

Executive Committee Meeting Minutes

Wednesday, April 17, 2024

4: 00 pm to 5:30 pm

Start: 4:10 pm

End: 5:30 pm

Facilitating Co-Chair: K. Dennis

Moment of Silence

Welcome and Introductions

Approval of Agenda: April 17, 2024

Addendum: To add discussion on confidentiality issues related to CLC postings on the website.

Motion: J. Patterson Seconded: N. O'Neal

VOTE: In Favor: All Opposed: 0 Abstained: 0

Motion carried.

Approval of Minutes: March 20, 2024

Addendum:

Motion: C. Droster Seconded: C. Nicholls

VOTE: In Favor: 8 Opposed: Abstained: 2- N. O'Neal, D. Houston

Motion carried.

Committees

What are you celebrating or what support do you need from your committee?

Jason – Thankful for Monica's presentation for the whole QI agenda. It's sometimes difficult to present on deep dives, so today's presentation was great.

Monica – It's appreciated, hope everyone was able to get something out of the presentation.

Clinton – It can be stressful working towards PSRA, but the positive is that we completed the rankings of non-funded and support categories in one day, which we've never done before. We also encourage more member support in the learning the process, for new members, which is why we do non-funded categories first, making it simple before going to more complicated portions. Overall, though it went well and we are on time.

Julie – We as the chairs can get going quickly because we understand everything, but maybe we could use help from everyone here in asking us to explain things are clear to everyone. It would help folks who have never done it before, or even if they've done it before maybe they don't remember because we only do it one time per year. Also, would like to celebrate the HIV/STI Data Dashboard document created by the CCBH EtHE, as my advisory committee has been requesting this for some time.

Naimah – Grateful to co-chair for being steadfast in my absence and in each time we do surveys we get more participants, hoping it will continue to grow.

Billy – MRM orientation went very well with good attendance, and great presentations.

Lj – Also, congratulations to MRM on the five new applicants, the majority being younger folks.

Kimberlin – Congrats to all, especially QI, MRM, and Prevention on their great work with one chair, on Faith in holding down CLC, and just celebrating all the work being done in each subcommittee and the progress we are making.

Executive Committee Business

Discussion about meeting schedule and adjustments following the member feedback survey

Lj – This is data collected from the feedback survey, as the task at hand for leadership is on making meeting schedule adjustments that benefit PC as a whole in what we need. One recommendation is to continue online, and add at least two in-person events for the year.

Clinton – Suggest the two meetings in-person and the rest online, as in past, we always had one get together just for socializing, not meeting.

Jason – Having six months apart for gatherings may work better.

Julie – PSRA also lends itself to an in-person event, as it is so complicated. It might help people to participate if we were in-person because it is easy to be more passive online.

Christy – Maybe we could make a switch to accommodate PSRA in-person.

Lj – To clarify, we are not talking about doing PSRA in-person this year. It sounds like there are some ideas around how to do the in-person event, thoughts about timing, maybe a PSRA, plus park thing, there is not any pushback around keeping regular meetings online. For now, the suggestion based on the feedback, is to adjust the schedule to allow CLC more time and to add some time between meetings, while keeping the basic schedule as similar to the current flow as possible.

Jason- Not sure this committee needs an hour and a half.

Naimah – Happy to see the request for CLC taken into consideration.

Deairius – Another suggestion is to perhaps wait until people join CLC meetings then get their input and/or ways of keeping their interest to stay. We should be open to change, even if it means adjusting meetings further.

Lj - The only way to get more feedback younger folks is to engage more with them, as MRM has suggested looking at a separate youth group.

Naimah – Perhaps we might get more people to attend MRM, the last meeting, if it was earlier.

Lj – The goal now is to vote on what schedule options we want to move forward to Planning Council.

Motion: To recommend all PC meetings remain online virtually for now, plan for at least two in-person gatherings within the year, and present Adjusted Schedules one (1) and two (2), before Full PC for them to decide their preference(s).

Motion: J. Patterson

Seconded: N. O’Neal

VOTE: in Favor: All

Opposed: 0

Abstained: 0

In Nov. Committee Members shared what they wanted for the Executive Committee Meetings. The list included:

- Make sure this meeting is not redundant w/Full PC
- Provide support for co-chairs, perhaps training, and also support on challenges or issues.
- Create space for more collaboration between committees (remove silos).
- Focus more on leadership and managing overall operations.

Approval of Full PC Agenda – April 17, 2024

Motion: J. Patterson Seconded: C. Droster
VOTE: In Favor: All Opposed: 0 Abstained: 0

Announcements - None

Adjournment -

Motion: N. O’Neal **Seconded:** J. McMinn

Attendance

	Executive Committee	Jan	Feb	Mar	Apr	May	June PSRA	Aug	Sep	Oct	Nov
1	Kimberlin Dennis- Exec Co-Chair	10	10	10	10						
2	Christy Nicholls – Exec Co-chair	10	10	10	10						
3	Brian Kimball – Exec Co-Chair	10	10	10	10						
4	Naimah O’Neal	0	10	0	10						
5	Faith Ross	10	10	10	0						
6	Clinton Droster	10	10	10	10						
7	Julie Patterson	10	10	10	10						
8	Billy Gayheart	10	10	10	10						
9	Jason McMinn	10	10	10	10						
10	Deairius Houston	0	10	0	10						
	Total in Attendance	8	10	8	9						

Staff: M. Baker, Z. Levar, L.J. Sylvia, T. Mallory