

Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O’Neal, Faith Ross – Co-Chairs



Community Liaison Committee (CLC) Minutes

Wednesday, September 4, 2024

12:00 pm to 1:30 pm

Start: 12:03 pm

End: 1:31 pm

Facilitator: N. O’Neal

Welcome and Introductions

Moment of Silence

Please note: PC members who have a conflict of interest must inform the committee at the beginning of each meeting. A Conflict of Interest, as it pertains to the Ryan White Planning Council Bylaws, is defined as “an interest (actual or perceived) by a Planning Council member in an action that may result in personal, organizational, or professional gain for the member or his/her spouse, domestic partner, parent, child, or sibling.”

Approval of Agenda: September 4, 2024

Addendum:

Motion: F. Ross Seconded: B. Gayheart

Vote: In Favor: All Opposed: 0 Abstained: 0

Approval of the Minutes: August 7, 2024

Addendum:

Motion: F. Ross Seconded: B. Gayheart

Vote: In Favor: All Opposed: 0 Abstained: 0

Old/New Business

Listening Session Planning – Finalize Dates for Two Online Sessions – N. O’Neal

Our goal for the online sessions is to target specific groups, one in particular being youth.

***Question:** F. Ross – Would this mean a certain age, or anyone young?

***Response:** N. O’Neal – this is meant more in going to places where young people are present.

***Comment:** L.J. Sylvia - This was somewhat accidentally done at the Women’s Retreat last year, and proved to be a great strategy.

***Comment:** F. Ross - Perhaps our Prevention chair may know or have connections with youth.

***Response:** N. O’Neal – That may be a good person to facilitate this group, although not necessarily the sole person. We should look at more ideas on how to promote, like with personal invites, in which people come because a person invites them.

***Comment:** B. Willis – As a note, the word target may be inappropriate for some.

***Comment:** L.J. Sylvia – The word focus is another option.

***Response:** N. O’Neal - Thank you, as we need to hold each other accountable because words matter.

L.J. Sylvia – We basically want to re-create what we did last year, first making clear the purpose of the listening sessions:

- To hear from the community
- To make services better
- To create and host a safe place for people living with to express concerns
- To gain perspective
- To meet the community
- To promote self-advocacy

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***Comment: B. Willis** – Will get in touch with Central Outreach and Task Force on youth groups there.

***Comment: N. O’Neal** - Will reach out to UH Patient Advisory group.

***Comment: B. Gayheart** – Will speak with new applicants that work at UH and Metro.

***Comment: N. O’Neal** – Although one date will focus on youth, each session should be applicable to both groups, as the purpose is to engage other people whether they join PC or not.

***Comment: L.J. Sylvia** – For the other group, maybe consider an evening, lunch hour, or other shift.

***Question: B. Gayheart** - For what age group?

***Response: N. O’Neal** – The focus group would be anyone age 31 and under, considered young adults.

***Question: F. Ross** - How do we plan to do this, as a separate session or focus group, and what date would Strategy & Finance committee need our data from the listening sessions?

***Response: N. O’Neal** – We will put the first focus group for youth on hold until we contact group leaders and other folks, and for the general one, we will look at dates.

***Comment: J. Mazo** - We also want to make sure we are invited into these spaces, in looking at a time frame before December.

L.J. Sylvia – As a date between December and January would be good, the recommendation is to continue partnering with youth groups, and then agree to their invitations to join them, even if it’s not this upcoming February. For now, we should decide a date for one, online listening session, as we would love to reach younger people, PLWH with challenges, those in Latinx and outlying counties, and folks who work. We can also leave another date open and see if it can happen.

Motion: To approve the date and time for the online Listening Session for: Wednesday, October 23, 2024, from noon to 1:30 pm, the same time slot as the CLC meeting.

Motion: F. Ross Seconded: B. Gayheart

Vote: In Favor: All Opposed: 0 Abstained: 0

Motion passed.

