



Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties
Kimberlin Dennis, Brian Kimball, Christy Nicholls, Co-Chairs

Full Planning Council Minutes

Wednesday, May 15, 2024

5:30 pm to 7:00 pm

Start: 5:35 pm

End: 6:55 pm

Facilitating Chairperson: C. Nicholls

Moment of Reflection

Welcome and Introductions

Approval of Agenda: May 15, 2024

Addendum:

Motion: F. Ross Seconded: K. Dennis

In Favor: All Opposed: 0 Abstained: 0

Approval of the Minutes: April 17, 2024

Addendum:

Motion: J. McMinn Seconded: K. Dennis

In Favor: 12 Opposed: 0 Abstained: 3 – T. Greene, F. Ross, K. Ruiz

Fiscal Report Review – M. Baker- Part A Program – Cleveland TGA YTD Expenses by Service Category

Priority Ranking	Category	Total Awarded	YTD Spending %	YTD Spending Total	Unduplicated
	Core Services Total	\$3,545,646.00		\$3,347,700.88	
5	Outpatient/Ambulatory Health Services	\$1,259,597.00	97.04%	\$1,222,362.33	2358
6	Medical Case Management	\$1,221,912.00	97.08%	\$1,186,284.86	962
1	Oral Health Care	\$302,252.00	82.37%	\$249,789.09	303
11	Mental Health Services	\$280,500.00	95.52%	\$267,929.41	751
14	Medical Nutrition Therapy	\$79,993.00	95.02%	\$76,012.62	186
8	Early Intervention Services	\$334,310.00	83.53%	\$279,240.57	425
12	Home Health Care Services	\$11,896.00	98.49%	\$11,716.82	31
13	Home/Community Based Health Care	\$54,186.00	100.33%	\$54,365.18	28
	Support Services Total	\$848,090.00		\$856,311.29	
3	Medical Transportation	\$110,170.00	104.93%	\$115,597.23	1281
15	Emergency Financial Assistance	\$5,200.00	55.25%	\$2,873.16	5
7	Non-Medical Case Management Services	\$345,620.00	98.98%	\$342,080.22	1365
9	Psychosocial Support	\$54,000.00	101.84%	\$54,993.38	89



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16	Food Bank/Home Delivered Meals	\$88,100.00	98.82%	\$87,061.96	423
4	Other Professional Services	\$245,000.00	103.55%	\$253,705.34	164
	All Totals	\$4,393,736.00	95.68%	\$4,204,012.17	3211

OVERUTILIZED ON TARGET UNDERUTILIZED

YTD Ryan White Expenditure Overview – M. Baker

Our recipient office is pulling and compiling data for end of year reporting, based on info from the fiscal office and sub-recipients. Also, we appreciate the feedback on the Standards of Care (SOC) presentation from last month, and we are looking to finalize those updates which will take effect in June.

Ryan White Part A Expenditures Summary - May 2024 Final Closeout Overview

To date, **95.68%** of the budget for this grant year has been utilized, the target for this timeframe is **100%**, and we will make a request to carryover the remaining balance for FY2024.

Trends:

- High utilization in Other Professional Services, Foodbank and Home delivered meals, Non-medical case management (housing) remained in high demand throughout the year
- Medical Transportation, Psychosocial Support, and Home Health Care/Home and Community based Health Care expenditures were consistent and on target throughout the year

Indications:

- Support Services are in high demand; resources for basic human needs are *most* sought after in the Cleveland TGA
- Those who are in care are utilizing the supportive services available to maintain their physical and mental wellbeing

Looking Ahead: What national and local concerns are on the horizon?

- Aging with HIV/AIDS is at the forefront of the thoughts and planning process for the future
- Being inclusive of Black Women in HIV prevention, treatment, and data gathering/sharing is a priority
- Housing concerns for PLWHA is a priority on the national front

Things to Consider

- How are the current trends and their indications affecting the Planning Council's ability to make a positive impact in the community?
- Is there anything the sub-committees can do to help address the most critical needs within the community? How can we use this information in planning for FY24?

Medicaid Update – A. Thomas

First, we are transitioning from unwinding to post-unwinding and doing a good job, based on the tall tasks we knew we would be facing. With that, we want to thank you all for having your clients submit their Medicaid renewal packets because the more and sooner we get them, the more efficiently we can process those cases. Secondly, if you played a part in those Medicaid renewals, this is just my regular monthly reminder to continue submitting them.

