:** Paragon CMS