Determine Plan for Personalized Invitations – L. J. Sylvia

Using the same approach as last year, listed below, we will send this out widely, as well as ask both Part A and Part B to share the invite. We also ask everyone to share personal invites with those in your networks.

PERSONALIZED INVITATION LIST

Brooke	Personalized invites at UH Clinic, and ACTU
Brooke, Jeff Mazo	CAB- 2nd Tuesday
Naimah	UH Patient Advisory Group
Naimah, Jeff	Advisory Council for WeThink4AChange, Sept 28th
Faith, Billy, Thomas	Lorain Support Groups
Naimah	50-Plus Group @ Metro, first Friday of the month
Kimberlin	Women Only Support Group, Wednesdays
?	Signature Health and Community Counseling
Faith	Nueva Luz
?	Yoga at Metro

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Discuss Topics for the QI Deep Dive – L.J. Sylvia

The QI (Quality Improvement) Committee deep dive topics in the past have included housing, aging, psychosocial, and oral health issues. In looking at new topics to explore, one is the issue of housing again, and another is on the 3,000 reported clients currently not receiving care. With that, CLC is being asked to provide their input on ways to improve Ryan White services for persons living with HIV, and on how they can receive the best care possible, as a decision on the next deep dive topics will be made by end of September.

***Question: T. Moyel** - What is QI?

***Response: L.J. Sylvia** - The QI committee looks at RW services, and then decide on specific deep dive discussions on services that may need improvement or more review. Afterwards, they develop directives, taken from deep dive discussions and forward them to the recipient to provide resolutions.

***Question: J. Mazo** - How can we better serve the community in scheduling medical appointments?

Response: N. O'Neal – We have no control in scheduling appointments, but we have started to look more closely at agencies who serve PLWH.

***Comment: B. Gayheart** – In the aging process deep dive, we discussed medical appointment issues.

***Question: T. Moyel** - **Can it be a topic to get young people involved, like maybe a PSA commercial?**

***Response: N. O'Neal** - For youth, it would require bringing young people to the table for their input.

***Comment: C. Taylor** - **In terms of digital content, that's a vital piece, which also goes into the marketing piece on how it affects those living with HIV. If we take a dive into this and understand what can be done, it may work and we may close some gaps on those not linked to care.**

***Comment: B. Gayheart** - We must also make sure we stay in the parameters of QI's duties, as the sole purpose isn't just in a deep dive, but more in understanding the services provided under RW legislation.

***Comment: N. O'Neal** - **Maybe we can start this in CLC, and then consider it for a deep dive.**

***Comment: L.J. Sylvia** - LJ – Though not all will fit in QI, it is good to create a list, as membership will be creating a workgroup for young people. Also with marketing, a question was asked on fundraising in which we're awaiting input.

***Comment: K. Dennis** – **As many are coming out of shelters needing housing, we should look at finding resources to help with that and with other resources Ryan White may be able to provide.**

***Response: N. O'Neal** – Things vary for each person, as many don't have income, or often those living on the street may get housing before those in shelters. Also, with the 3,000 out of care, many may not know if they qualify for RW, and/or if knowing they're positive, may not feel they have a need.

***Comment: B. Gayheart**--**PC has ability to have other subcommittees to identify issues like housing.**

***Comment: N. O'Neal** – The question is how effective can we be with housing, being that it isn't under our control. Also, another issue with housing is that some areas are not feasible or adequate for living.

***Comment: B. Gayheart** - One of the main functions of PC is the Needs Assessment, as with many bringing up housing, we may not have a solution, but should address the need to the best of our ability.

***Comment: C. Taylor:** In line with that, there are federal investigations underway on current landlord and property management housing schemes: <https://yourlandlordresource.com/fbi-searches-property-management-company-in-rent-price-fixing-investigation/>

***Comment: N. O'Neal** - **Maybe we can consider another group for housing ideas.**

***Comment: J. Mazo** – This is not the first time housing has been brought to forefront in a subcommittee, maybe we need to focus on housing again.

