

CUYAHOGA COUNTY
BOARD OF HEALTH
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

*CONTRACT REVIEW COMMITTEE
AGENDA – November 5, 2024*

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. **APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.
 - A. Approval of the Minutes of Prior Meetings: Regular Meeting – October 15, 2024.
 - B. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
 1. CRC 2024-192 Environmental Public Health Services submitting a contract amendment with American Builders and Applicators (CRC 2024-113), 304 East 194th Street, Euclid, Ohio 44119 to revise the end date of the contract from October 7, 2024, to December 16, 2024. The amount to be paid is to remain the same.
 2. CRC 2024-193 Environmental Public Health Services submitting the following contract addendum with Case Western Reserve University (CRC2023-125) under the 2023/2024 Overdose Data to Action LOCAL grant to revise the end date from August 31, 2024, to August 31, 2025. The amount to be paid to Case Western Reserve University will remain the same.
 3. CRC 2024-194 Population Health submitting a Community Partnership Agreement with The Centers to provide cribettes, safe sleep kits, and safe sleep education to Cribs for Kids grant eligible families through The Centers Smart Start Help Me Grow Home Visiting Program from August 1, 2024 through July 31, 2025. No exchange of funds.

5. CONTRACTS AND AWARDS:

A. Tabled Items

1. CRC 2024-175
1227-28 Cranford Ave.
Up, Down and 3rd Floor
Lakewood, Ohio 44107

B. New Items for Review

1. Bid/Quote Openings \geq \$25,000.00
 - a. CRC 2024-195
RFQ 2024-03 Implementing Enhanced HIV P & S for Health Departments – Direct Services
 - b. CRC 2024-196
RFP 2024-01 Payment Card Merchant Services
2. Bid/Quote Openings $<$ \$25,000.00
3. Expenditures: Contracts $<$ \$25,000.00
 - a. CRC 2024-197 Environmental Public Health Services submitting an addendum to the contract with Green Home Solutions (CRC 2024-118) 426 Okalona Rd, South Euclid, Ohio 44121 to increase the amount to be paid to Green Home Solutions from \$14,000.00 to \$16,500.00.

Purpose: To complete additional work found during project completion.

Funding Source: 100% reimbursable through Lead Hazard Reduction grant.
 - b. CRC 2024-198 Nursing and Clinical Services submitting a contract with The Baldwin Group, Inc. from December 1, 2024 through December 31, 2025. Amount to be paid the The Baldwin Group, Inc. is not to exceed \$974.64.

Purpose: To provide HDIS software used for CMH charting and historical resource for Immunization clients.

Funding Source: 100% funded through CCBH General Revenue.
 - c. CRC 2024-199 Population Health submitting a contract with Muse Content Group under the 2024-2026 USDA Farm to School grant from November 1, 2024 through January 31, 2025. Amount to be paid to Muse Content Group is not to exceed \$15,000.00.

Purpose: To support marketing and communication framework for Youth Ambassador Program.

Funding Source: 100% reimbursable through 2024-2026 USDA Farm to school grant.

- d. CRC 2024-200 Administration submitting a contract with Johnson Controls from November 1, 2024 through October 31, 2025. Amount to be paid to Johnson Controls is not to exceed \$8,323.00.

Purpose: To provide security system services and maintenance.

Funding Source: 100% funded by CCBH General Revenue.

4. Revenue Generating Agreements < \$25,000.00
5. Contract Rescissions
6. Other Business
 - a. CRC rule changes.
7. Public Comment (3-minute maximum)
8. Motion to adjourn the meeting.