

**CUYAHOGA COUNTY BOARD OF HEALTH**  
**MINUTES OF THE MEETING – June 26, 2024**

Meeting called to order by Dr. Hall, President of the Board at 9:09 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on June 26, 2024.

Roll Call: The following members were present: Dr. Gregory L. Hall, Mr. Douglas Wang, Ms. Sonja Rajki, Dr. Sherrie Williams, and Mr. Daniel Richards.

The reading of the minutes of the May 22, 2024 regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Richards, seconded by Ms. Rajki, that the minutes be approved.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Mr. Richards; Abstained: Dr. Williams

Public Comments on Agenda Resolutions Only (three-minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates - None

Committee Reports - None

Approval of Resolutions/Motions:

**REGULAR ACTIONS OF THE BOARD:**

It was moved by Mr. Wang, seconded by Ms. Rajki, that the following RESOLUTION 2024-074 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to accept additional 2024/2025 Ending the HIV Epidemic grant funding from the Health Resources and Services Administration (HRSA) in the amount of \$1,285,200.00 (Resolution 2024-015).

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards

It was moved by Mr. Wang, seconded by Mr. Richards, that the following RESOLUTION 2024-075 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to accept additional 2024/2025 Ryan White Part A Program grant funding from the Health Resources and Services Administration (HRSA) in the amount of \$3,458,046.00 (Resolution 2024-014).

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards

It was moved by Ms. Rajki, seconded by Dr. Hall, that the following RESOLUTION 2024-076 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with the Ohio Department of Education and Workforce to accept funding in the amount of \$96,925.67 for the statewide Harvest of the Month marketing campaign and related materials, from May 30, 2024 through September 30, 2026.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION 2024-077 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with Paragon CMS in an amount not to exceed \$44,560.00 for lead remediation work at 1235 Carlyon Ave., East Cleveland, Ohio 44112 (CRC 2024-074).

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION 2024-078 be adopted:

BE IT RESOLVED to rescind Resolution 2024-51, authorizing the Health Commissioner to enter into and execute a contract with TNT Construction and Contracting LLC in an amount not to exceed \$61,015.00 for lead remediation work at 1835 Chapman Ave., East Cleveland, Ohio 44112, due to inability of contractor to fulfill its obligations.

Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION 2024-079 be adopted:

BE IT RESOLVED to rescind Resolution 2023-002, authorizing the Health Commissioner to enter into and execute a contract with TNT Construction and Consulting Co. in an amount not to exceed \$30,200.00 for lead remediation work at 1760-62 Noble Rd., Up and Down, East Cleveland, Ohio 44112, due to inability of contractor to fulfill its obligations.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards

It was moved by Dr. Hall, seconded by Ms. Rajki, that the following RESOLUTION 2024-080 be adopted:

BE IT RESOLVED to rescind Resolution 2023-140, authorizing the Health Commissioner to enter into and execute a contract with TNT Construction and Contracting in an amount not to exceed \$28,150.00 for lead remediation work at 1838 Farmington, East Cleveland, Ohio 44112, due to inability of contractor to fulfill its obligations.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION 2024-081 be adopted:

BE IT RESOLVED to rescind Resolution 2023-145, authorizing the Health Commissioner to enter into and execute a contract with TNT Construction and Contracting in an amount not to exceed \$39,065.00 for lead remediation work at 1521 Lakefront Ave., East Cleveland, Ohio 44112, due to inability of contractor to fulfill its obligations.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards.

It was moved by Dr. Williams, seconded by Dr. Hall, that the following RESOLUTION 2024-082 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to accept U.S. Environmental Protection Agency's 2024/2027 Addressing Impacts of Climate Change in an amount of \$1,000,000.00 from May 1, 2024 through April 30, 2027.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards

It was moved by Ms. Rajki, seconded by Mr. Wang, that the following RESOLUTION 2024-083 be adopted:

BE IT RESOLVED to approve the following revised job description effective June 26, 2024 (ref. enclosed):

Director, Environmental Health

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION 2024-084 be adopted:

BE IT RESOLVED to Authorize the Chief Financial Officer to dispose of excess and/or surplus assets (ref. enclosed).

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards

## BOARD ORDERS, RULES, FEES OR REGULATIONS

### FIRST READING:

None

SECOND READING:

RESOLUTION 2024-071 To amend the CCBH Provider Fees for clinical services effective, August 5, 2024 (ref. enclosed).