Ryan White Part B Update – K. Ruiz

Kate Shumate is currently working on a storyteller project about people over 50 living with HIV/AIDS. This is a State of Ohio project with state timelines, and for now, we're just collecting information and doing prep work. We are expecting the start date around 2025, but want to inform folks on the project now so as to start getting ideas. The second thing that started this month on May 1st, is that Part B OHDAP (Ohio HIV Drug Assistance Program) is now covering the long-acting injectables, Cabeneuva and Sunlenca, which we are excited about. Also, if you are with a hospital or an agency and you have questions, please feel free to reach out to the Part B office. Last, please remember that syphilis rates are still really high, and we have seen cases of reoccurring syphilis in individuals who are HIV positive. So, please make sure that you are still prioritizing your health and safety as you engage in activities.

***Comment: B. Jones** – The Community needs a training about syphilis because we tend to think that it doesn't require sexual contact and could be just skin to skin contact. People need to be more educated on syphilis.

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***Response: K. Ruiz** – Agree we need more education, as there are multiple ways to transmit syphilis, and we are aiming to do this for our whole entire network in coordination with MATEC (Midwest AIDS Training and Education Center) and STI (Sexually Transmitted Infections) Prevention.

HOPWHA (Housing Opportunities for Persons with HIV/AIDS) – T. Greene

The current HOPWHA contract will end on May 31st, we are working to extend the current contracts, and will roll them into the summer. We still anticipate the flat HOPWA funding for the next contract year, which was around \$2,000,000, and we will keep you updated on that and the extended contracts throughout the summer.

Planning Council Business

Congratulations to New Members and Renewals Who Went Before Cuyahoga County Council – B. Gayheart

We want to congratulate all our new and renewal members who went before County Council confirmation last week. Each of the members in attendance was interviewed by Council, and we just got word yesterday that all of the new applicants and those returning for second terms were unanimous approved by the Council. For now, we are just awaiting the final legislation and resolutions. Again, congratulations to everybody!

L.J. Sylvia – Everyone who went through before County Council did such a tremendous job, speaking from the heart, advocating for and educating the Cuyahoga County Council members about what it means to be on this planning Council, and in some cases, what it means to be living with HIV. So, amazing work!

C. Nicholls – They were amazing, the video was powerful, and we are lucky to have those individuals speaking on behalf of this Planning Council, and to have them on the Planning Council. Kudos to everyone!

Call for Co-Chairs – C. Nicholls

We have a call for Co-chairs, so if you are not already a co-chair and would like to be one, we have lots of opportunities for that to occur. Also, we would love for people living with HIV to be leading the work groups and those conversations, as well.

L.J. Sylvia – If you are interested in being a co-chair, you have to be a voting member as this is a call for co-chairs among voting members. Currently, we have a couple immediate opportunities. For Quality Improvement (QI), the chair is about to retire. Both HIV Prevention (Prevention) and Membership, Retention & Marketing (MRM) Committees currently have only one chair and could use co-chairs. Also, while Community Liaison (CLC) and Strategy & Finance (S&F) Committees have two co-chairs, both committees have chairs whose terms have expired. So basically, all of our committees need a chairperson. As mentioned, it's especially important that we invite and include people living with HIV to participate in those leadership positions. Also, if you are a chairperson, it means that you will help craft the agendas and move us through the work, as well as be part of the executive committee that meets monthly and works behind the scenes to prepare and figure out what needs to happen in the committee as a whole. In addition, it's also a chance to develop your leadership skills, and a great way to build your resume if you want to be able to say you're in a leadership role. Meantime, if you have any questions, just email me and we can talk it through.

Training: Preparing for PSRA (Priority Setting & Resources Allocation) – J. Patterson, L.J. Sylvia

L.J. Sylvia – Many may be familiar with the process involving the big PSRA meeting that happens in June, which this year will be on June 26th from noon to 4:00 PM. Basically, that's end of the process, as the PSRA process really begins in Strategy & Finance (S&F) and continues throughout the year in that committee. The first PSRA step is Priority Setting, and for the last five months the committee had focused on that. To add, if you're a voting member of Planning Council but not a member of Strategy and Finance, you can still vote and participate in the next S&F meeting before PSRA, on Wednesday in June on the 5, 2024. Also, each year we have to categorize our non-funded categories. These are categories we don't currently fund in the grant area, but that HRSA (Health Services Resources Administration) requires we prioritize and put into our priority ranking, in case something changes and we may need to use those funds. So far this year, we've ranked all of the support services and most of the core services, with the exception of only four more core services to complete in June.