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- *Comment: B. Gayheart** - To clarify, MRM committee marketing is a different type of marketing. However, a good marketing strategy is needed due to current times, in which CLC should take the lead.
- *Response: N. O'Neal** - Agree, although it is hard to get folks to do things in summer. We need people to be a part of and more involved in other things. We can come back with thoughts for next meeting.
- *Comment: F. Ross** – CLC doesn't have to take the lead, but can assist.
- *Comment: C. Taylor** – Would be confident in taking the lead, and willing to invest in that commitment.
- *Comment: L. Lovett** - Will think on it for next meeting.

Takeaways – L.J. Sylvia

1. How to close gap with young people in care and in participating in planning council
2. Look into PSA marketing/recruitment platforms
3. In line with conversation around housing, maybe doing a deep dive
4. With changes in region, consider exploring a separate housing committee, and participating on committees focused on housing, at-large.
5. The QI Committee deep dive decision will take place, Oct 16th, the third Wednesday of next month.

Brainstorm Topics for Future CLC Sessions – N. O'Neal

- L.J. Sylvia** - We had cardiac care, maybe consider a session on paperwork for end of life care, or Medicare issues, as we would always bring in presenters.
- C. Taylor** - Maybe one around financial literacy, such as what Ryan White pays, or what your insurance covers, as many don't always calculate those things.
- N. O'Neal** - Maybe a discussion on how meds affect our bodies, such as our bones, kidneys, etc.
- F. Ross** – Also, on how the liver affects things, and on if there are illnesses specifically affected by HIV.
- J. Mazo** - Medical literacy, making sure we understand medical language from doctors.
- C. Taylor** - Maybe community health workers (CHW) could present this, as they are knowledgeable.
- L. Lovett** - Peer support would be useful for PLWH on getting better medical information.
- N. O'Neal** - A presentation on how to do self-advocacy, as newer PLWH may not know how/what to ask.

L.J. Sylvia - This list provides us with a good start as we begin to look at these things. Maybe we will have a presentation on nutrition for next meeting, so we ask that you bring folks to hear the discussion. The hope is that these sessions can be more useful and that others will want to be in this space. Another thing to keep in mind is in asking youth what topics they would like to address.

Standing Business - None

Agree on CLC Committee work activity (if any) to be reported at Executive and Full Planning Council Meetings – N. O'Neal

We will report on updates for the listening session and on the discussion of housing.

Announcements

- N. O'Neal** - Will be attending the US Conference in New Orleans, and will bring back information to share.
- B. Willis** - All are welcome to the upcoming CAG meeting at the LGBT Center, as we will be talking about PLWH aging, with Jason McMinn presenting, and dinner is included. The meetings are on the second Tuesday of the month at 6:00 pm.

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L.J. Sylvia – The upcoming, 2024 in-person listening session, will be: Wednesday, September 25th at Neighborhood Connections from 5:30-7:00 pm.

Adjournment

Motion: F. Ross **Seconded:** J. Mazo

Attendance

	CLC Members	Jan	Feb	Mar	Apr	May	June PSRA	Aug	Sep	Oct	Nov
1	Naimah O'Neal, Co-chair	20	20	0	20	20	20	20	20		
2	Faith Ross, Co-chair	20	20	20	0	20	20	20	20		
3	Stephanice Washington	20	20	0	0	0	0	0	0		
4	LeAnder Lovett	0	0	20	20	20	0	20	20		
5	Bryan Jones	20	0	0	0	0	20	20	20		
6	Mike Deighan	20	0	20	20	0	20	20	0		
	Total in Attendance	5	3	3	3	3	4	5	4		

PC Members: K. Dennis, C. Droster, B. Gayheart, T. Mahdi, C. Taylor

Attendees: J. Mazo, T. Moyel, B. Willis

Staff: M. Baker, Z. Levar, L.J. Sylvia, T. Mallory