THIRD READING:

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION 2024-059 be adopted:

BE IT RESOLVED a resolution granting the application of Cuyahoga Landfill, Inc. for a license modification and exemption request for the Cuyahoga C&DD facility.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION 2024-085 be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards

Health Commissioner's Report –

- (1) Infectious Disease Update
- (2) Data Days Presentation Update
- (3) Cyber Security Update

Public and Staff Comments (three-minute maximum) – N/A.

It was moved by Mr. Wang, seconded by Ms. Rajki, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss appointment, employment, promotion, discipline or compensation of a public employee, and to consider matters of collective bargaining.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards

Executive Session began at 10:16 a.m.

Executive Session ended at 11:33 a.m.

Miscellaneous Business –

It was moved by Dr. Williams, seconded by Ms. Rajki, that the following RESOLUTION 2024-086 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to issue a one-time payment of up to 112.5 hours of vacation leave to non-bargaining employees with vacation leave accrual in excess of the maximum allotment under the Personnel Policy Manual Vacation Leave Section 8.1. The Board also authorizes to begin the hold on any future vacation leave accrual for employees with a vacation time balance over the new carry-over maximum beginning with the pay period starting on July 14, 2024.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards

Thereupon, it was moved by Mr. Wang, seconded by Dr. Williams, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 11:34 a.m.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards

**SCHEDULE A**  
**APPROPRIATION MEASURES**

1. Budget Establishment(s):

- A. Establish a budget for the 2024/2027 Addressing Impacts of Climate Change in the amount of \$1,000,000.00 (ref. enclosed).

2. Budget Revision(s):

- A. Budget revision for the 2023/2024 Ohio Equity Initiative grant to redistribute funds (ref. enclosed).
- B. Budget revision for the 2024/2025 Ending the HIV Epidemic grant to increase the budget by \$1,285,200.00 (ref. enclosed).
- C. Budget revision for the 2024/2025 Ryan White Part A grant to increase the budget by \$3,458,046.00 (ref. enclosed).
- D. Budget revision for the 2023/2025 Preconception Health and Wellness grant to redistribute funds (ref. enclosed).

**SCHEDULE B**  
**CASH TRANSFERS**

1. Operating Transfer(s):

None

2. Residual Equity Transfer(s):

None

**SCHEDULE C**  
**ROUTINE PERSONNEL ACTIONS**

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

1. Appointment(s):

- A. Nolan Zubin, Environmental Health Specialist in Training, Pay Grade C, \$42,710.00 annually, effective July 29, 2024.

2. Promotion(s):

- A. Stephanie Sutilla, Registered Environmental Health Specialist (REHS) Program Manager, Pay Grade E, \$56,127.00 annually, effective July 1, 2024.
- B. Megan Conklin, Registered Environmental Health Specialist (REHS) Supervisor, Pay Grade F, \$68,003.11 annually, effective July 1, 2024.

3. Resignation(s):

- A. Michael Rosalez, Environmental Health Specialist in Training, effective May 29, 2024.
- B. Michelle Zelinski, Grant Financial Supervisor, effective June 21, 2024.
- C. Diamond Collins, Grant Coordinator, effective July 5, 2024.

4. Termination(s):

- A. Tiffany Hatchett, Disease Intervention Specialist, effective June 18, 2024.

**SCHEDULE D**



**EMPLOYEE TRAINING AND TRAVEL EXPENSES**AdministrationEnvironmental Public Health

- a. 2 EPH staff to attend the National Environmental Health Association National Conference: July 13 – 15, 2024. Pittsburgh, PA.
- b. Jeff Hanchar, Stephanie McConoughey, Denise Romano, Kathy Schoch, Frank Varga and Scott Zele to Reducing Lead Exposure in Ohio Updates: August 22, 2024. Columbus, OH.

Epidemiology, Surveillance and Informatics

- c. Sarah Szabo and Jana Rush to 2024 NACCHO 360 Conference July 21-27, 2024 – Detroit, MI.
- d. Samantha Smith to 2024 NACCHO PHI\*con Conference July 21-24, 2024 – Detroit, MI.
- e. Svetlana Zelensky to Ohio Department of Health Injury Prevention Partnership meetings July 1, 2024 –December 31, 2024 – various locations in Ohio.

Nursing & Clinical Services

- f. Natasha Stouffer, BSN, \$1,850.00, Third Quarter 2024 tuition approved by the TARC on June 5, 2024.