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J. Patterson - Priority Setting and Resources Allocation (PSRA) is a process in which planning Council members get to decide how the Ryan White grant money is spent, and it is the real meat of everything and why we are here. One of the things that makes Planning Council so unique, is that many have served on advisory boards where they've been able to give their opinions and/or have had the power to make decisions on issues. In summary, Planning Council is about deciding how to allocate Ryan White funds, and PSRA is that process. Another part of the **"PS" or Priority Setting process, is when we have a discussion about the different services or service categories that we fund in our grant TGA (Transitional Grant Area)**. There are fourteen (14) service categories which we discuss and then score according to criteria we use. Then based on data, we end up setting them in an order called the priority order, which as shown on screen, have been prioritized from highest priority or importance, down to the lowest, from numbers one (1) through fourteen (14).

Over the last few years, **we've started "flagging" certain categories that have required closer attention/review, and we bring them into the PSRA discussion at the end of June**. The criteria we use in deciding what to flag includes: 1. Giving CLC the opportunity to flag something themselves from what they've heard from the community; 2. Significant changes in how something was ranked, such as when priority setting happened and an order was determined, looking to see if there was a change from the previous year; 3. The number of unduplicated clients that are served in a given service category; 4. Significant increases or decreases in funds expended in a service category; 5. Significant increase or decrease in funds reallocated in the prior **"RA" or Resources Allocation process, which is the process where we make sure all funds will be spent or allocated**; and 6. Significant over or under requesting of funds allocated in the prior grant year RFP (Request for Proposal) process for a service category. We also talk in November about whether we need to move money around into different categories so that all the funds can be fully utilized. We then look at what the sub-grantees or provider agencies are requesting, based on their capabilities, in order to give us a sense of what the services in the community are capable of providing. As this should be a good discussion, we invite all to join us at the next work group meeting on Wednesday, May 22nd from 1:00-2 pm.

***Question: B. Willis** - What's the quick explanation of why a dozen categories are not funded?

***Response: J. Patterson** - As noted in the chat, basically it's that there's just not enough money to go around. When we saw what was needed in our area, perhaps over time, that was how this process was structured because we were fortunate to have other public funding.

Vote of New Schedule for Full PC – C. Nicholls

In reviewing the conversation regarding online versus in-person meetings, the recommendation is to continue with online meetings but add two (2), in-person gatherings that will be specifically for relationship-building and training. We are now asking for a vote on the two new schedule options as shown below.

Adjusted Schedules

Option 1 – Selected by committee	Option 2
First Wednesday	First Wednesday
CLC – 12:00 noon - 1:30 pm	CLC – 12:00 noon - 1:30 pm
S&F – 2:00 -3:30 pm	S&F – 2:00 -3:30 pm
Prevention – 4:00 to 5:30 pm (quarterly)	Prevention – 4:00 to 5:30 pm (quarterly)
Third Wednesday	Third Wednesday
QI – 2:30- 3:30 pm	MRM – 1:00 pm – 2:00 pm
MRM – 4:00 – 5:00 pm	QI – 2:30 – 3:30 pm
Full PC – 5:30 pm – 7:00 pm	Exec Committee – 4:00 – 5:00 pm
<i>*Exec committee is moved to another day.</i>	Full PC – 5:30 pm – 7:00 pm

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Motion: To Approve Option 1 of the Adjusted Schedule (CLC, S&F, and Prevention on the first Wednesday of the month, and QI, MRM, and Full PC, on the third Wednesday of the month), as the new PC Meeting Schedule, beginning August 7, 2024.

Motion: F. Ross Seconded: J, McMinn

In Favor: All Opposed: 0 Abstained: 0

Motion passes.

Summer Events with CLC – F. Ross, L.J. Sylvia

F. Ross – In our last CLC meeting, we talked about upcoming Pride events and other community events that we can and are willing to attend. So, if you are interested in Lorain, Ashtabula, Cleveland Pride, or some other community events mentioned, please feel free to email me or Lj and we can get you all the information.

L.J. Sylvia - CLC voted, in particular, to officially participate in Cleveland Pride together, which is June 1st. However, for Ashtabula Pride, which is June 15th and Lorain County Pride, which is June 29th, even if it's your first time attending, this is a great chance not only to represent Planning Council, but also to go out into the community and have fun together. Also included are the links to register for tomorrow's May 16th webinar, "*Exploring the Role of Medical Social Workers*", featuring Planning Council Chairpersons, Naimah O'Neal and Jason McMinn, who will be joining in a discussion about what it means to have a healthy, collaborative relationship between social workers and clients. If you want to join any of these events, together with the with the CLC, please email us and let us know, as an e-blast will also go out providing more details on meeting locations, times, and how you can participate.

Committee Reports – Two minutes each please.

Consumer Liaison Committee (CLC) – F. Ross

The CLC Committee reviewed the survey and we started getting that situated for the upcoming year. We also started a list of who would be available to help and in what area.

