

CUYAHOGA COUNTY
BOARD OF HEALTH
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

AGENDA – December 3, 2024

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. **APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.
 - A. Approval of the Minutes of Prior Meetings: Regular Meeting – November 19, 2024.
 - B. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
 1. CRC 2024-207 Population Health Services submitting a Memorandum of Understanding (MOU) with Thrive for Change under the 2024/2025 Implementing Enhanced HIV P&S for Health Departments grant from December 3, 2024 through May 31, 2025 to distribute HIV self-test kits. No exchange of funds.
5. **CONTRACTS AND AWARDS:**
 - A. Tabled Items
 1. CRC 2024-175
1227-29 Cranford Ave.
Up, Down and 3rd Floor
Lakewood, Ohio 44107
 2. CRC 2024-196
RFP 2024-01 Payment Card Merchant Services
 - B. New Items for Review
 1. Bid/Quote Openings ≥ \$25,000.00

2. Bid/Quote Openings < \$25,000.00
 - a. CRC 2024-208
8255-57 Reed Ave. Up/Down
Garfield Heights, Ohio 44125
3. Expenditures: Contracts < \$25,000.00
 - a. CRC 2024-209 Administration Services submitting a contract with USI Insurance Services for health insurance consultant services from January 1, 2025 through December 31, 2025. Amount to be paid to USI Insurance Services is not to exceed \$23,500.00

Purpose: To provide healthcare insurance consulting services to CCBH as needed.

Funding Source: 100% funded through CCBH General Revenue.
 - b. CRC 2024-210 Administration Services submitting a contract Richardson Compensation Consulting, LLC. from January 1, 2025 through December 31, 2025. Amount to be paid to Richardson Compensation Consulting, LLC is not to exceed \$24,500.00.

Purpose: To provide compensation services including, but not limited to, job evaluations and market pricing.

Funding Source: 100% funded through CCBH General Revenue.
 - c. CRC 2024-211 Administration Services submitting the Health Equity, Inc. Premium Only Plan for health benefits premiums (major medical/prescription coverage, dental, vision, life insurance, and FSA) from January 1, 2025 through December 31, 2025. Amount to be paid to Health Equity, Inc. is not to exceed \$200.00.

Purpose: To establish CCBH's pre-tax plan.

Funding Source: 100% funded through CCBH General Revenue.
 - d. CRC 2024-212 Nursing and Clinical Services submitting an addendum to the contract with Kelly Stake, MSN, APRN (Resolution 2023-81, CRC 2023-14 & CRC 2023-145 & 2024-71) under the Reproductive Health and Wellness (RHW) to increase the amount to be paid to Kelly Stake from \$78,800.00 to \$81,300.00

Purpose: To serve as Nurse Practitioner in the CCBH Family Planning Clinic.

Funding Source: 100% reimbursable through the FY2024 RHW grant.

- e. CRC 2024-213 Population Health Services submitting an addendum to the contract with Oberlin Food Hub (2023-006) under the 2022/2025 Regional Food System Partnership grant to decrease the amount to be paid to the Oberlin Food Hub from \$33,000.00 to \$1,089.95.

Purpose: To serve on the Feed Our Future Leadership Council and co-convene the Local Food System Taskforce, and serve as the value chain coordinator for K-12 schools.

Funding Source: Reimbursable through the 2022/2025 Regional Food System Partnership grant, and CCBH General Revenue fund.

- f. CRC 2024-214 Administration submitting a contract addendum with PalAmerican Security, Inc. to extend the contract end from December 31, 2024 to March 31, 2025, hourly contract rates to remain the same.

Purpose: To provide unarmed security guard services at CCBH's facility as scheduled by CCBH.

Funding Source: 100% funded through CCBH General Revenue.

4. Revenue Generating Agreements < \$25,000.00
5. Contract Rescissions
6. Other Business
7. Public Comment (3-minute maximum)
8. Motion to adjourn the meeting.