Population Health

- g. Sonji Deal, Brittanie Evans, Melissa Hansen, Anastassia Idov, Erin Janowski, Zach Levar, and Erin Lark Turcoliveri to the United States Conference on HIV /AIDS (USCHA): September 11 – 15, 2024. New Orleans, LA.
- h. Anastassia Idov, MPH, \$339.69, Third Quarter 2024 tuition approved by the TARC on June 5, 2024.

\*Professional education under ONA contract.

**SCHEDULE F**  
**CRC REPORT AND OTHER CONTRACTS**

A. CRC Report

1. May 21, 2024 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2024-073: Walgreens Co. - June 27, 2024

Contract Recommendations for Board Approval

CRC 2024-074: Paragon CMS - \$44,560.00 – to be submitted to Board for approval.

Contract Authorizations

CRC 2024-075: Sosic Painting & Remodeling - \$1,600.00

CRC 2024-076: Paragon CMS - \$14,601.00

CRC 2024-077: Paragon CMS - \$5,535.00

CRC 2024-078: Paragon CMS - \$8,275.00

Contract Approval

CRC 2024-079: Better World Advertising –\$20,000.00.

CRC 2024-080: Urban One/Radio One, Inc. - \$6,000.00.

CRC 2024-081: Addendum – following contracts – increase amount to be paid and revise the end dates from May 31, 2024 to July 31, 2024.

	From	To
Lorain County Public Health	\$	\$
(Res. 2023-004 & CRC 2023-139)	175,000.00	195,000.00
Medina County Combined Health	\$ 40,000.00	\$ 46,000.00
Dist.		
(Res. 2023-004 & CRC 2023-139)		
The Center	\$142,000.00	\$162,000.00
(Res. 2023-004 & CRC 2023-139)		

2. June 4, 2024 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2024-082: Addendum - Sosis Painting and Remodeling LLC revise the end date from June 9, 2024 to July 31, 2024

CRC 2024-083: Clinical & Field Experience Agreement - Ursuline College

Contract Authorizations

CRC 2024-084: Sosis Painting & Remodeling - \$7,200.00

Contract Approval

CRC 2024-085: Addendum - Azelea Health - removal of required auto pay

3. June 18, 2024 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2024-086: Addendum - U.S. Department of Housing and Urban Development – extension of contract period.

CRC 2024-087: Addendum – Traci Bonvenuto – update to section 3 of the agreement.

Contract Authorizations

CRC 2024-088: Paragon CMS - \$10,125.00

CRC 2024-089: Paragon CMS - \$2,585.00

CRC 2024-090: Paragon CMS - \$4,220.00

CRC 2024-091: Paragon CMS - \$5,200.00

CRC 2024-092: American Builders & Applicators - \$22,600.00

CRC 2024-093: American Builders & Applicators - \$13,200.00

CRC 2024-094: Paragon CMS - \$8,665.00

Contract Approval

CRC 2024-095: Ohio Public Health Association –\$16,380.00

CRC 2024-096: CGI Voluntary Benefits, Inc. - \$295/enrolled employee/month for major medical and a one-time fee \$1,500.00.

CRC 2024-097: Addendum – Sosis Painting and Remodeling – increase amount to be paid from \$18,775.00 to \$19,062.00.

Contract Rescissions

CRC 2024-084 – Sosis Painting and Remodeling - \$7,200.00

CRC 2024-45, 2024-051 – TNT Construction & Contracting - \$61,051.00

CRC 2023-01, 2023-002, CRC 2024-043 – TNT Construction & Contracting - \$30,200.00

CRC 2023-152, CRC 2024-043 – TNT Construction & Contracting - \$19,130.00

CRC 2023-172, 2023-140, CRC 2024-043 - TNT Construction & Contracting - \$28,150.00

CRC 2023-192, CRC 2024-043 - TNT Construction & Contracting - \$20,050.00

CRC 2023-193, CRC 2024-043 - TNT Construction & Contracting - \$22,100.00

CRC 2023-195, 2023-145, CRC 2024-043 - TNT Construction & Contracting - \$39,065.00

Other Business

CRC 2024-084: American Builders & Applicators - \$7,700.00

CRC 2024-045, 2024-051: project to be rebid.

B. Other Contracts

**CUYAHOGA COUNTY BOARD OF HEALTH**



*Roderick L. Harris*

Roderick L. Harris, Secretary



*Dr. Gregory L. Hall*

Dr. Gregory L. Hall, President