L.J. Sylvia – For the June 5th CLC meeting, there will be a presentation on how to effectively use MyChart, along with one-on-one tech help offered, and the meeting is open to anyone living with HIV. In August, a medical provider will be presenting on some new cardiac care research, for people living with HIV. Last, we're working on, and hope to have a conversation in August about what it's like to have HIV and live in one of the outlying counties. So, we're working on exciting things.

Strategy & Finance (S&F) – J. Patterson

We invite you to join us at our next S&F Workgroup meeting Wednesday, the May 22nd, S&F Committee meeting on June 5th, and PSRA, which this year will be on the fourth Wednesday, June 26, 2024.

Membership, Retention & Marketing (MRM) – B. Gayheart

We met on the first Wednesday of this month, went over our attendance report that we do every quarter, and spoke on our membership reflectiveness, which we will continue at a later time. We also started the interview results for our five (5) new applicants. As we have interviewed all of them, we will proceed with next steps in submitting their info for approval, first to Executive Committee and then to Full Planning Council.

Quality Improvement (QI) – J. McMinn

Quality Improvement met today and we had two fantastic presentations. First, was Kate Shumate from ODH (Ohio Department of Health). She talked about some of the successes of the current Statewide Integrated Plan (SIP), one being that the HIV injectable medications, Cabenuva and Sunlenca are now on the OHDAP (Ohio HIV Drug Assistance Program) formulary, and on the initiation of a storytelling project about persons living with HIV. The second presentation was from Alisha Cassidy and Melissa Hansen, from CCBH, who presented on the HIV Care Continuum, which is a model used in public health that outlines the steps a client with HIV goes through, from

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diagnosis to achieving and maintaining viral suppression as they receive care and treatment with HIV medications (ART) Antiretroviral Therapy. Last, the next Quality Improvement meeting will be Wednesday, August 21, 2024, at the new time 2:30-3:30 pm.

HIV Prevention (Prevention)- L.J. Sylvia

The next HIV prevention meeting will be Wednesday, June 5, 2024 from 4:00-5:30 pm.

Public Comments - None

Announcements

S. Washington - There is a new Women’s Support group, for all women going through challenges or barriers, which takes place on the second Friday of the month, from 5:30 to 7:30, located in the Clark-Fulton neighborhood. For more information, please reach out to Lj or Stephanie. Also a copy of the flyer will be put in the chat.

B. Gayheart – MRM will soon be reviewing the bylaws. If you are voting member, we ask that you please go through both the PC Primer the PC Bylaws, as this will be a very long process and we welcome any and all input and conversations. So, please join us because it's a lot of work and we need your help.

B. Willis – The United Church of Christ is hosting a special Pride worship service at Pilgrim United Church of Christ in Tremont on Sunday, June 2nd at 6:30 pm and all are welcome.

Adjournment

Motion: F. Ross **Seconded:** K. Dennis

Attendance

	Planning Council Members	Jan	Feb	Mar	Apr	May	June PSRA	Aug	Sep	Oct	Nov
1	Kimberlin Dennis – Co-Chair	20	20	20	20	20					
2	Brian Kimball – Co-Chair	20	20	20	20	20					
3	Christy Nicholls- Co-Chair	20	20	20	20	20					
4	Biffy Aguiriano	0	20	20	20	0					
5	Jeannie Citerman-Kraeger	20	0	0	0	0					
6	Michael Deighan	20	20	20	20	20					
7	Clinton Droster	20	20	20	20	0					
8	Billy Gayheart	20	20	20	20	20					
9	Tiffany Greene	20	0	20	0	20					
10	Barbara Gripshover, MD	20	20	20	20	20					
11	Deairius Houston	20	20	20	20	0					
12	Bryan Jones	20	20	20	20	20					
13	LeAnder Lovett	0	0	0	0	0					
14	Jason McMinn	20	20	20	20	20					
15	Lorsonja Moore	20	20	20	20	20					
16	Naimah O'Neal	0	20	0	20	0					
17	Julie Patterson	20	20	20	20	20					
18	Faith Ross	20	20	20	0	20					



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19	Karla Ruiz	20	20	0	0	20					
20	Peter Scardino	0	0	0	20	0					
21	James Stevenson	20	20	20	20	0					
22	Anthony Thomas	20	20	20	20	20					
23	Joye Toombs	0	20	0	20	0					
24	Stephanice Washington	20	0	0	0	0					
25	Leshia Yarbrough-Franklin	20	20	20	20	20					
	Total in Attendance	21	20	18	19	15					

PC Attendees: T. Mahdi, C. Brady, X. Merced, D. LeGallee, S. Rivera

T. Grier, Vee (guest), C. Kruger, L. Spangler, B. Willis

Staff: M. Baker, J.L. Sylvia, T. Mallory
